



**NOTICE**

**THIS WILL BE A REMOTE MEETING WHICH MEMBERS OF THE PUBLIC MAY ATTEND BY FOLLOWING THE LINK BELOW**

**To: All Members of Seaton Town Council  
Meeting of Seaton Town Council  
on Monday 1<sup>st</sup> March 2021 at 6.15pm**

**24<sup>th</sup> February 2021**

You are hereby summoned to attend the above meeting to be held on **Monday, 1 March 2021 at 6.15pm or immediately following the meeting of the Planning Committee, whichever is the earliest.** In accordance with the provisions of *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*, this meeting will be held remotely and members of Seaton Town Council ("the Council") and members of the public can access the meeting by taking the following steps:

Log on to: [www.zoom.us](http://www.zoom.us)

Click on: 'Join Meeting' and then enter:

- Meeting ID: 973 1858 7432
- Passcode: 553557

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

**This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.**

**Julia Mutlow  
Town Clerk**

**AGENDA**

**21/COU/01 Apologies for absence**  
To receive any apologies for absence



- 21/COU/02 Declarations of Interest**  
To receive any Members' declarations of interest in respect of items on the agenda
- 21/COU/03 Minutes**  
To agree the minutes of the Council Meeting held on Monday 1<sup>st</sup> February 2021.
- 21/COU/04 Public Question Time**  
To allow any questions or reports from members of the public.
- 21/COU/05 Police Report**  
To note the report
- 21/COU/06 County Councillor Report**  
To note the report
- 21/COU/07 District Councillor Reports**  
To note the reports
- 21/COU/08 Town Clerk Report**  
To receive an update on the Council's work and priorities for the 2020/21 municipal year. It is **RECOMMENDED** that Members note the updated work log.
- 21/COU/09 Committee meeting minutes**  
To receive, and to note the decisions therein, the meetings of the following Committees:
- Finance & General Purposes Committee – 18 January 2021
  - Planning Committee – 18 January 2021
- 21/COU/10 Annual Town Meeting 2021**  
To confirm the date for the Annual Town Meeting 2020 as Thursday 15 April 2021 or such alternative date as Members consider appropriate, to approve/amend draft agenda, as Members see fit and to agree a preferred speaker.
- 21/COU/11 Community Grant**  
To consider an application for a grant from Beer Men's Shed
- 21/COU/12 Telephone Kiosk**  
To consider the future possible use of the telephone kiosk at Seaton Hole and provide direction to officers as to preferred options for use to enable a comprehensive report and costings to be brought to a future meeting of the Council.



**21/COU/13 East Devon Local Plan Consultation Response**

To receive and consider the draft consultation response prepared by the Council's Planning Committee and to approve submission to East Devon District Council

**21/COU/14 Update on Promote Seaton – Cllr Haggerty**

To receive an update on Promote Seaton.

**Confidential Items**

The Chairman will move that in accordance with the Council's Standing Order 1(d) press and public will be excluded from the meeting during the discussions of items 15, 16 and 17 on this agenda as there are matters being discussed which may include sensitive information/could identify an individual.

**21/COU/15 Update on refurbishment of mayoral regalia**

**21/COU/16 Staffing**

**21/COU/17 Protocol updates**



## Minutes of the Seaton Town Council Meeting on Monday, 1 February 2021

### Present:

**Chair:** Cllr. K. Beer

### Town

**Councillors:** E. Bowman, D. Ledger, D. Haggerty, M. Hartnell, J. Russell, A. Singh, C. Wood and D. Wright

### Other

**Councillors:** Cllr. Shaw (DCC), Cllr. Rowland (EDDC)

**Officers:** Town Clerk

**Public:** Four members of the public were present

**Note:** All attendees accessed the meeting remotely and could be either seen and/or heard

### 135. Apologies for absence

Apologies for absence were received from Cllr Briggs and Cllr Macaskill

### 136. Declarations of interest

Cllrs. Hartnell and Ledger declared personal interests as East Devon District Councillors. Cllr Ledger declared an interest on the application for a shop front grant (20 COU 14) and indicated he would not take part in the discussions, as part of the application related to work by a company owned by his family.

### 137. Minutes

Members **RESOLVED** to approve the minutes of the meeting of Seaton Town Council ('the Council') held remotely on 21 December 2020 (proposed Cllr. Singh; seconded Cllr. Russell)

### 138. Committee Minutes

Members **RESOLVED** to note the minutes of the following meetings of the Council's committees:

#### Planning Committee

- 9 September 2020
- 5 October 2020
- 2 November 2020
- 16 November 2020
- 7 December 2020

#### Finance & General Purposes Committee

- 16 June 2020
- 22 July 2020



- 19 October 2020
- 16 November 2020
- 14 December 2020

(proposed Cllr. Russell; seconded Cllr. Haggerty)

### 139. Public Question Time

A question was received from a member of the public requesting an update relating to the Seafront Enhancement Scheme asking whether a mirrored planning application for the Scheme would be resubmitted and the timing and cost thereof.

Further questions were raised with regard to the agenda item regarding the possibility of installing motor home facilities in Seaton's car parks. In particular - was there a demand, had the impact on existing commercial sites been assessed, how would any charging system operate and how would this impact on, for instance, the measures in place such as overnight barriers at the Underfleet to prevent anti-social behaviour?

### 140. Police Report

No police report was available.

### 141. County Councillor Report

Cllr Shaw presented his report and highlighted the progress on the Stop Line Way and the recent meeting of the Health & Adult Care Scrutiny Committee. He also confirmed that a new locality budget would be available in May.

Members noted the report.

### 142. District Councillor Reports

Cllrs Rowland and Hartnell presented their reports and highlighted the success of EDDC in rolling out grants to businesses and from the hardship fund during the pandemic and the difficulties in obtaining updates from NHS property services at the current time regarding Seaton Hospital. Furthermore, it was explained that the support offered by EDDC to LED was due to the contractual arrangements between the parties. Finally, those present were urged to feedback their views on the emerging local plan.

Members noted the reports.

### 143. Town Clerk's Update

Members noted the updated work log and the progress made since the Council's December meetings.

### 144. East Devon Local Plan Consultation

Members **RESOLVED** that the task of preparing a draft response to the consultation be delegated to an informal working panel of the Planning Committee who could go through the local plan and formulate a consultation



response on behalf of the Council to bring back to either the Planning Committee or Council for approval prior to submission.  
(proposed Cllr. Hartnell; seconded Cllr. Beer)

#### 145. **Budgetary Review**

Members received the summary report of the 2020/21 Q.2-3, including details of material variances and **RESOLVED** to note the report.  
(proposed Cllr. Singh; seconded Cllr. Wright)

#### 146. **Environment Policy**

Members approved the Environment Policy and agreed that an appropriate text should be added to the Planning Committee agenda and decisions to reflect the Council's commitment to consider environmental issues on all planning applications.  
(proposed Cllr. Singh; seconded Cllr. Ledger)

#### 147. **Asset Register**

Members reviewed the updated asset register and associated report. Cllr Singh raised a question as to whether the Martial Arts Centre building belonged to the Council or the Martial Arts Club itself.

Members **RESOLVED** to suspend standing orders to permit a former town councillor now attending as a member of public to speak. He confirmed that when he had joined the Council, the lease for the land to the Martial Arts Club had expired. This had been redrafted by him and they and the Scout Association now had longer leases.

Members **RESOLVED** to:

- Approve the asset register
- Approve the replacement value costs attributed to items
- Approve the disposal of the items listed
- Agree that a rolling maintenance programme be prepared by officers and works implemented where such maintenance works can be carried out within approved budgets, with regular updates being brought to the Finance & General Purposes Committee

(proposed Cllr. Ledger; seconded Cllr. Hartnell)

#### 148. **Community & Shop Front Improvement Grants**

Members noted the update on the Council's grants scheme and **RESOLVED** to approve the application for a shopfront improvement grant of £500 from Seaton Print & Design.  
(proposed Cllr. Hartnell; seconded Cllr. Wood)

#### 149. **Water Refill Station – No. 2**

Members discussed possible locations for the town's second water refill station and there was support for two locations – Seafeld Gardens and the Underfleet Skate



Park. Discussions took place over the advantages of each site and the possible higher cost of locating a water refill station at the Underfleet due a water supply being possibly less accessible. Due to the long lead times for delivery of the chosen water refill units, Members **RESOLVED** to:

- authorise the purchase of a water refill station, in blue from the previously approved supplier – Washware Essentials
- defer the decision as to location until a report could be brought back to Council detailing the full installation costs of each of the proposed locations

(proposed Cllr. Hartnell; seconded Cllr. Ledger)

#### 150. Seaton Down Hill picnic benches

Members **RESOLVED** to purchase two new circular picnic benches made from recyclable plastic for Seaton Down Hill picnic area to a maximum of £1,000.

(proposed Cllr. Ledger; seconded Cllr. Singh)

#### 151. Seaton in Bloom

Members discussed the Seaton in Bloom event for the coming year and agreed in principle that it should go ahead with a contingency plan that should covid restrictions mean that judging could not take place in the traditional way, then entries could be submitted via photographs in a similar way to the Christmas Lights event. Members **RESOLVED** that the Seaton in Bloom event for 2021 should go ahead. In the manner discussed and authorised officers to action taking this forward.

(proposed Cllr. Hartnell; seconded Cllr. Wood)

#### 152. Refurbishment of case for mayoral chain

Members considered the proposal from Beer Men's Shed for refurbishing the case and request for a donation and **RESOLVED** to:

- Approve the cost of a replacement case in Baltic birch plywood at a cost of £100
- Agreed in principle to make a donation to the Beer Mens Shed by asking them to apply for a grant under the community grants procedure

(proposed Cllr. Wood; seconded Cllr. Wright)

#### 153. Update to highways maintenance priorities

Members ratified the update to the highways maintenance priorities to include Eyewell Green as a recommendation to Devon County Council for works to be carried out.

(proposed Cllr. Ledger; seconded Cllr. Singh)

#### 154. Motor homes

Members discussed EDDC's initiative to permit overnight stays by motorhomes in car parks in East Devon and noted this was at a very early stage following a pilot scheme in Exmouth. Members **RESOLVED** to write to EDDC expressing an interest



in discussing further and being considered for any future such schemes in the district.

(proposed Cllr. Hartnell; seconded Cllr. Wright)

#### 155. Update on Promote Seaton

Cllr Haggerty provided an update on the work of Promote Seaton.

Members noted the report.

#### Confidential Items

The Chairman moved that in accordance with the Council's Standing Order 1(d) press and public be excluded from the meeting during the discussions of the following items due to their commercially sensitive nature.

#### 156. Town Hall Roof Maintenance

Members considered the quotations for a survey of the town hall roof and **RESOLVED** to defer this item for further quotations to be obtained as to the cost of a survey of the whole of the exterior of the building.

(proposed Cllr. Ledger; seconded Cllr. Hartnell)

#### 157. Grounds Maintenance Contract

Members considered the responses to grounds maintenance tender and **RESOLVED** to award the contract for 2021-2024 for:

- planting and watering
- grounds maintenance

to John Widger of Scalwell Lane Nursery on the terms and costs set out in his tender for the work and, further, that a letter be sent to John Widger thanking him for all the work he does to keep the town well maintained.

(proposed Cllr. Bowman; seconded Cllr. Haggerty)

#### 158. Asbestos Survey

Members considered the quotations for an asbestos survey of Marshlands and **RESOLVED** to approve the appointment of Meritt Environmental to carry out the survey on the terms outlined in the supporting report.

(proposed Cllr. Haggerty; seconded Cllr. Wood)

Meeting closed at 7.48pm

Signed \_\_\_\_\_

Dated \_\_\_\_\_





## Devon & Cornwall Police

Building safer communities together

### Crimes Recorded - 01/02/2021 to 21/02/2021 - Seaton

Offence	Recorded Crime 01/02/2021 to 21/02/2021	Recorded Crime 01/02/2020 to 21/02/2020	Recorded Crime % Difference
Violence with Injury	1	2	-50.0%
Violence without Injury	1	3	-66.7%
Vehicle Offences	0	1	-100.0%
Shoplifting	3	1	200.0%
Other Theft	2	0	-
Criminal Damage	0	4	-100.0%
Public Order Offences	2	0	-
<b>Total</b>	<b>9</b>	<b>11</b>	<b>-18.2%</b>

Non Notifiable Offences | 5 | 1 | 400.0%



## Devon & Cornwall Police

Building safer communities together

### Incidents Recorded - 01/02/2021 to 21/02/2021 - Seaton

Incident Closing Category	Incidents - 01/02/2021 to 21/02/2021	Incidents - 01/02/2020 to 21/02/2020	Incidents % Difference
Anti Social Behaviour	6	4	50.0%
Crime Not Recorded	1	1	0.0%
Crime Recorded	4	5	-20.0%
Public Safety	26	17	52.9%
Transport	0	6	-100.0%
<b>Total</b>	<b>37</b>	<b>33</b>	<b>12.1%</b>



**Minutes of the Remote Planning Committee Meeting  
on Monday 18<sup>th</sup> January 2021**

**Present:**

**Chairman:** Cllr M Hartnell

**Town**

**Councillors:** K Beer, M Macaskill, J Russell, C Wood & D Wright

**Other**

**Councillors:** Cllr Rowland (EDDC)

**Public:** Seven members of the public were present

**Officers:** Planning Committee Clerk

**Note:** All attendees accessed the meeting remotely and could be either seen and/or heard.

**59. Apologies for absence**

There were no apologies for absence received.

**60. Declarations of Interest**

Cllr Hartnell declared a personal interest as a Councillor with East Devon District Council (EDDC) and a disclosable pecuniary interest (DPI) in respect of application 20/2887/FUL, Land Adjacent Harepath Hill, Seaton EX12 2TF as the applicant was Cllr Hartnell's accountant. He would leave the meeting for the duration of the discussion of the application.

**61. Minutes of the Planning Committee meeting held on Monday 7<sup>th</sup> December 2020**

The Committee **RESOLVED** to agree the minutes of the meeting held on 7<sup>th</sup> December 2020.  
(moved Cllr Beer; seconded Cllr Wright)

**62. District Council Members**

It was formally noted that the participation of those Councillors, who are also members of the East Devon District Council, in both the debate and the subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**63. Public Question Time (PQT)**

Mr Justin Werb spoke on agenda item 7, planning application 20/2887/FUL stating he objected to the application. Mr Werb said his property was the closest to the proposed application site and would be the most affected if this application was granted permission. He said the new building



represented a new commercial and industrial operation on his doorstep which would be detrimental to his family's amenity due to smell, noise, fly and vermin nuisance and would be ongoing twenty four hours a day. This was totally unacceptable as, particularly during the summer, the family would not be able to open any windows or enjoy their outside space. There was no proposed screening of the building on the southern elevation and boundary which was the nearest side to Mr Werb and neighbours properties, but there was on the northern, eastern and western elevations of the building. Could this new building not be located further away from established residential properties or could the applicant not use existing buildings on his farm?

Cllr Jack Rowland (EDDC) spoke on agenda item 8, planning application 20/2874/PD20A stating he had received various emails, letters and telephone calls regarding this application. Permitted Development Rights had been amended from 1 August 2020 allowing two storeys to be added on top of free standing apartment blocks without needing planning permission. The existing development of fourteen apartments at Kings Court only has seventeen car parking spaces, two of which were for visitors. This application was for an additional five apartments with no extra car parking spaces. This would mean there was a loss of car parking facilities and there would not be sufficient spaces for residents and visitors to park their cars. Many of the residents of Kings Court were elderly and have a carer visiting daily and they had to be able to park on site to visit their clients. Kings Court was not a free standing building as it shared a party wall with an adjoining property. Also, would the original foundations be able to support the proposed additional storey.

Mr Paul Robinson spoke on agenda item 8, planning application 20/2874/PD20A saying that he owned an apartment in Kings Court and seconded everything Cllr Rowland had said. There was a huge amount of objection to the application from the residents of Kings Court, particularly given the age of many of the residents. He repeated that there would be issues arising from the lack of parking spaces, if the lift was out of action during any construction work that would be an issue as was the loss of the garden area to accommodate a cycle store which, bearing in mind the age of most of the residents, would not be needed.

Mr Christopher Pheby spoke on agenda item 7, planning application 20/2887/FUL stating he objected to the application. He said that he lived in one of the neighbouring properties to the application site. Mr Pheby voiced concerns over the visibility of the proposed building as the site could be seen from the Old Sidmouth Road which was within an Area of Outstanding Natural Beauty (AONB). He also raised concerns over the applicants claim that the construction of the agricultural building would reduce the use of the highway and he would not be moving goods from the building to the main site via the bridleway but would be using the highway. Last year there was an accident on the corner where the access to the site is proposed and with slow moving traffic pulling out onto the A3052 this situation was highly likely to repeat itself. The building was contrary to the policy on new farm buildings from Devon County Council which advised that 'Ideally a new building should be sufficiently far away and upwind from the farmhouse to avoid intrusive smells and flies.' This should also apply to residential properties. The farm was not a primary business venture of the applicant. He is a weekend/hobby farmer, and the impact of the proposed application would have a detrimental effect on the amenity of residents of neighbouring properties to the proposed agricultural building.



**Applications for consideration:**

**64. 20/2870/FUL**                      **Mr & Mrs Leedham**                      **7 Honey Ditches Drive, Seaton**  
**EX12 2NU**  
Single storey extension to bungalow.

The Committee **RESOLVED** to propose no objection to the application.  
(moved Cllr Russell; seconded Cllr Macaskill)

Cllr Hartnell declared a Disclosable Pecuniary Interest in respect of the following application and left the meeting at 6.09pm.

Cllr Beer chaired the meeting in Cllr Hartnell's absence.

**65. 20/2887/FUL**                      **Chris Hammett**                      **Land Adjacent Harepath Hill, Seaton**  
**EX12 2TF**  
Proposed agricultural storage building and associated works, including new access (resubmission of planning application 19/1141/FUL).

Discussion took place around:

- Lack of clarity in the planning application as to what the proposed use of the agricultural building would be. Was it just for the storage of straw? The Planning Statement submitted with the application stated that the building would provide for cattle management, lambing of sheep and flock management and also for a short period during lambing season and periodically for cattlemen to allow TB testing and foot trimming.
- If animals were going to be kept in the building, even for a short time, a Waste Management Plan was required as per Policy D7 - Agricultural Buildings and Development of the East Devon Local Plan and no such plan had been submitted with the application.
- Access to the highway was on the inside of a turn of a curve of the A3052 which could be a danger to traffic using the highway particularly as the access would be used by slow moving large agricultural vehicles.

The Committee **RESOLVED** to object to the application on the grounds of:

- Insufficient information had been submitted with the application as to what the proposed use of the building would be. Was it just for the storage of straw or would the building also provide shelter for some farm animals during short periods of the year?
- If animals were going to be kept in the building, even for a short time a Waste Management Plan was required as per Policy D7 - Agricultural Buildings and Development of the East Devon Local Plan and no such plan had been submitted with the application.
- The proposed access to the site would be detrimental to the safe and satisfactory operation of the local highway network (Harepath Hill is on the A3052) and the development would



adversely affect highway safety and the convenience of road users.

- None of the objections the Council raised in their response for planning application 19/1141/FUL dated 19th August 2019 have been addressed with the current application.

(moved Cllr Macaskill; seconded Cllr Wright)

Cllr Hartnell returned to the meeting at 6.21pm.

**66. 20/2874/PD20A**

**Mr David Truslove**

**Kings Court, Harbour Road, Seaton**  
Prior Approval for proposed construction of additional storey to existing apartment block to allow construction of 5 no. additional apartments (Use Class C3) under Schedule 2, Part 20, Class A of The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended).

Discussion took place around:

- Loss of already limited outdoor amenity space.
- The application lacked detail in the paperwork submitted with it.
- The apartment block was not detached/free standing as it shared a party wall with an adjoining property on Harbour Road and the roof lines would vary.
- Severe impact of the proposed development on the resident's quality of life and living conditions.
- Insufficient time had been given to residents to respond to the application. Each reason listed in a letter to residents notifying them of the application would be sufficient individually to object to the application.
- Five new apartments with no additional parking. This would mean there would be no extra car parking spaces for visitors, carers and tradespeople etc. There was no on-street parking adjacent to Kings Court.
- Outdoor amenity space has been lost to accommodate a bicycle store which would be largely irrelevant to the age range of residents now and likely to come in the future.

The Committee **RESOLVED** to object to the application on the grounds of:

- Loss of amenity and outside space to accommodate a bicycle store which would be largely unused and was not considered a token gesture for the loss of car parking spaces.
- The apartment block was not detached as there was a party wall with an adjoining property in Harbour Road.
- The application lacked detail in the paperwork submitted with it.
- Loss of amenity and impact of proposal on existing residents through overlooking, loss of light and loss of car parking spaces for visitors and carers etc.



(moved Cllr Hartnell; seconded Cllr Beer)

**67. Planning Comments**

Comments to be circulated in respect of applications 20/2887/FUL and 20/2874/PD20A.

**68. Decisions**

The Committee noted the planning decisions made by East Devon District Council:

- a) **20/1399/FUL – Seaton Jurassic, The Underfleet, Seaton** Extension to existing external area to visitor centre to include change of use of part of existing car park; raising of site levels to provide level access path; creation of play and interpretation features (to include 3 metre high earth mound) and seating areas; creation of footpath link to north – **APPROVED** – with conditions
- b) **20/2537/CPL – 7 Honey Ditches Drive, Seaton** Certificate of lawfulness for the construction of single storey extension – **REFUSE**
- c) **20/2528/FUL – 31 Churston Rise, Seaton** Construction of single storey side extension, porch, raised patio and roof extensions to provide 1st floor accommodation including side rooflights – **APPROVED** – with conditions
- d) **20/2226/FUL – Thornfield, 87 Scalwell Lane, Seaton** Retrospective application for permanent use of temporary building – **APPROVED** – with conditions
- e) **20/2388/FUL – 7 Starre Close Seaton** Construction of single storey side and rear wrap around extension; replacing front door and window with 2 no. bay windows - **APPROVED** – standard time limit

The meeting closed at 6.42pm

**Chairman:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## Minutes of Finance & General Purposes Committee Meeting

Monday 18<sup>th</sup> January 2021

### Present:

Chairman: Cllr. D Ledger

Councillors: K Beer, E Bowman, M Hartnell, J Russell, A Singh & C Wood

In attendance: Town Clerk  
One member of the public

### 55. Apologies for absence

Apologies for absence were received from Cllr Haggerty.

### 56. Declarations of Interest

Cllrs Ledger & Hartnell declared personal interests as East Devon District Councillors (EDDC)

### 57. Minutes of the previous meeting

Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting, held on Monday, 14 December 2020.  
(moved Cllr Ledger, seconded Cllr Beer)

### 58. Public Question Time

No questions from members of the public.

### 59. Payments, receipts & unpaid invoices

Members received a report of payments, income and unpaid invoices as at 31 December and **RESOLVED** to:

- ratify the schedule of payments up to 31 December 2020, as already approved under the Council's Scheme of Delegations
- note the receipts up to 31 December 2020
- note the outstanding unpaid invoices as at 31 December 2020  
(moved Cllr Singh, seconded Cllr Beer)

### 60. Bank Reconciliation

Members **RESOLVED** to approve the bank reconciliation to 31 December 2020, to be signed by Cllr Ledger when he next met with the Town Clerk  
(moved Cllr Singh, seconded Cllr. Bowman)





### 61. Petty Cash Reconciliation

Members **RESOLVED** to approve the petty cash reconciliation to 31 December 2020, to be signed by Cllr Ledger when he next met with the Town Clerk.  
(moved Cllr Ledger, seconded Cllr Beer)

### 62. Play Park Inspections

Members noted the play park inspections report and the need for a new mechanism on the gate. The Clerk advised that this was on order. Furthermore, HAGS were in the process of carrying out the work to repair the Lily Basket play equipment.

Members noted the report.

### 63. Town Hall Maintenance

The Clerk advised Members that whilst arrangements had been made to assess the repairs required to the museum as a result of water ingress, it was apparent that the water was still incoming. As such, Cllr Ledger and the Town Maintenance Officer had visited the site and felt that a survey of the roof and in fact the entire building would be required so that a maintenance programme and associated budget could be established over the coming years. The Clerk advised that quotations were being sought from surveyors and would be brought to Council when available for consideration.

Members noted the further quotation obtained for the replacement of the town hall doors and the fact that a third could not be obtained and, on the basis that the doors to which the quotations related, were for like-for-like replacements **RESOLVED** to engage Door Care South West Limited to install the replacement doors.  
(moved Cllr Singh, seconded Cllr Wood)

Meeting closed at 6.56pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_



## **SEATON ANNUAL TOWN MEETING**

**THURSDAY 15<sup>th</sup> April 2021 at 7PM**

**MARSHLANDSCENTRE, HARBOUR ROAD, SEATON**

**This meeting provides a yearly opportunity for members of the public to hear from speakers and to ask questions and raise any issues.**

### **AGENDA**

1. Welcome and report from the Town Mayor / Chairman: Cllr. Ken Beer
2. Presentation by (TO BE DECIDED)
3. Minutes of the Town Meeting 2019
4. Police Report
5. District Councillors' Reports
6. County Councillor's Report
7. Public Forum: Question and Answer Session