

**NOTICE**

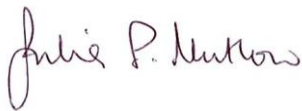
**To: All Members of Seaton Town Council  
Meeting of Seaton Town Council  
on Monday 4 October 2021 at 6pm**

**29 September 2021**

You are hereby summoned to attend the above meeting to be held on **Monday, 4<sup>th</sup> October 2021 at 6pm or immediately after the Planning Committee, whichever is the earliest**, at the Marshlands Centre, Harbour Road, Seaton EX12 2LT.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

**This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.**



**Julia Mutlow  
Town Clerk**

**AGENDA**

- 21/COU/01 Apologies for absence**  
To receive any apologies for absence
  
- 21/COU/02 Declarations of Interest**  
To receive any Members' declarations of interest in respect of items on the agenda
  
- 21/COU/03 Minutes**  
To agree the minutes of the Council's meeting held on Monday, 6<sup>th</sup> September 2021.
  
- 21/COU/04 Chairman's Report**
  
- 21/COU/05 Public Question Time**  
To allow any questions or reports from members of the public.

**21/COU/06 Police Report**

To note the report

**21/COU/07 County Councillor's Report**

To note the report

**21/COU/08 District Councillors' Reports**

To note the reports

**21/COU/09 Town Clerk's Report**

To receive an update on the Council's work and priorities for the 2021/22 municipal year. It is **RECOMMENDED** that Members note the updated work log.

**21/COU/10 Committee meeting minutes**

To receive and note the minutes of the following committee meetings:

- Planning Committee – 6 September 2021
- Finance & General Purposes Committee – 19 July 2021

**21/COU/11 Local Council Awards Scheme**

To note the application and confirm that all documentation and information is in place for the Foundation Award. It is **RECOMMENDED** that Members resolve that all documentation and information is in place for the Foundation Award

**21/COU/12 Platinum Jubilee**

To consider how the Council may wish to mark HM The Queen's Platinum Jubilee in 2022

**21/COU/13 Review of Earmarked Reserves**

To review earmarked reserves, agree adjustments and resolve to ratify recommendation of the Finance & General Purposes Committee regarding the cleaning of the sea wall from earmarked reserves.

It is **RECOMMENDED** that Members:

- resolve to ratify the recommendation of the Finance & General Purposes Committee regarding the engagement of Supplier 1 based on the quotation supplied for cleaning the sea wall
- approve the reallocation of £5,000 from EMR321 Seafront Enhancements to a new EMR – Disability Beach Access

- note and confirm the ongoing requirement for the remaining earmarked reserves after said adjustment is made

**21/COU/14 Cliff Field Gardens**

To note the results of the pilot scheme in Cliff Field Gardens and to authorise officers to develop a comprehensive asset management policy for approval, to include fees and charges and conditions of hire

**21/COU/15 Updates on tourist information services and town marketing**

To update Members on the latest tourist information figures, the town marketing film and feedback from the Travel & Tourism Show 2021

**21/COU/16 Seaton Wards**

To confirm, for administrative purposes, Cllr Hartnell as the councillor co-opted for the Seaton Hole Ward.

**12/COU/17 Coach Friendly – Cllr Haggerty**

To receive a verbal update on Seaton's application for Coach Friendly status

**Confidential Items**

The Chairman will move that in accordance with the Council's Standing Order 1(d) press and public will be excluded from the meeting during the discussions of item 18 on this agenda as there are matters being discussed which may include commercially sensitive information.

**21 COU 18 Update on Marshlands Centre**