

## Minutes of Finance & General Purposes Committee Meeting

Monday 15<sup>th</sup> March 2021

### Present:

**Chairman: Cllr. D Ledger**

**Councillors: K Beer, E Bowman, J Russell & C Wood**

**In attendance: Town Clerk**

### 75. Apologies for absence

Apologies for absence were received from Cllr Haggerty, Hartnell and Singh.

### 76. Declarations of Interest

Cllr Ledger declared a personal interest as an East Devon District Councillor (EDDC)

### 77. Minutes of the previous meeting

Members **RESOLVED** to approve the draft minutes of the Finance and General Purposes Committee meeting, held on Monday, 15 February 2021, subject to the correction of a typographical error in the first line of minute 68 which would be amended from '31 December 2020' to '31 January 2021'.

(moved Cllr Beer, seconded Cllr Wood)

### 78. Public Question Time

No questions from members of the public.

### 79. Payments, receipts & unpaid invoices

Members received a report of payments, income and unpaid invoices as at 28 February 2021 and **RESOLVED** to:

- ratify the schedule of payments, as already approved under the Council's Scheme of Delegations
- note the receipts
- note the outstanding unpaid invoices

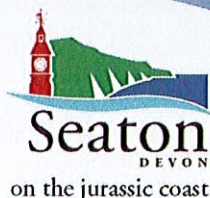
(moved Cllr Wood, seconded Cllr Russell)

### 80. Bank Reconciliation

Members **RESOLVED** to approve the bank reconciliation to 28 February 2021, to be signed by Cllr Ledger when he next met with the Town Clerk.

(moved Cllr Beer, seconded Cllr Bowman)





### 81. Petty Cash Reconciliation

Members **RESOLVED** to approve the petty cash reconciliation to 28 February 2021, to be signed by Cllr Ledger when he next met with the Town Clerk.  
(moved Cllr Beer, seconded Cllr Wood)

### 82. Play Park Inspections

Members **RESOLVED** to note:

- the weekly play inspection reports by the Town Maintenance Officer
- the annual inspection reports by RoSPA
- a vote of thanks to the Town Maintenance Officer and Harcombe Engineering for their work on the Titan play equipment

(moved Cllr Beer, seconded Cllr Russell)

### 83. Update on actions from previous meetings

Members noted the following updates:

- the painting of the railings outside The Hub had been added to the work schedule of the Town Maintenance Officer and planters ordered.
- picnic benches had been ordered for Seaton Down Hill and Elizabeth Road and delivery was awaited.
- the survey of the Town Hall had been commissioned and would take place on 17 March 2021.
- weather permitting, the painting of the remaining lampposts was scheduled for May.
- the licence for the first water refill station had been agreed and the final document was awaited from EDDC. The water refill station was scheduled to arrive during March and installation could then be arranged.

Meeting closed at 6.11pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

26.4.2021