



Minutes of the Communities Committee Meeting on Thursday 4th July 2019

Chairman: Cllr Sanham
Councillors: Antonio, Beer, Haggerty, Ledger and Rowland
In attendance: Admin & Finance Officer
One member of public present.

20 Apologies for Absence

Apologies were received and accepted from Cllrs Singh and Davies.

21 Declaration of Interest

Cllrs Ledger & Rowland declared a personal interest as Councillors with East Devon District Council (EDDC)

22 Minutes of the previous meetings

The Committee **RESOLVED** to approve the minutes of the following meetings:

- (a) Monday 25th February 2019
- (b) Monday 3rd April 2019
- (c) Tuesday 28th May 2019

23 Public Question Time

Peter Burrows questioned whether the minutes from the meeting of 26th November 2019 had been approved. Cllr Sanham agreed to respond at a later date.

Peter Burrows asked who is currently in place as the Town Clerk. Cllr Sanham explained the position is vacant at present.

Peter Burrows asked why the Council is obtaining quotes for refurbishing bus shelters in Seaton when the Council does not own them. Cllr Sanham explained why this item comes under confidential matters.

24 CycleFest

Cllr Sanham confirmed that all arrangements were going well and according to plan. Race entries were good, schools have been visited and there are plenty of volunteers lined up for the event.

Cllr Rowland asked about pothole repairs which Cllr Sanham confirmed had been completed. Cllr Rowland officially thanked Ben Waring for undertaking this task so promptly.

It was **RESOLVED** to note the update.

25 Town Guide

Cllr Sanham received an update from Take One Media regarding circulation figures. Take One confirmed that they had 4,000 copies of the Town Guide left in stock and will provide a detailed update of circulation figures next week.

A re-print of more copies of the Town Guide was discussed.

It was **RESOLVED** that the chairman would obtain a quote for 5,000 and 10,000 copies and circulate to Members.

It was **RESOLVED** to note that a new local Town Guide delivery person is ready to start circulating the guides to local outlets next week.

26 Promote Seaton

Cllr Haggerty spoke to the Committee about 'Making Seaton Coach Friendly'. Cllr Haggerty gave details of a conversation he had with John Burch of The Confederation of Passenger Transport UK (CPT). John Burch said that Seaton has a lot of benefits to offer and becoming a member of the CPT will be of great benefit and advantage to businesses and residents of Seaton. Cllr Haggerty explained that the next step would be for an adviser from CPT to survey Seaton for eligibility criteria and advise accordingly. The survey is free of charge and will highlight areas for improvement.

Cllr Sanham proposed that a survey of the town should be undertaken. It was **RESOLVED** that a CPT survey should be arranged.

27 Seaton in Bloom

Cllr Rowland questioned whether it is too late to go ahead with the competition this year as this year's growing season has past its prime. A discussion took place and it was **RESOLVED** :

- to hold the Seaton in Bloom competition this year, the Chairman and Admin Officer to arrange for letters to be sent inviting entries and sponsorship, and to organise an advertisement for the event in the local paper;
- Judging day to take place on Wednesday 31st July 2019;

- Closing date for entries to be Friday 26th July 2019;
- A presentation to winners will be held at Marshlands on 5th September 2019;

Cllr Antoniou volunteered to judge the Seaton in Bloom competition and it was **RESOLVED** that the Chairman would contact all councillors to seek a second volunteer to undertake judging with him.

There was a discussion on arrangements for next year and it was **RESOLVED** that:

- The judging date for 2020 be set as 25th June with closing date for entries 19th June;
- an item be placed on the next Communities Committee agenda to discuss the recommendations from the SW in Bloom judges from 2018.

28 Town Maintenance Schedule

Cllr Rowland updated Committee members on his recent meeting with Cllr Hartnell and Andrew Hancock of EDDC Streetscene. Hot spots in the town were identified. It was suggested that EDDC would provide an operative to assist the Town Maintenance person one day per month, with areas that require additional attention.

Cllr Rowland discussed with the Committee a proposal to replace old concrete benches with new composite benches and possibly re-site the concrete benches to the Seafront.

The schedule of maintenance for the Seaton Maintenance Person was discussed.

It was **RESOLVED** that a maintenance schedule timetabling morning and afternoon weekly tasks and any additional tasks be discussed at the next meeting, and that the Maintenance Person be asked to provide a list of what jobs in addition to routine tasks he has completed this year.

29 Footpaths

The Committee were updated on the current situation regarding the P3 scheme. Cllr Sanham proposed that when the new Town Clerk is in place, she or he meets with Ros Davies, the Devon County Council Parish Paths Liaison Officer, to discuss and understand all aspects of the scheme.

It was **RESOLVED** that:

- A meeting is to be arranged between the new Clerk when in post and Ros Davies of DCC;

- The Chairman and Admin Officer establish ownership of the footpath from the Underfleet to the Sewage Works;
- Cllr Beer to write a thank you letter to the Seaton footpath wardens.

30 Website

This item was deleted as discussions had already taken place at the last Full Council Meeting on 1st July 2019.

31 Confidential Items

The Chairman moved that in accordance with the Council's Standing Order 1 (c) the press and public should be excluded from the meeting during discussion of the following items as there was likely to be disclosure of commercially sensitive information.

32 Bus Shelters

The Committee reviewed all three quotations for the cleaning and painting of four bus shelters.

It was **RESOLVED** to accept the quote from A H Handyman Services. The Admin Officer was requested to advise official acceptance of the quote and to inform the unsuccessful parties.

33 Marketing Working Party

This item was deleted as discussions had already taken place at the last Full Council Meeting on 1st July 2019.

34 Cherry Picker

The Committee reviewed the 2018 costs from the current contractor.

It was **RESOLVED** to obtain three quotes for the use of a cherry picker to install and dismantle the town bunting, seafront banners and Christmas lights, each to be itemised, valid for 3 years.

The meeting ended at 20.35 hrs

Chairman: _____

Dated: _____