



**Finance & General Purposes Committee Meeting**  
**Monday 15<sup>th</sup> March 2021**

**Councillors: D Ledger, K Beer, E Bowman, D Haggerty, M Hartnell, J Russell, A Singh & C Wood**

**9<sup>th</sup> March 2021**

**Dear Councillor,**

You are hereby summoned to attend a meeting of the **Finance & General Purposes Committee on Monday, 15<sup>th</sup> March 2021 at 6pm.** In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held remotely and members of Seaton Town Council ("the Council") and members of the public can access the meeting by taking the following steps:

Log onto [www.zoom.us](http://www.zoom.us)

Click on: 'Join Meeting' and then enter:

- Meeting ID: 938 3221 4090
- Passcode: 194890
- 

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

*Julia Mutlow*  
**Town Clerk**

**This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.**

**AGENDA**

**21/F&GP/01 Apologies for absence**

**21/F&GP/02 Declaration of Interests**

To receive any declarations of interest not included in the register of interests from Members in respect of items of business included on the agenda for this meeting.



**21/F&GP/03**

**Minutes of the previous meeting**

To approve the minutes of the Finance & General Purposes Committee meeting held on Monday 15th February 2021

**21/F&GP/04**

**Public Question Time**

To allow questions or reports from members of the public

**21/F&GP/05**

**Payments, receipts and unpaid invoices**

To consider schedule of payments, receipts and unpaid invoices to 28 February 2021

It is **RECOMMENDED** that Members:

- approve payments & receipts
- note outstanding unpaid invoices

**21/F&GP/06**

**Bank reconciliation**

It is **RECOMMENDED** that Members note and approve the bank reconciliation to 28 February 2021

**21/F&GP/07**

**Petty cash reconciliation**

It is **RECOMMENDED** that Members note and approve the petty cash reconciliation to 28 February 2021

**21/F&GP/09**

**Play Park Inspections**

To receive inspection reports on the Council's play parks

It is **RECOMMENDED** that Members note the inspection reports including the repairs to the Titan equipment at the Underfleet.

**21/F&GP/10**

**Update on actions from previous meetings**