



Minutes of the Estates Committee Monday 26th March 2018

Present

In the Chair: Cllr J Rowland

Councillors: K Beer, K Rye, H Sanham and D Squire

Present: Town Clerk

106. Apologies for absence

Apologies were noted and accepted from Cllr Hartnell and Cllr Pigott

107. Declarations of Interest

There were no declarations of interest

108. Minutes of the meeting held on Monday 26th February 2018

The Committee **RESOLVED** to agree the minutes of the meeting on Monday 26th February 2018

(moved Cllr Squire, seconded Cllr Rye)

109. Public Question Time

There were no members of the public present.

110. Review of income & Expenditure at Marshlands and the Town Hall

The Committee reviewed the income and expenditure relating to Marshlands and the Town Hall

Discussion took place around:

Payments had been received from the Schools Company, Scouts Association and Martial Arts Club

The year end income position looking better than anticipated

No invoice had been received from Fire Safeguard regarding the fire risk assessment

The year end position for expenditure looking to be on budget or better than budget for most cost codes

111. Letting of offices at Marshlands

The Chairman confirmed that following the resolution of the Committee at its meeting in February, he had chased Richardson Gill several times about updating the information on their website but to date this had still not been amended. He also

had been in contact with a number of letting agents and had met one on site. A further report would be brought back to the Committee once further information had been received on what the agents can offer and the associated costs.

The Committee **RESOLVED** to stop using Richardson Gill for the renting out of the offices at Marshlands
(moved Cllr Squire; seconded Cllr Sanham)

112. Management of Marshlands & the Town Hall: update on actions arising

Discussion took place on the volunteer day and it was felt that it would be appropriate to do something in National volunteer week which runs from Friday 1st June to Thursday 7th June 2018 and that it be organised by the office team.

The Committee **RESOLVED** that a Volunteers day be held at Marshlands on Saturday 2nd June 2018
(moved Cllr Sanham; seconded Cllr Rye)

113. Confidential items

The Chairman moved, and the Committee **RESOLVED**, that in accordance with the Council's Standing Order 1(c) press and public would be excluded from the meeting during the discussion for items 9 and 10 on the agenda as there was likely to be a disclosure of confidential information relating to commercial sensitivity

114. Town Hall Parking Arrangements

The Committee **RESOLVED** that "permit parking only" be sprayed within each car parking space at the Town Hall car park
(moved Cllr Squire; seconded Cllr Rowland)

115. Town Hall Proposal

The Committee **RESOLVED** that a report on the proposals from the Gateway Theatre Company and Axe Valley Heritage Association (Museum) be taken to Council in April.
(moved Cllr Rowland; seconded Cllr Beer)

The Committee **RESOLVED** that the Town Clerk contact East Devon District Council regarding the erection of the signage on the outside of the Town Hall and to bring back a report to the Estates Committee.
(moved Cllr Beer; seconded Cllr Rowland)

The meeting ended at 21.00

Chairman:

Date: _____