

NOTICE

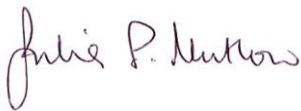
**To: All Members of Seaton Town Council
Meeting of Seaton Town Council
on Monday 6 September 2021 at 6pm**

31 August 2021

You are hereby summoned to attend the above meeting to be held on **Monday, 6th September 2021 at 6pm or immediately after the Planning Committee, whichever is the earliest**, at the Marshlands Centre, Harbour Road, Seaton EX12 2LT.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.



**Julia Mutlow
Town Clerk**

AGENDA

- 21/COU/01 Apologies for absence**
To receive any apologies for absence

- 21/COU/02 Declarations of Interest**
To receive any Members' declarations of interest in respect of items on the agenda

- 21/COU/03 Minutes**
To agree the minutes of the Council's meeting held on Monday, 5th July 2021.

- 21/COU/04 Chairman's Report**

- 21/COU/05 Public Question Time**
To allow any questions or reports from members of the public.

- 21/COU/06 Police Report**
To note the report
- 21/COU/07 County Councillor's Report**
To note the report
- 21/COU/08 District Councillors' Reports**
To note the reports
- 21/COU/09 Town Clerk's Report**
To receive an update on the Council's work and priorities for the 2021/22 municipal year. It is **RECOMMENDED** that Members note the updated work log.
- 21/COU/10 Committee meeting minutes**
To receive, and to adopt the decisions therein, the minutes of the following committee meetings:
- Planning Committee – 5 and 19 July 2021
- 21/COU/11 Decisions made under the Council's Scheme of Delegations**
To note and ratify decisions made under the Council's Scheme of Delegations
- 21/COU/12 Policy updates**
To consider and adopt or update the following new policies:
- Training & Development Policy
 - Gazebo Hire Policy
 - Non-Smoking & Non-Vaping Policy
- 21/COU/13 External Auditor's Report**
To note the completion certificate and report from the Council's external auditors, PKF Littlejohn, on the 2020/21 annual return.
- 21/COU/14 Local Council Award Scheme**
To consider whether the Council should apply for accreditation under the Local Council Award Scheme
- 21/COU/15 Appointments to committees**
To appoint councillors to the current vacancies on the Council's committees and working groups:

1. Finance & General Purposes Committee – one vacancy
2. Planning Committee – one vacancy
3. Personnel Committee – two vacancies

21/COU/16 Review of working groups

To consider the ongoing need for existing work groups and their membership and agree any updates

21/COU/17 Harbour Road Bus Shelter – Cllr Wright

To consider whether the Council wishes to send a view to Devon County Council regarding the possible relocation of this bus stop

21/COU/18 Public Toilets Consultation

To consider and agree a response to East Devon District Council's consultation on public toilets which can be viewed at:

<http://www.eastdevon.gov.uk/publictoiletreview>

21/COU/19 Update on Tourist Information Services

To receive an update on tourist information services

21/COU/20 Christmas Lights

To consider and agree the action to be taken to prepare for the Christmas lights switch on

21/COU/21 Update on Fireworks Event

To consider a deferral of the fireworks event until 2022

Confidential Items

The Chairman will move that in accordance with the Council's Standing Order 1(d) press and public will be excluded from the meeting during the discussions of item 22,23, 24 and 25 on this agenda as there are matters being discussed which may include commercially sensitive information or information that could identify an individual.

21 COU 22 Staffing

21 COU 23 Update on Town Hall

21 COU 24 Update on Marshlands Centre

21 COU 25 Seawall Cleaning