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**Minutes of the Seaton Town Council Meeting
On Monday 15th July 2019**

Present

In the chair: Cllr J Rowland (Vice Chairman)

Councillors: T Antoniou, D Haggerty, D Ledger, S Read, J Russell, H Sanham, M Shaw, A Singh and D Squire

Officers: None

Public: None

64. Apologies for absence

Apologies for absence were received from the Chairman, Cllr Beer, and from Cllr Davies

65. Declarations of Interest

Cllrs Rowland and Ledger declared personal interests as Councillors with East Devon District Council (EDDC)
Cllr Shaw declared a personal interest as a Councillor with Devon County Council (DCC)

66. CONFIDENTIAL ITEMS

The Chairman moved, and the Committee **RESOLVED**, that in accordance with the Council's Standing Orders 1c the press and public be excluded from the meeting during the following discussions as there was likely to be a disclosure of confidential information.

67. Staffing Matters

a) Appointment of Clerk

It was **RESOLVED** to make an offer of appointment for the position of Clerk to the Council and RFO as recommended by the Personnel Committee.

b) Proposal to create additional office space

It was **RESOLVED** that this item be deferred.

c) Interim Office Measures

The Personnel Committee detailed their recommended interim measures to ensure the office and work of the Council continued until a new Clerk was in post.

It was **RESOLVED** to adopt the recommendations of the Personnel Committee in respect of employing a part-time Locum Clerk to oversee the work of the Council and provide handover to the new Clerk when in post, and the recommendations detailing responsibility for the administration of Council and Committee meetings.



d) Staff Salary Increase

It was **RESOLVED** that:

- A salary increase of 2.7% be awarded to all staff backdated to 1st April 2019.
- Salaries be reviewed in February each year with any award being implemented in April.

e) Outstanding Staffing Matter

It was **RESOLVED** to accept the recommendation of the Personnel Committee.

Chairman