



Minutes of the Communities Committee Meeting on Tuesday 28th May 2019

Chairman: Cllr Sanham
Councillors: Beer, Rowland & Ledger
In attendance: Admin & Finance Officer
 One member of public present.

1. Election of Chair

The committee unanimously ELECTED Cllr Heather Sanham as Chair for the forthcoming municipal year (moved Cllr Rowland, seconded Cllr Beer).

2. Election of Vice Chair

The Committee RESOLVED to nominate a Vice Chair as needed (moved Cllr Rowland, seconded Cllr Sanham)

3. Apologies for Absence

Apologies were received and accepted from Cllr Singh.

4. Declaration of Interest

Cllrs Ledger & Rowland declared a personal interest as Councillors with East Devon District Council (EDDC)

5. Minutes of the previous meetings

The Committee deferred approving the minutes of the meeting Monday 25th February 2019 and Monday 3rd April 2019 (moved Cllr Sanham).

6. Public Question Time

No questions asked.

Cllr Sanham requested that the Promote Seaton item (17) be brought forward for discussion as Mr Derek Haggerty has attended the meeting to speak on 'Making Seaton Coach Friendly'.

7. Promote Seaton

Mr Derek Haggerty spoke to the Committee about 'Making Seaton Coach Friendly' with the discussion including:

- Suggestion to arrange John Birch of The Confederation of Passenger Transport UK (CPT) to visit Seaton and advise on obtaining coach friendly status.
- Signage could be improved.
- Attendance at marketing show for coach operators at NEC in March
- Welcome Team for coaches.

8. **Terms of Reference**

The Committee DEFERRED the approval of the Terms of Reference for the municipal year 2019/2020.

ACTION - Terms of Reference for 2017/18 to be emailed to the Committee members.

9. **Markets**

Discussion took place around:

- Marc Smith to assist with 1st June Artisan Market, with volunteers if possible.
- The need for replacement canopies for four gazebo frames & four tables.

The Committee **RESOLVED** to continue with markets within budget but seek a third party to run the markets on a longer-term basis and to review Art in the Garden at the end of the season (moved Cllr Sanham; seconded Cllr Rowland).

10. **Gazebos, Banners & Bunting**

The Committee **RESOLVED** to make a decision on the replacement canopies dependent upon cost. Costs to be emailed to committee members (moved Cllr Sanham; seconded Cllr Rowland)

11. **Marketing Working Party**

The Committee **RESOLVED** to invite March Smith and Del Haggerty to be members of the marketing working party, along with Cllrs Sanham, Beer, Rowland & Ledger (moved Cllr Rowland; seconded Cllr Sanham).

12. **Town Maintenance**

The Committee **RESOLVED** to re-activate the Town Centre Maintenance dated 2013, (moved Cllr Beer, seconded Cllr Ledger)

13. **Great British Seaside Weekend & Cycle Fest Day**

An email from Kf Marketing was verbally presented to the Committee. Copy attached to minutes.

The Committee **NOTED** the update (moved Cllr Sanham)

14. Budget 2019/2020

Discussion took place around:

- The need for accruals to be presented to the Committee

The Committee **NOTED** the Budget (moved Cllr Sanham)

15. Parish Paths

- **ACTION** – Letter of thanks to be written to Foot Path Wardens

The Committee **NOTED** the update (Moved Cllr Sanham)

16. Town Guide

Discussion took place around:

- Problems with distribution & lack of correspondence from Take One Media
- More guides need to be distributed locally.
- The wrong map is included in the town guide.

17. Play Area Inspection Reports

Discussion took place around:

- **ACTION** – Report format to be amended with addition of Completion column.

The Committee **NOTED** the report (moved Cllr Sanham)

18. Social Media

Discussion took place around:

- Websites being out of date.
- No need going forward for a youth blog at present.

ACTION – Seaton Town Council website to be updated, Cllrs Rowland & Sanham to highlight areas of concern to Officers.

The Committee **RESOLVED** not to pursue the use of a youth blog (moved Cllr Ledger, seconded Cllr Beer)

The Committee **RESOLVED** to unpublish the seatondevon.org website with immediate effect (moved Cllr Ledger, seconded Cllr Beer)

19. Bus Shelters & Street Furniture

The Committee **RESOLVED** to purchase 2 no. Parley bus shelters to replace the shelters at Jubilee Gardens and outside the Vault, order to be placed after checking the number of bays and confirmation on colour. Preferred colour of black (moved Cllr Sanham, seconded Cllr Rowland).

The Committee **RESOLVED** to obtain quotes for painting bus shelters located at Thury Harcourt, Underfleet & the 2 shelters located on Harbour Road. The quote for the shelter on Thury Harcourt to include replacement Perspex (moved Cllr Sanham, seconded Cllr Rowland).

The Committee **RESOLVED** to accept the quote from R H Signs for the finger posts, all text to be in Almond Cream. Cllrs Rowland & Sanham to confirm the lettering that should be on finger posts (moved Cllr Rowland, seconded Cllr Sanham).

The meeting ended at 21.30pm

Chairman: _____

Dated: _____