

Minutes of the Finance & General Purposes Committee Meeting on Monday 17th June 2019

Present

Chairman: Cllr Ledger

Councillors: Cllrs Beer, Ledger, Rowland, Read, Russell & Sanham

In attendance: Locum Town Clerk

8. Apologies

None received.

9. Terms of Reference

Cllrs Ledger & Rowland declared a personal interest as Councillors with East Devon District Council (EDDC).

10. Minutes of the previous meeting

The Committee **RESOLVED** to approve the minutes of the Finance and General Purposes meeting held on Monday 20th May 2019 (moved Cllr Sanham; seconded Cllr Ledger).

11. Public Question Time

There were no members of the public present

12. Payments, Receipts and Unpaid Invoices

The Committee **RESOLVED** to defer reviewing payments, receipts and unpaid invoices until the next meeting, in order to allow the finance system to be populated with information, due to year end delays (moved Cllr Sanham, seconded Cllr Ledger).

13. Petty Cash

Discussion took place around

- The need for the F G & P Committee to be signing off Petty Cash.
- For this is to a separate action in the future.

14. Budget to Date

The Committee **RESOLVED** to defer reviewing the budget, in order to allow the finance system to be populated with information, due to year end delays (moved Cllr Sanham, seconded Cllr Ledger).

Discussion took place around

- The format of reports going forward.

- F G & P to review overall picture whilst Communities review more of the detail.
- New Clerk will need to be up to date to ensure budgets are monitored effectively.
- For future reports look to provide the Committee with a transition document.

15. Market Manager

The Committee **RESOLVED** to skip this Agenda item as this has previously been delegated to the Communities Committee.

16. Devon Air Ambulance

Discussion took place around:

- Requested value from Air Ambulance of lighting.
- Council are responsible for cost and risk.
- Need for maintenance to be considered in budget allowance.

The Committee **RESOLVED** that the F G & P Committee take on responsibility for the landing site, get an insurance quote and budget for maintenance in the future (moved Cllr Beer, seconded Cllr Rowland).

17. Update on Actions Arising


Discussion took place around:

- The need to update bank signatories.

The Committee **RESOLVED** to add Cllr Ledger to the bank signatories (moved Cllr Rowland, seconded Cllr Beer).

The meeting ended at 8.24pm

Chairman:



Dated:

13th July 2019.