



## Minutes of the Communities Committee Meeting on Monday 29<sup>th</sup> July 2019

**Chairman:** Cllr Sanham  
**Councillors:** Antonio, Beer, Davies, Haggerty, Ledger, Rowland and Singh  
**In attendance:** Admin & Finance Officer  
Two members of the public present.

### 35 Apologies for Absence

No apologies were received.

### 36 Declaration of Interest

Cllrs Ledger & Rowland declared a personal interest as Councillors with East Devon District Council (EDDC)

### 37 Minutes of the previous meetings

The Committee **RESOLVED** to approve the minutes of the meeting held on 4<sup>th</sup> July 2019.

### 38 Public Question Time

Peter Burrows questioned which Committee resolved to spend Seaton Town Council money on the refurbishment of Bus Shelters in Seaton. Cllr Sanham replied Bus Shelters were discussed at several Community & Open Spaces Committee meetings along with Full Council and Finance and General Purposes Committees.

Marcus Hartnell representing WH Smith & The Post Office read out a statement to the Committee concerning the annual Cyclefest, in which he raised a number of queries, particularly in relation to the cost of the event and value to the town. The Chairman advised that he would be responded to when all information was available.

### 39 Seaton in Bloom

#### a) Sponsorship

Sponsorship numbers are down on last year as letters did not go out to the mailing list early enough, but income is very similar to last year as one new sponsor has paid for two large flower beds this year.

#### b) **Competition Entries**

Very good response this year with 28 entries compared to 17 last year.

The committee **RESOLVED** to follow the same format as last year for the presentation evening in September.

#### **40 South West in Bloom**

The Committee reviewed the judges feedback sheet from Seaton's entry last year and noted the judge's comments.

The Committee **RESOLVED** to set up a South West in Bloom Working Party comprising Cllrs Beer, Davies, Antoniou and Sanham who would start compiling the portfolio, engage with the community and start recruiting volunteers.

#### **41 Terms of Reference**

The Committee reviewed the **Specific Delegated Powers** and the following points were noted:

Item 6 – Refers to Section 106 Agreements but not CIL funding

Item 8 – This no longer has any relevance to the Committee

The Committee reviewed the **Conditions** and the following point was noted :

Item 4 – This no longer has any relevance to the Committee.

The Committee **RESOLVED** to amend the Terms of Reference as follows:

Item 6 – Add CIL to Section 106 funding

Item 8 – Remove from Specific Delegate powers in the Terms of Reference

Item 4 – Remove from Conditions in the Terms of Reference

#### **42 Bus Shelters**

The Chairman updated the Committee with the progress of painting two bus shelters on the Underfleet which will commence this week, weather permitting. Instalment of two new bus shelters at Fisherman's Gap will be postponed until Phase One of the Seafront Enhancement Scheme has been finalised, which is imminent.

Cllr Ledger suggested replacing Perspex bus shelter roofs with weatherboarding that can be adapted to grow plants and flowers which is environmentally friendly and a pioneering project for Seaton's mission to be plastic free.

It was **RESOLVED** to agree the idea in principle but that Cllr Ledger would research suitable materials and plants appropriate for the climate with estimated costs and bring the information back to the next meeting for further discussion.

#### 43 **Christmas**

The Committee reviewed the Draft Christmas 2019 programme and several ideas were discussed. The Committee agreed an Ice Rink would need to be booked very far in advance and would be too late for this year.

Cllr Singh suggested local businesses are contacted for their input on how they can contribute towards entertainment at the Christmas Event.

The Committee **RESOLVED** to adopt the draft Christmas Itinerary and report back on progress at the next meeting.

#### 44 **VE Day**

8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup> May 2020 will commemorate the 75<sup>th</sup> anniversary of VE Day in Europe and local parish and town councils are encouraged to participate in the celebration of marking the end of WWII in Europe.

Discussion took place around various events and activities that could be organised in Seaton. Cllrs Davies and Singh volunteered to research local business ideas and liaise with The Gateway Theatre. The Chairman undertook to enquire about availability of the Liberty Sisters and research local swing bands and lindy hop groups.

The Committee **RESOLVED** that ideas for VE Day be discussed by members of Promote Seaton and suggestions brought back to the next Committee meeting.

#### 45 **Cycle Fest 2020**

British Cycling has diarised Sunday 5<sup>th</sup> July as the 2020 Seaton Town Centre Cycle Fest racing.

Cllr Haggerty put forward ideas for better publicity including the use of local TV and Radio. Cllr Haggerty volunteered to investigate further. Cllr Singh suggested wider advertising in places such as Chard in Somerset.

Discussion took place around the delivery of the event and it was **RESOLVED** that the Personnel Committee be asked to decide on staffing structure as soon as possible before tendering for an event contractor.

The Committee **RESOLVED** to create a Cycle Fest Working Party comprising Cllrs Sanham, Haggerty, Singh and Ledger, to draft a questionnaire to take to local businesses, residents and cyclists to gauge the level of support for the event, and to analyse the results and findings.

#### 46 **Budget**

The Chairman proposed to defer this item to the next Committee meeting when budget figures are presented in an amended format for a clearer interpretation on spend and budget to date. The Committee **RESOLVED** to review the budget at the next meeting.

**47 Lamp Posts**

Following the successful refurbishment of the town finger post signs it was **RESOLVED** to obtain quotes for painting the lamp posts on East Walk and to link up with quotes for hiring a cherry picker, and Cllr Rowland to liaise with EDDC and clarify which lamp posts on the Seafront are their responsibility.

**48 Town Maintenance Reports**

The Committee reviewed the playpark inspection reports. Discussion took place on identifying an issue with equipment that had been monitored but later requires attention and how best to flag this up when repairs are needed.

It was **RESOLVED** to adopt a traffic light colour coding system for reporting maintenance issues in the playparks to highlight the level of action that needs to be taken, the coding to be recommended by the person who performed the inspection.

Cllr Sanham updated the Committee on the progress from HAGS regarding the warranty parts required for the Lillie Basket repairs.

The Committee **RESOLVED** to purchase new football nets for the football goals in The Underfleet playpark.

The Committee **RESOLVED** to authorise Harcombe Engineering to assist the maintenance person install new springs on the trampoline in the Underfleet playpark.

The Committee **RESOLVED** to discuss at the next Committee meeting the remedial tree works that are needed in the playparks following the Tree Survey.

**49 Town Guide**

The Chairman updated the Committee on the distribution of the Town Guide to date. A re-print of 6,000 copies has gone into circulation and the new local delivery person is making good progress with deliveries in the Seaton area.

The meeting ended at 21.35 hrs

**Chairman:** \_\_\_\_\_

**Dated:** \_\_\_\_\_