

**Minutes of the Seaton Town Council
Meeting
on Monday, 5 July 2021**

Present:

Chair: Cllr D Ledger

Town

Councillors: E. Bowman, D. Haggerty, M. Hartnell, M. Macaskill, J. Russell, A. Singh, C. Wood and D. Wright

Officers: Town Clerk

Public: Cllr Steven attended as a member of the public at the beginning of the meeting and was subsequently co-opted as a member of Seaton Town Council ('the Council').

53. Apologies for absence

Apologies for absence were received from Cllrs Beer and Briggs

54. Declarations of Interest

Cllr Hartnell declared a personal interest as a Devon County and East Devon District Councillor. Cllr Ledger declared an interest as an East Devon District Councillor. Cllr Singh declared an interest as the Chairman of Seaton Martial Arts Centre, in the item concerning the request by Jurassic Fibre to locate a data station at Elizabeth Road.

55. Minutes

Members **RESOLVED** to agree the minutes of the Council meeting held on Monday, 21 June 2021 (moved Cllr Singh, seconded Cllr Haggerty)

56. Chairman's Report

The Chairman stated that it had been a quiet month and Members noted the report.

57. Public Question Time

No questions were raised.

58. Committee minutes



Members **RESOLVED** to accept the minutes of the Planning Committee for 7 June and 21 June 2021. (moved Cllr Wright, seconded Cllr Wood)

59. Town Clerk Report

Members noted the town clerk's update on the Council's work and priorities for the 2021/22 municipal year.

60. Co-option of a new councillor

Members considered the application of Marek Steven and unanimously **RESOLVED** to co-opt Marek Steven to Seaton Town Council. Cllr Steven then signed the declaration of acceptance of office.
(moved Cllr Haggerty, seconded Cllr Macaskill)

61. Review of Community Grants Policy

Members reviewed the proposed amendments to the Community Grants Policy and **RESOLVED** to adopt the updated Policy. (moved Cllr Singh, seconded Cllr Haggerty)

62. Fireworks Display

Members considered the report on a potential firework display for the town in November 2021 and subject to any fireworks used being marine friendly/ biodegradable and an advertising campaign in advance to ensure residents with pets were aware that the event was taking place, **RESOLVED** to:

- approve, in principle, the organisation of a fireworks event for Seaton to take place on the East Esplanade site, subject to:
 - all relevant site permissions/consents being obtained.
 - appropriate insurance cover being available.
 - support from the police and fire service to ensure the safety of the event.
 - preparation of comprehensive risk assessments by both the supplier and the Council and evidence of the chosen supplier's public liability insurance cover
 - securing the services of enough volunteer marshals to ensure the security and safety of the event.
 - officers taking any such other action as may be necessary to ensure the safety of the event.
- Subject to the outcome of the above, to approve Supplier 3 as the preferred supplier and agree that the cost of the event should be taken from the Promote Seaton events budget (227/4843).

(moved Cllr Singh, seconded Cllr Haggerty)



63. Extension of Scheme of Delegations

Members **RESOLVED** to delegate to the Town Clerk, after consultation with members of the Planning Committee, the authority to submit comments for planning applications to East Devon District Council on any applications received where the deadline for a response is before said application may be considered by said Committee. (moved Cllr Ledger, seconded Cllr Hartnell)

64. Community Consultation

Members **RESOLVED** to approve the draft community consultation document and means of distribution as set out in the draft document. Additionally, Cllr Hartnell offered the Post Office as a drop-off point for paper copies of the consultation.

(moved Cllr Macaskill, seconded Cllr Wood)

65. Civic Awards Policy

Members **RESOLVED** to:

- adopt the Civic Awards Policy, including any such amendments as they consider appropriate.
- approve the associated expenditure to procure awards from Fattorini Ltd and virement from the town awards budget to the mayor's allowance, as appropriate to fund such expenditure.

(moved Cllr Haggerty, seconded Cllr Singh)

66. Siting of a mobile refreshment van at Seaton Down Hill

Members discussed the proposal and concerns around a reduction of available parking due to the siting of the mobile unit, whether there was a need for mobile WCs, the need for adequate waste receptacles, fees and the views of other businesses in the area. As a policy was already being worked on to deal with the letting of the Council's land for events, and it was anticipated that a draft would be available for Members to consider at their meeting in September, it was **RESOLVED** that whilst the Council's officers could meet with the applicants to consider further their request to site a horsebox at Seaton Down Hill picnic area to sell refreshments from March to October - 11am to 7pm, Friday to Wednesday, the request, if granted, would be subject to the requirements of any such policy subsequently adopted by the Council.

(moved Cllr Hartnell, seconded Cllr Haggerty)

Confidential Items



The Chairman moved that in accordance with the Council's Standing Order 1(d) press and public be excluded from the meeting during the discussion of the following items due to their commercially sensitive information and information that could identify an individual.

67. Review of proposal by Jurassic Fibre

Members considered additional information regarding potential sites for the positioning of data station on the Council's land at Elizabeth Road and noted the concerns raised by existing occupants. On balance Members concluded that these had to be balanced against the wider benefit to the community of enabling better broadband provision. Members **RESOLVED**, subject to the necessary consents being obtained and reassurances received as to accessibility, and subject to the Council's legal fees for the consideration of the lease being met in full by Jurassic Fibre, then officers were authorised were authorised to progress the proposal on the land detailed as option 2 on the plan attached to the report.

(moved Cllr Russell, seconded Cllr Bowman)

68. Staffing

Members **RESOLVED** to approve the recommendation in the report as to staff remunerations with funds being allocated from the earmarked reserve for staffing contingency.

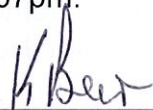
(moved Cllr Bowman, seconded Cllr Wright)

69. Town Hall Update

Members noted the verbal update on the town hall, including the meeting that was being arranged with the Trustees of the Gateway councillors and officers to discuss the lease.

Meeting closed at 7.07pm.

Signed _____



Dated _____

6.9.2021