



## PUBLIC COPY

### Extraordinary Meeting of Seaton Town Council held on Monday 19th August 2018 at 6.00pm

#### Present

In the chair: Cllr K Beer

**Councillors:** T Antoniou, A Davies, D Haggerty, D Ledger, S Read, J Rowland, J Russell, H Sanham, M Shaw, A Singh and D Squire

**101. Apologies:** None

#### **102. Declarations of Interest:**

Cllr Shaw declared an interest as a Devon County Councillor; Cllrs Ledger and Rowland declared interests as East Devon District Councillors

#### **103. To receive reports and recommendations from Town Council Website Working Party**

The Website Working Party wish to spend a maximum of £15,000 with ongoing costs of less than £2,000 per annum to produce a website for Seaton Town Council, local businesses and the community.

The Council wish to employ a Sales Marketing & Events member of staff utilising the Events & Marketing budget (former One Voice marketing budget) retaining £5,000 to spend per annum on advertising.

Working party members explained their ideas for a new website.

At this point it was **RESOLVED** that in accordance with the Council's Standing Order 1 (c) the press and public be excluded from the meeting during the following discussions as there was likely to be a disclosure of confidential information.

Members discussed the proposals from the Working Party in some detail.

It was unanimously **RESOLVED** that a business plan was required and a more accurate quote should be obtained. It was further **RESOLVED** that the Personnel Committee should look at the staffing proposals in more detail and bring forward a recommendation to Council.

#### **104. Seafront Enhancement Scheme**

**To propose that EDDC be asked to commence the consultation process to relocate the taxi rank at Marine Place as part of the Council's seafront enhancement plans.**

The Seafront Enhancement Working Party explained that following Council's resolution to move forward on Phase 1 of the Council's approved seafront plans, to enable this to progress the next step was for EDDC to undertake consultation with taxi drivers and taxi companies on the proposal to relocate the taxi rank at Marine Place.

It was unanimously **RESOLVED** that EDDC should be asked to commence the consultation process to relocate the taxi rank at Marine Place as part of the Council's seafront enhancement plans.

#### **105. Staffing Matters**

Cllr Squire updated Members on her discussions regarding the appointment of the new Clerk.

It was **RESOLVED** to note the update.

#### **106. Current Administrative Affairs**

It was **RESOLVED** to defer this item to a future meeting.

#### **107. Cycle Fest Working Party**

**To receive the recommendations of the Cycle Fest Working Party**

The Working Party were recommending to Council that:

- The Cyclefest should continue as it was seen as a good event for the town, and planning should commence as soon as possible;
- The working party should continue to support the event;
- It should be made more clear that this is a Seaton Town Council led event;
- Sponsorship should be marketed more effectively;
- Face to face market research should be undertaken as soon as possible by members of the working party with all businesses in town to gather information that might be of use in the planning of next year's Festival, and to encourage them to open for this event.

It was **RESOLVED** to approve the recommendations of the Working Party, to include the event comprising two days over one weekend, planning for the event to be taken forward by the Communities Committee

Chairman .....

Dated .....