



Minutes of the Seaton Town Council Meeting on Wednesday 9 September 2020

Present:

Chair: Cllr K Beer

Town

Councillors: D Ledger, D Haggerty, A Singh, J Russell, E Bowman, C Wood, D Wright, K Briggs and M Macaskill

Other Councillors: Cllr Shaw (DCC)

Officers: Town Clerk

Public: No members of the public present

Note: All attendees accessed the meeting remotely and could be either seen and/or heard

52. Apologies for absence

Apologies for absence were received from Cllr Hartnell and from Cllr Rowland in his capacity as an East Devon District Councillor.

53. Declarations of interest

Cllr Ledger declared a personal interest as a Councillor with East Devon District Council (EDDC)

54. Minutes

Members **RESOLVED** to approve the minutes of the Council meeting held remotely on 3rd September 2020 (proposed Cllr. Singh; seconded Cllr. Haggerty)

The Chairman suspended standing orders and changed the order of business to bring forward the county councillor's report.

55. County Councillor Report

Members received and noted the report by Cllr Martin Shaw.

56. Chairman's Report

Members received and noted the Chairman's report.

57. Public Question Time

There were no questions from the public.



58. Review of Committee Structure

Members considered the existing committee structure and noted that business currently within the remit of the Communities & Open Space Committee could be more effectively dispatched by the Clerk through the scheme of delegations, the Council and other committees. Members therefore **RESOLVED** to dissolve the Communities & Open Spaces Committee.

(proposed Cllr. Singh; seconded Cllr. Haggerty)

59. Appointments to Committees

Members **RESOLVED** to make the following appointments to the vacancies on the Council's Committees:

1. Planning – Cllrs Wood, Wright & Macaskill
2. Finance & General Purposes – Cllr Wood
3. Personnel – Cllr Haggerty
4. Appeals – Cllrs Bowman & Wright

(proposed Cllr. Bowman; seconded Cllr. Haggerty)

60. Town Clerk's report and update on 2020/21 priorities, including recommendations as to budgetary and other decisions as appropriate

Members received an update on the Council's work and priorities for the 2020/21 municipal year and **RESOLVED** to:

1. note the update on the Council's 2020/21 priorities
2. delegate authority to the Clerk, in consultation with the Chair and Chair of Finance, to engage such specialist advice, within the approved Seafront Enhancement budget, as may be required to discharge the pre-commencement conditions and carry out a tender process in line with the Council's Financial Regulations.

(proposed Cllr Ledger; seconded Cllr Wood)

61. Elizabeth Road Play Park

Cllr Ledger asked Members to consider the purchase and installation of a set of goal posts for Council's Elizabeth Road site to replace those that had previously been removed. Quotations for the supply and installation of said goalposts had been received.

Members **RESOLVED** to approve the supply and installation of a set of goal posts at Elizabeth Road GB Sport & Leisure Ltd at a total cost of £1,132,66.

(proposed Cllr. Ledger; seconded Cllr. Singh)

62. Police Report

Members received and noted the police report.



SEATON TOWN COUNCIL
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District Councillor Reports

Members received and noted a report by Cllr Rowland (EDDC).

64. Payments, Receipts and Unpaid Invoices

Members noted the schedule of payments, receipts and unpaid invoices to 31 August 2020 and **RESOLVED** to:

- approve payments & receipts
- note there were no outstanding unpaid invoices

(proposed Cllr. Ledger; seconded Cllr. Singh)

65. Budget to date

Members reviewed and noted the expenditure against budget to date for the 2020/21 financial year. Members noted the update.

66. Bank Reconciliation

Members noted and **RESOLVED** to approve the bank reconciliation to 31 August 2020.

(proposed Cllr. Ledger; seconded Cllr. Singh)

67. Petty Cash Reconciliation

Members noted and **RESOLVED** to approve the petty cash reconciliation to 31 August 2020.

(proposed Cllr. Ledger; seconded Cllr. Singh)

68. Update on Promote Seaton

- Cllr Haggerty provided an update on the recent Promote Seaton and the positive engagement by all those who attended. In particular, the possibility of arranging an event for 2022, where the centre piece might be a display by the Red Arrows. Cllr Bowman was working on this and Cllr Haggerty said that he would be seeking volunteers via Promote Seaton to form a working party to take this proposal forward. along with other ideas of the group. The idea was to narrow the many ideas down to a smaller number which could be taken forward in the short, medium and longer terms.
- The next meeting would be held on 30 September 2020. Members noted the update.

Members noted the update.

69. Any other business

- Cllr Haggerty raised the question of a Town Guide for 2021 and whether this should be replaced with an alternative such as a town map for shoppers should be produced for 2021. Cllr Briggs suggested that it would be helpful to liaise with business owners to seek their views as to what may be most helpful. Cllrs Haggerty and Briggs agreed to consult with businesses to



seek their thoughts and the matter would be listed as an item of business on the Council's next agenda.

- Cllr Singh raised the question of securing the gates at the Martial Arts Centre. To prevent the land at the rear being used for dog fouling. The Clerk would discuss this with the Town Maintenance Officer and report back to Cllr Singh.

Confidential Items

70. Staffing Matters

Members **RESOLVED** to ratify the appointments of Fred Pritchard-Tagg as Deputy Town Clerk and Jo Hemery as Administration & Community Events Officer on the terms and conditions detailed in the report provided.

(proposed Cllr. Beer; seconded Cllr. Singh)

71. Salaries

Members **RESOLVED** to approve the 2.75% pay award for all staff as recently agreed by the National Joint Council, backdated to 1 April 2020.

(proposed Cllr. Beer; seconded Cllr. Singh)

Meeting closed at 19.15pm

Signed K Beer

Dated 5 October 2020