



## Minutes of Finance & General Purposes Committee Meeting

Monday 15<sup>th</sup> February 2021

### Present:

Chairman: Cllr. D Ledger

Councillors: K Beer, E Bowman, D Haggerty, J Russell, A Singh & C Wood

In attendance: Town Clerk

### 64. Apologies for absence

Apologies for absence were received from Cllr Hartnell.

### 65. Declarations of Interest

Cllr Ledger declared a personal interest as an East Devon District Councillor (EDDC)

### 66. Minutes of the previous meeting

Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting, held on Monday, 18 January 2021.  
(moved Cllr Haggerty, seconded Cllr Singh)

### 67. Public Question Time

No questions from members of the public.

### 68. Payments, receipts & unpaid invoices

Members received a report of payments, income and unpaid invoices as at 31 January 2021 and **RESOLVED** to:

- ratify the schedule of payments up to 31 January 2021, as already approved under the Council's Scheme of Delegations
- note the receipts up to 31 January 2021
- note the outstanding unpaid invoices as at 31 January 2021  
(moved Cllr Beer, seconded Cllr Haggerty)

### 69. Bank Reconciliation

Members **RESOLVED** to approve the bank reconciliation to 31 January 2021, to be signed by Cllr Ledger when he next met with the Town Clerk.  
(moved Cllr Beer, seconded Cllr Singh)

### 70. Petty Cash Reconciliation

Members **RESOLVED** to approve the petty cash reconciliation to 31 January 2021, to be signed by Cllr Ledger when he next met with the Town Clerk.  
(moved Cllr Beer, seconded Cllr Haggerty)



**71. New Barrier Planter Baskets**

Members considered the proposal to purchase 4 additional barrier planter baskets for the railings outside The Hub through to Harbour Road at a cost of £146.95 each (£587.80 + VAT) and **RESOLVED** to approve the purchase (moved Cllr Haggerty, seconded Cllr Russell) and asked that arrangements also be made to pain the railings at the end of Harbour Road in blue (moved Cllr Haggerty, seconded Cllr Wood)

**72. Elizabeth Road Picnic Benches**

Members considered the proposal to amend the previously approved purchase of wooden picnic benches (2 x rectangular and 1 x round) for Elizabeth Road play park for recycled plastic benches in blue and approved the increase in cost to £1391 + VAT including delivery (moved Cllr Haggerty, seconded Cllr Wood)

**73. Play Park Inspections**

Members noted the play park inspections reports including the repairs to the gate mechanism at Elizabeth Road, the Lilly basket at the Underfleet and the ongoing repairs to the Titan equipment.

**Confidential Items**

The Chairman moved that in accordance with the Council's Standing Order 1(d) press and public be excluded from the meeting during the discussions of item 11 matters being discussed may include commercially sensitive information.

**74. Town Hall Maintenance & Survey**

Members received an update on the maintenance to the town hall and considered the three quotations received for a full external and interior survey of the building and **RESOLVED** to authorise the instruction of Wessex Surveyors Limited at the cost set out in the accompanying report.

(moved Cllr Russell, seconded Cllr Singh)

Meeting closed at 6.03pm

Chairman: \_\_\_\_\_

Date: 15.3.2021