

**Minutes of the Seaton Town Council ('the Council')
Meeting
on Monday, 4 October 2021**

Present:

Chair: Cllr D Ledger

Town

Councillors: K. Beer, E. Bowman, M. Hartnell, M. Macaskill, A. Singh, J. Russell, M. Steven, C. Wood and D. Wright

Officers: Deputy Town Clerk

Public: Two members of the public were present and EDDC Ward Cllr Jack Rowland.

95. Apologies for absence

Apologies for absence were received from Cllr Haggerty.

96. Declarations of Interest

Cllr Hartnell declared a personal interest as a Devon County and East Devon District Councillor.

97. Minutes

Members **RESOLVED** to agree the minutes of the Council meeting held on Monday, 6 September 2021 (moved Cllr Hartnell, seconded Cllr Wood)

98. Chairman's Report

The Chairman reported that he had met with the artists to publicise the recent additions to the town's art trail. The Chairman thanked Andrew Gwyn-Davies for the amount of time and work given to the development of this initiative. The Chairman also reported his intention to review the Civic Awards scheme.

99. Public Question Time

Questions were raised regarding:

- Additional dog bins – the Chairman advised that a review of existing litter and dog bins would be carried out in due course and a report will be brought to Members when available.

- Hook and Parrot site – plans are currently being considered by East Devon District Council
- Platinum Jubilee – St Gregory’s Church would like consideration to be given to a flower festival
- Public toilet consultation – it was confirmed that, as resolved at the September meeting, the Town Clerk had collated and submitted Members’ responses

100. Police Report

Members noted the report.

101. County Councillor’s Report

Members noted the report. Cllr Hartnell reported that the traffic group meetings will no longer be held and online reporting of highways issues encouraged.

102. District Councillors’ Reports

Members received and noted a written report from Cllr. Jack Rowland. Furthermore, the issue of disabled access to the beach was highlighted. Cllr Hartnell reported he intends to meet with the Town Clerk, Cllr Ledger and a member of the public to discuss this further.

103. Town Clerk Report

Members noted the town clerk’s update on the Council’s work and priorities for the 2021/22 municipal year.

104. Committee minutes

Members noted the minutes of the Planning Committee for 6 September 2021 and Finance and General Purposes Committee for 19th July 2021.

105. Local Council Awards Scheme

Members **RESOLVED** to note the application and confirm that all documentation and information is in place for the Foundation Awards. (moved Cllr Hartnell, seconded Cllr Wright).

106. Platinum Jubilee

To mark HM The Queen’s Platinum Jubilee in 2022, the following ideas were suggested:

- Planting of the trees in line with the Queen’s Green Canopy initiative
- A reception at Marshlands followed by a fireworks display
- A community picnic in Cliff Field Gardens
- A joint event with The Gateway Theatre company

- Lighting up the Jubilee Clock and a special outdoor cinema screening of The Crown or other royal documentary.

These ideas were noted and officers will bring a report to Members in due course on feasibility.

107. Review of Earmarked Reserves

Members reviewed the report on earmarked reserves and **RESOLVED** to:

- ratify the recommendation of the Finance & General Purposes Committee regarding the engagement of Supplier 1 based on the quotation supplied for cleaning the sea wall
- approve the reallocation of £5,000 from EMR321 Seafront Enhancements to a new EMR – Disability Beach Access
- note and confirm the ongoing requirement for the remaining earmarked reserves after said adjustment is made
(moved Cllr Hartnell, seconded Cllr Macaskill)

108. Cliff Field Gardens

Members **RESOLVED** to note the results of the pilot scheme in Cliff Field Gardens and to authorise officers to:

- prepare a comprehensive asset management plan, to include all relevant Council owned assets including proposals for fees and charges and conditions of hire, for approval by Members
- investigate the cost of upgrading the existing power supply and the cost of installing a second supply
(moved Cllr Beer, seconded Cllr Singh)

109. Updates on tourist information services and town marketing

Members noted the latest tourist information figures, the town marketing film and feedback from the Travel & Tourism Show 2021. Cllr Haggerty to provide a verbal update at the next council meeting.

110. Seaton Wards

Members **RESOLVED** to confirm, for administrative purposes, Cllr Hartnell as the councillor co-opted for the Seaton Hole/Beer Road Ward.
(moved Cllr Singh, seconded Cllr Wright)

111. Coach Friendly

Members noted that discussions were ongoing with EDDC to resolve the issue of the coach park being used by school busses. Cllr Haggerty would be asked to provide a verbal update on Seaton's application for Coach Friendly status at the next council meeting.

Confidential Items

The Chairman moved that in accordance with the Council's Standing Order 1(d) press and public be excluded from the meeting during the discussion of the following items due to their commercially sensitive information and information that could identify an individual.

112. Update on Marshlands Centre

In addition to the comprehensive report, Members received a verbal update detailing the revised additional costs in respect of IT provision for the relocation of the Tourist Information Centre and Council offices to the seafront side of Marshlands. Members noted the revised quotation in respect of IT costs and **RESOLVED** to approve the recommendations as detailed in the report to this agenda item and the revised IT costs. (moved Cllr Beer, seconded Cllr Macaskill)

Meeting closed at 7.05pm.

Signed _____

Dated _____