

## **NOTICE**

**This will be a physical meeting which is open to the public. However, due to the ongoing Covid-19 restrictions there will be a limited number of members of the public able to attend. If you wish to attend, please let the Town Clerk know either by email townclerk@seaton.gov.uk or phone the office on 01297 221388 by 3pm on Friday 18<sup>th</sup> June 2021. The Town Clerk will advise whether capacity remains. Attendance without confirming to the Town Clerk in advance will not be permitted. The minutes of the meeting will be available, at a later date. Masks must be worn until sat down and a one-way system will be in place.**

**To: All Members of Seaton Town Council**

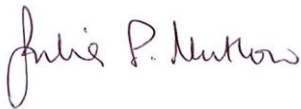
**Meeting of Seaton Town Council  
on Monday 21 June 2021 at 6pm**

**15<sup>th</sup> June 2021**

**You are hereby summoned to attend the above meeting to be held on Monday, 21<sup>st</sup> June at 6pm or immediately after the Planning Committee, whichever is the earliest, the Marshlands Centre, Harbour Road, Seaton EX12 2LT.**

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

**This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.**



**Julia Mutlow  
Town Clerk**

## **AGENDA**

**21/COU/01 Apologies for absence**  
To receive any apologies for absence

**21/COU/02 Declarations of Interest**  
To receive any Members' declarations of interest in respect of items on the agenda

**21/COU/03 Minutes**

To agree the minutes of the Council's meeting held on Wednesday, 19th May 2021.

**21/COU/03A Chairman's Report**

To note the report

**21/COU/04 Public Question Time**

To allow any questions or reports from members of the public.

**21/COU/05 Police Report**

To note the report

**21/COU/06 County Councillor Report**

To note the report

**21/COU/07 District Councillor Reports**

To note the reports

**21/COU/08 Town Clerk Report**

To receive an update on the Council's work and priorities for the 2021/22 municipal year. It is **RECOMMENDED** that Members note the updated work log.

**21/COU/09 Committee meeting minutes**

To receive, and to adopt the decisions therein, the minutes of the following committee meetings:

- Planning Committee – 7 April, 28 April and 4 May 2021

**21/COU/10 Summer First Aid Station**

To note and ratify a decision made under the Council's Scheme of Delegations to provide a first aid station at Marshlands on weekends during July and August.

It is **RECOMMENDED** that Members ratify the following decisions made under the Council's Scheme of Delegation:

- to engage Rapid Emergency Medical Services to deliver a first aid service as detailed, on Saturdays and Sundays, from 12pm to 6pm from 3<sup>rd</sup> July to 29<sup>th</sup> August 2021.
- approve the use of the seafront courtyard area at Marshlands for the siting of the first aid station.

- approve the virement of funds from the beach management budget to a maximum cost of £2,700 for the provision of this service, subject to this being offset against monies received by way of grant funding.

**21/COU/11 Seaton Marketing Film**

To note and ratify a decision made under the Council's Scheme of Delegations to commission a short film by Metrix Productions to be used as a promotional tool for the Council to highlight the town's assets.

**21/COU/12 Update on Tourist Information Services**

To receive an update on the level and nature of tourist information enquiries.

**21/COU/13 Seaton Webcam**

To approve the establishment of a Seaton webcam.

**21/COU/14 Shopfront Improvement Grants**

To note and ratify a decision made under the Council's Scheme of Delegations to approve the following applications for shopfront grants:

It is **RECOMMENDED** that Members note and ratify the following grants:

- The Vending Shed - £500
- The Mariners Hotel - £500

**21/COU/15 Review of Shopfront Grants Policy**

To review and update the Shopfront Improvements Policy.

**21/COU/16 Review of leisure facilities**

To review and approve draft response to EDDC's consultation on leisure facilities in Seaton.

**21/COU/17 Community Grants**

To consider an application from Seaton Cricket Club for a community grant of £1,000.

**Confidential Items**

The Chairman will move that in accordance with the Council's Standing Order 1(d) press and public will be excluded from the meeting during the discussions of items 18 & 19 on this agenda as there are matters being discussed which may include sensitive information or information that could identify an individual.



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admin@seaton.gov.uk  
www.seaton.gov.uk  
Town Mayor: Cllr Dan Ledger  
Town Clerk: Julia Mutlow

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**21/COU/18 Update on Marshlands Centre**

**21/COU/19 Update on Town Hall**