



Finance & General Purposes Committee Meeting

Monday 18th January 2021

Councillors: D Ledger, K Beer, E Bowman, D Haggerty, M Hartnell, J Russell, A Singh & C Wood

13th January 2021

Dear Councillor,

You are hereby summoned to attend a meeting of the **Finance & General Purposes Committee on Monday, 18th January 2021 at 6.15pm or immediately following the meeting of the Planning Committee, whichever is the earliest..** In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held remotely and members of Seaton Town Council ("the Council") and members of the public can access the meeting by taking the following steps:

Log onto www.zoom.us

Click on: 'Join Meeting' and then enter:

- Meeting ID: 969 1309 3548
- Passcode: 541420

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

Julia Mutlow

Town Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

AGENDA

21/F&GP/01

Apologies for absence



21/F&GP/02

Declaration of Interests

To receive any declarations of interest not included in the register of interest from Members in respect of items of business included on the agenda for this meeting

21/F&GP/03

Minutes of the previous meeting

To approve the minutes of the Finance & General Purposes Committee meeting held on Monday 14th December 2020

21/F&GP/04

Public Question Time

To allow questions or reports from members of the public

21/F&GP/05

Payments, receipts and unpaid invoices

To consider schedule of payments, receipts and unpaid invoices
It is **RECOMMENDED** that Members:

- approve payments & receipts
- note outstanding unpaid invoices

21/F&GP/06

Bank reconciliation

It is **RECOMMENDED** that Members note and approve the bank reconciliation to 31 December 2020

21/F&GP/07

Petty cash reconciliation

It is **RECOMMENDED** that Members note and approve the petty cash reconciliation to 31 December 2020

21/F&GP/08

Play Park Inspections

To receive inspection reports on the Council's play parks

21/F&GP/09

Update on maintenance to Town Hall