



Minutes of the Seaton Town Council Meeting On Monday 4th February 2019

Present

In the chair: Cllr K Beer

Councillors: P Burrows, C Chadwick, M Hartnell, D Ledger, S Read, J Rowland, H Sanham and D Squire

Officers: Town Clerk

Public: No members of the public were present

190. Apologies for absence

Apologies were received and accepted from Cllrs Rye and Shaw

191. Declarations of Interest

Cllr Burrows declared a personal interest as a Councillor with East Devon District Council (EDDC)

Cllr Hartnell declared a personal interest as a Councillor with East Devon District Council (EDDC)

192. Minutes

The Council **RESOLVED** to approve the minutes of the Council meeting on Monday 7th January 2019.

(moved Cllr Rowland; seconded Cllr Squire)

The Council **RESOLVED** to approve the minutes of the Special Council meeting on Monday 21st January 2019.

(moved Cllr Squire; seconded Cllr Rowland)

193. Chairman's Report

The Council **NOTED** the Chairman's Report

(moved Cllr Beer)

194. Public Question Time

No members of the public were present

195. Police Report

The Council considered the Police Report covering 1st to 28th January 2019.

The Council **NOTED** the Police Report

(moved Cllr Beer)

196. County Councillor Report

The Council **NOTED** the County Councillor Report

(moved Cllr Beer)

197. District Councillor Reports

The Council considered the report of Cllr Hartnell and discussion took place around:

- Whether there was any further information on the capital programme for 2019/20
- Where the extension for the Seaton Jurassic car park would be located
- What EDDC are doing in respect of the Future High Street Fund and the fact that there was a lot of interest across the East Devon district and would be competition nationally
- Cllr Hartnell encouraged everyone to vote for the Wetlands in terms of the Countryfile award

The Council considered the report of Cllr Burrows.

The Council **NOTED** the District Councillor Reports
(moved Cllr Beer)

198. Reports from Representatives on Outside Bodies

The Council considered the report from the Beer, Branscombe and Seaton Traffic Group and discussion took place around:

- The request for the Council to sign up to the road warden scheme
- Concerns as to whether the Council would be covered by Devon County Council's liability insurance if it signed up to the scheme
- The fact that the Council had got some road warden equipment through the Parishes Together Fund
- Would the job description of the Town Maintenance Officer need to change if repairing of potholes is added to workload
- Whether the Town Maintenance Officer has had the correct level of training to be able to undertake pothole repairs
- Whether there was a requirement for two people to work on a pothole repair
- Whether the Town Maintenance Officer has capacity to take on this additional role
- The sign on Royal Observer Way having been repaired by Bovis homes twice and being damaged again within one week of repair meaning that it was likely an act of deliberate vandalism
- That the Traffic Group need to follow up on the pedestrian crossing on Harbour Road with Devon County Council and not EDDC as listed in the minutes
- The pothole in Queen Street and whether it has been repaired
- The pavement near Abbots and the small Co-op needing repair but not meeting the criteria set out in the DCC policy

The Council **RESOLVED** that the Town Clerk contact Devon County Council regarding the Road Warden Scheme to get answers to the questions listed above
(moved Cllr Beer)

The Council **RESOLVED** that a letter be written to the Beer, Branscombe and Seaton Traffic Group to confirm that the Council was looking into joining the scheme
(moved Cllr Hartnell; seconded Cllr Ledger)

199. Town Clerk Report

The Council considered the Town Clerk's Report and discussion took place around:

- The report from Cllr Burrows on plastics. Cllr Burrows confirmed that his report would be on the agenda for the March meeting.

The Council **NOTED** the Town Clerks Report
(moved Cllr Beer)

200. Committee meeting minutes

The Council **RESOLVED** to adopt the minutes for:

- Communities and Open Spaces Committee 3rd December 2018
- Communities and Open Spaces Committee 10th December 2018
- Planning Committee 17th December 2018
- Finance & General Purposes Committee 17th December 2018
- Personnel Committee 20th December 2018
- Finance & General Purposes Committee 14th January 2019

(moved by Cllr Rowland; seconded Cllr Squire)

201. Committee Membership

The Council considered the Committee Membership listing.

The Council **RESOLVED** that Cllr Ledger join the Personnel Committee
(moved Cllr Chadwick; seconded Cllr Read)

202. Co-option of a new Councillor

The Council considered whether to co-opt a new Councillor for the remaining couple of months of the Municipal Year.

The Council **RESOLVED** not to co-opt a new Councillor
(moved Cllr Rowland; seconded Cllr Hartnell)

203. Seaton Community Swimming Pool

Cllr Beer provided the Council with an update on the Seaton Community Swimming pool stating that he and Cllr Sanham had met with the Estates Manager at Seaton Primary School and that they are putting together a business plan for the school to run the pool themselves and that this will be discussed with the Council in due course.

204. Social Media Policy Review

Cllr Squire provided the Council with a verbal update of the work of herself and Cllr Ledger, making the following points:

- The Working Group looked at Social Media holistically
- The Council needs to be proactive in posting information on Social Media
- The need for a group of Admins to include staff and Councillors
- The need for Councillors to declare any interests that they have in other Social Media sites
- The need to have websites that are functioning well
- The report and recommendations to be presented to the March Council meeting

Cllr Burrows left the meeting at 8.05pm

205. Recording of Council meetings

The Town Clerk confirmed that this information would be brought to the March Council meeting.

206. Health and Safety Policy

The Council **RESOLVED** to approve the Health and Safety Policy
(moved Cllr Rowland; seconded Cllr Chadwick)

207. Internal Audit Interim Report

The Council **RESOLVED** that the Town Clerk contact Devon Air Ambulance to clarify ownership of the Night Time Landing Strip equipment.
(moved Cllr Sanham; seconded Cllr Squire)

208. Free Room Booking Request

The Council **RESOLVED** to approve the free room booking request application from the Seaton Supporters Group for Cancer Research UK
(moved Cllr Sanham; seconded Cllr Hartnell)

209. Confidential Items

The Chairman moved, and the Council agreed to move in accordance with the Council's Standing Order 1 (c) press and public will be excluded from the meeting during the discussions of item 21 on this agenda as there is likely to be disclosure of information as matters are being discussed which could identify an individual

210. Staffing Matter

The Council **RESOLVED** to agree the recommendation set out by the Personnel Committee in respect of a staffing matter
(proposed Cllr Squire; seconded Cllr Sanham)

Meeting closed at 20.45pm

Chairman: _____

Dated: _____