



## Minutes of the Seaton Town Council Meeting On Monday 3<sup>rd</sup> June 2019

### Present

#### In the chair:

Cllr K Beer

#### Councillors:

J Rowland, S Read, D Ledger, A Singh, J Russell, M Shaw  
H Sanham, D Squire

#### Officers:

Locum Town Clerk

#### Public:

The 4 potential co-optees, Marcus Hartnell (EDDC) and 2  
members of the public

### 26. Apologies for absence

Apologies were received and accepted from Cllr. Shaw.

### 27. Declarations of Interest

Cllrs Rowland and Ledger declared personal interests as Councillors with East Devon District Council (EDDC).

### 28. Co-option of Councillors

Four applications had been received for three councillor positions, from people wishing to be co-opted onto the Town Council from:-

Tony Antoniou; Eric Bowman; Derek Haggerty and Andrew Davies

The applicants had been given the chance to put forward their ideas to councillors immediately before this meeting and councillors were to vote on up to three candidates, they believed were best.

The result was that **Tony Antoniou; Derek Haggerty and Andrew Davies** were elected as Town Councillors.

The three new councillors signed the Declarations of Acceptance of Office and immediately took their positions

### 29. Minutes

The Council **RESOLVED** unanimously to adopt the Minutes of the AGM on 7<sup>th</sup> May, with changes to the make-up of the Personnel and Appeals Committees to **5** plus the Chairman **or** Vice Chairman. (moved Cllr Reed; seconded Cllr Squire)

### 30. Chairman's Report

The Council **NOTED** the Chairman's Report.

### 31. Public Question Time

District Councillor Marcus Hartnell had not been notified of the meeting and had not received an agenda. The Clerk confirmed that this would be rectified for the future. A member of the public questioned what was happening with Seaton in Bloom this year. Cllr. Rowland explained that no arrangements had been made this year, but it was agreed that action should be taken to run Seaton in Bloom with sections for Allotments, Gardens and Communal Gardens

### **32. Police Report**

The Chairman had seen a summary for last year which stated that there had been 269 recorded crimes in the year, compared with 260 the previous year. The Clerk would ensure that the Police would receive agendas for each meeting.

### **33. County Councillor Report**

The Chairman read out the County Councillor Report which was **NOTED**.

### **34. District Councillor Reports**

Cllr. Ledger had circulated a report prior to the meeting, a copy of which is attached to these minutes

Cllr. Rowland had circulated a report, a copy of which is attached to these minutes

District Councillor Hartnell reported verbally with the following matters: -

- The report on 'extra grass cutting' with regard to the skatepark maintenance would be clarified.
- Next month's report would be circulated, providing he is notified of the meeting beforehand.
- The football club had met with Sulina Tullack (EDDC) on the use of Section 106 money and she had confirmed that 3 quotations were needed.
- He had attended a meeting on the Sea Front Enhancement Scheme
- He was concerned about the state of the Post Office sorting office and would take the matter up.

### **35. Town Clerk Report**

The Clerk reported that he was restricting his time of attendance to just one day a week as the long days and journeys were taking their toll. He would notify the Chairman of the expected days of attendance. This would mean that the support offered would be reduced and this would in turn affect the amount that could be achieved by the office.

### **36. Committee Meeting Minutes**

The Council received and adopted the minutes of the following Committee meetings (see website for the minutes):

- Personnel 30<sup>th</sup> January & 14<sup>th</sup> February 2019
- Planning Committee 18<sup>th</sup> February 4<sup>th</sup> March, 18<sup>th</sup> March & 1<sup>st</sup> April 2019

### **37. Final Accounts 2018/2019**

The Finance & General Purposes Committee resolution had been to adopt the Final Accounts and Annual Governance and Accountability Return (AGAR) for 2018/2019.

On a proposal by Cllr. Ledger, seconded by Cllr. Read, it was **Resolved** to adopt

- a) the Final Accounts for 2018/2019
- b) The Annual Governance Statement of the AGAR for 2018/2019 (Section 1), and
- c) The Accounting Statements of the AGAR for 2018/2019 (Section 2)

The Clerk would send the forms to the external auditors once the minutes of this meeting had been written.

### **38. Priorities for Seaton Town Council 2019/2020**

The following priorities were proposed by Cllr. Rowland:

1. Progress the seafront enhancement scheme to start Phase 1 to secure the existing planning permissions and secure grant funding for subsequent phase by the end of the municipal year.
2. Start and complete the renovation and painting of street furniture, finger posts and bus shelters to complete by October 2019.
3. Ensure maintenance contracts are in place for Town Hall and Marshlands Centre by 31 July 2019.
4. Increase the number of hirers of facilities in Marshlands and that the remaining office space is rented out to increase income.
5. Ensure staffing levels are adequate to deliver the service expected and that Council websites and social media outlets are kept up to date.
6. Review the SLA with Devon Wildlife Trust for the Tourist Information Centre service by 24<sup>th</sup> June 2019 and make recommendations to Council on 1<sup>st</sup> July 2019.

Cllr Squire believed that there were additional priorities on **Resilience** and **Communication** that should be included, but the consensus was that within the timeframe the list above would be a challenge to achieve. It was Resolved to adopt the list above. Council would receive updates on progress on the items in the list.

### **39. Seafront Enhancement Working Party**

There was nothing further to report since the last meeting.

### **40. Working Party Membership**

On a proposal by Cllr. Rowland, seconded by Cllr. Squire, the following working party representation was **Resolved**:

- Seafront Enhancement Scheme – Cllrs. Haggerty; Sanham; Read; Antoniou; Rowland; Davies
- Tourist Information Centre – Cllrs. Haggerty; Ledger; Rowland; Beer
- Marshlands Centre – Cllrs. Ledger; Read; Haggerty; Antoniou; Beer; Russell
- Marketing (One Voice) – Cllrs. Haggerty; Ledger; Rowland; Sanham; Beer
- Town Centre – not to be working party, instead work with Promote Seaton
- IT & Website – Cllrs. Squire; Ledger; Singh; Antoniou

**41. Air Ambulance Landing Site Responsibility**

On a proposal by Cllr. Rowland, seconded by Cllr. Read it was **Resolved** that the equipment would be placed on the Town Council Asset Register and Insurance Policy. The Town Clerk would obtain a quotation for the necessary cover.

Meeting closed at 21.25pm

**Chairman:** \_\_\_\_\_

**Dated:** \_\_\_\_\_