



NOTICE OF REMOTE MEETING

Finance & General Purposes Committee Meeting

Monday 14th December 2020

Chairman: Cllr D Ledger
Councillors: K Beer, D Haggerty, J Russell, A Singh, M Hartnell, E Bowman
& C Wood

9th December 2020

Dear Councillor

You are hereby summoned to attend a meeting of the **Finance & General Purposes Committee on Monday, 14th December 2020 at 5.45pm**. In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held remotely and members of Seaton Town Council ("the Council") and members of the public can access the meeting by taking the following steps:

Log onto www.zoom.us

Click on: 'Join Meeting' and then enter:

- Meeting ID: 946 9033 4205
- Passcode: 679617

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Julia Mutlow

Town Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

AGENDA

20/F&GP/01

Apologies for absence



20/F&GP/02

Declaration of Interests

To receive any declarations of interest not included in the register of interest from Members in respect of items of business included on the agenda for this meeting

20/F&GP/03

Minutes of the previous meeting

To approve the minutes of the Finance & General Purposes Committee meeting held on Monday 16th November 2020

20/F&GP/04

Public Question Time

To allow questions or reports from members of the public

20/F&GP/05

Payments, receipts and unpaid invoices

To consider schedule of payments, receipts and unpaid invoices to 30 November 2020

It is **RECOMMENDED** that Members:

- approve payments & receipts
- note outstanding unpaid invoices

20/F&GP/06

Bank reconciliation

It is **RECOMMENDED** that Members approve the bank reconciliation to 30 November 2020

20/F&GP/07

Petty cash reconciliation

It is **RECOMMENDED** that Members approve the petty cash reconciliation to 30 November 2020

20/F&GP/08

Budget and Precept 2021/2022

To consider the draft budget for 2021/22 and agree a recommendation for budget and precept to Council for approval