



NOTICE

THIS WILL BE A REMOTE MEETING WHICH MEMBERS OF THE PUBLIC MAY ATTEND BY FOLLOWING THE LINK BELOW

To: All Members of Seaton Town Council

**Extraordinary Meeting of Seaton Town Council
on Monday 21st December 2020**

16th December 2020

You are hereby summoned to attend the above meeting to be held on **Monday, 21st December 2020 at 5.45pm**. In accordance with the provisions of *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*, this meeting will be held remotely and members of Seaton Town Council ("the Council") and members of the public can access the meeting by taking the following steps:

Log on to: www.zoom.us

Click on: 'Join Meeting' and then enter:

- Meeting ID: 928 6172 3363
- Passcode: 954138

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. Please be aware that the Council cannot guarantee that members of the public are not filmed, especially if you are speaking or taking an active role.

**Julia Mutlow
Town Clerk**

AGENDA

20/COU/01 Apologies for absence
To receive any apologies for absence

20/COU/02 Declarations of interest
To receive any Members' declarations of interests in respect of items on the agenda



20/COU/03 Minutes

To approve the minutes of the Council meeting held on Monday 7 December 2020

20/COU/04 Public Question Time

To allow any questions or reports from members of the public

20/COU/05 Seafront Enhancement Scheme

To consider a report and recommendation from the Seafront Enhancement Working Group concerning the viability of implementing the scheme permitted by virtue of planning permission 17/0369/FUL

20/COU/06 Budget & Precept 2021/22

To consider and approve the Council's budget and to set the precept for 2021/22

20/COU/07 Policy Update

To consider and adopt the following new and updated policies and constitutional documents:

- Smoking Policy
- Lone Working Policy (including risk assessment and procedure)
- Equality & Diversity Policy
- Staff Handbook

20/COU/08 Cyclefest 2021

To consider a request from the organisers of Cyclefest 2021 regarding the suggested updated payment schedule for the sponsorship fee

Confidential Items

The Chairman will move that in accordance with the Council's Standing Order 1(d) press and public will be excluded from the meeting during the discussions of items 9 and 10 on this agenda as there are matters being discussed which include information that is commercially sensitive.

20/COU/09 Annual Grounds Contract

20/COU/10 Refurbishment/replacement of civic regalia