



## **NOTICE**

**THIS WILL BE A REMOTE MEETING WHICH MEMBERS OF THE PUBLIC MAY ATTEND BY FOLLOWING THE LINK BELOW**

**To: All Members of Seaton Town Council**

**Remote Meeting of Seaton Town Council  
on Monday 1<sup>st</sup> February 2021**

**27 January 2021**

You are hereby summoned to attend the above meeting to be held on **Monday, 1<sup>st</sup> February 2021 at 6.15pm or immediately following the meeting of the Planning Committee, whichever is the earliest.** In accordance with the provisions of *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*, this meeting will be held remotely and members of Seaton Town Council ("the Council") and members of the public can access the meeting by taking the following steps:

Log on to: [www.zoom.us](http://www.zoom.us)

Click on: 'Join Meeting' and then enter:

- Meeting ID: 929 4668 2618
- Passcode: 703644

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

**This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. Please be aware that the Council cannot guarantee that members of the public are not filmed, especially if you are speaking or taking an active role.**

**Julia Mutlow  
Town Clerk**

## **AGENDA**

**20/COU/01 Apologies for absence**  
To receive any apologies for absence

**20/COU/02 Declarations of interest**  
To receive any Members' declarations of interests in respect of items on the agenda



**20/COU/03 Minutes**

To approve the minutes of the Council meeting held on Monday 21 December 2020

**20/COU/04 Committee Minutes**

To note the minutes of the following meetings of the Council's committees, copies of which can be viewed on the Council's website:

Planning Committee

- 9 September 2020
- 5 October 2020
- 2 November 2020
- 16 November 2020
- 7 December 2020

Finance & General Purposes Committee

- 16 June 2020
- 22 July 2020
- 19 October 2020
- 16 November 2020
- 14 December 2020

**20/COU/05 Public Question Time**

To allow any questions from members of the public.

**20/COU/06 Police Report**

To note the report.

**20/COU/07 County Councillor Report**

To note the report.

**20/COU/08 District Councillor Reports**

To note the reports.

**20/COU/09 Town Clerk's update on 2020/21 priorities, including recommendations as appropriate**

To receive an update on the Council's work and priorities for the 2020/21 municipal year. It is **RECOMMENDED** that Members note the updated work log and the progress made since the Council's December meeting.

**20/COU/10 East Devon Local Plan Consultation**

To consider EDDC's new local plan process and agree how the Council should respond.



**20/COU/11 Budgetary Review**

To receive a summary report of the 2020/21 Q.2-3, including details of any material variances.

It is **RECOMMENDED** that Members note the report and explanations for material variances.

**20/COU/12 Environment Policy**

To consider and approve the draft Environment Policy, subject to any such amendments as Members consider appropriate.

**20/COU/13 Asset Register**

To note the report and consider and approve the updated asset register 2021.

It is **RECOMMENDED** that Members:

- Approve the asset register
- Approve the replacement value costs attributed to items
- Approve the disposal of the items listed
- Agree that a rolling maintenance programme be prepared by officers and works implemented where such maintenance works can be carried out within approved budgets, with regular updates being brought to the Finance & General Purposes Committee

**20/COU/14 Community & Shop Front Improvement Grants**

To receive an update on the Council's grants scheme and consider the following grant applications:

- Seaton Print & Design – Shopfront Grant - £500

**20/COU/15 Water Refill Station – No. 2**

To consider and agree location of the town's second water refill station and authorise the purchase thereof.

**20/COU/16 Seaton Down Hill picnic benches**

To agree the number and design of additional picnic benches to be ordered for Seaton Down Hill picnic area

**20/COU/17 Seaton in Bloom**

To consider whether Seaton in Bloom should take place in 2021 and, if so, to authorise officers to take this forward

**20/COU/18 Refurbishment of case for mayoral chain**

To consider and agree a proposal from Beer Men's Shed for refurbishing the case

**20 COU 19 Update to highways maintenance priorities**

To ratify the update to the highways maintenance priorities to include Eyewell Green as a recommendation to Devon County Council for works to be carried out.

**20/COU/20 Motor home – Cllr Haggerty**

To discuss EDDC's initiative to permit overnight stays by motorhomes in Seaton

**20/COU/21 Update on Promote Seaton – Cllr Haggerty**

To receive an update on the work of Promote Seaton.

**Confidential Items**

The Chairman will move that in accordance with the Council's Standing Order 1(d) press and public will be excluded from the meeting during the discussions of items 22, 23 and 24 on this agenda as there are matters being discussed which may include information that is commercially sensitive.

**20/COU/22 Town Hall Roof Maintenance**

To consider quotations for a survey of the town hall roof and approve a supplier.

**20/COU/23 Grounds Maintenance Contract**

To consider responses to grounds maintenance tender and approve contractor.

**20/COU/24 Asbestos Survey**

To consider quotations for an asbestos survey of Marshlands.