



Public Copy

Minutes of the Seaton Town Council Personnel Committee Meeting held on at Monday 15th July 2019 at 6.30pm at Marshlands Centre, Harbour Road, Seaton

Present: Cllr Squire (Chairman),
Cllrs Antoniou, Ledger, Read, Sanham and Singh

26. To receive and accept apologies

Apologies were received from Cllr Beer who was on holiday.

27. Declarations of Interest

Cllr Ledger declared a personal interest as a member of East Devon District Council.

28. Public Question Time

There were no members of the public present

29. Confidential Items

Cllr Squire moved, and the Committee **RESOLVED**, that in accordance with the Council's Standing Orders 1c the press and public be excluded from the meeting during the following discussions as there was likely to be a disclosure of confidential information.

30. Staffing Matters

a) Appointment of Town Clerk

It was **RESOLVED** to recommend to Council that an offer of employment as Clerk to the Council be made, commencing at SCP40, conditions to be agreed.

Cllr Squire undertook to advise candidates of the Committee's decision.

b) Outstanding Staffing matter

It was **RESOLVED** to recommend to Council the decision of the Committee in respect of an outstanding staffing matter.

c) Temporary Clerk

It was **RESOLVED** that temporary arrangements be made for part-time Clerk cover during the period without a permanent Clerk of 25 hours a week, duties and responsibilities to be as agreed at the previous meeting.

Chairman

Dated