

**Minutes of the Seaton Town Council
Meeting
on Monday, 21 June 2021**

Present:

Chair: Cllr D Ledger

Town

Councillors: K. Beer, K. Briggs, D. Haggerty, M. Hartnell, A. Singh, C. Wood and D. Wright

Officers: Town Clerk

Public: One member of the public was present.

33. Apologies for absence

Apologies for absence were received from Cllr Bowman and Cllr Russell. Cllr Rowland of EDDC had also apologised for being unable to attend.

34. Declarations of Interest

Cllr Hartnell declared a personal interest as a Devon County and East Devon District Councillor. Cllr Ledger declared an interest as an East Devon District Councillor. Cllrs Hartnell, Singh, Briggs and Haggerty declared an interest as local business owners with regard to the tourist information update.

35. Minutes

Members **RESOLVED** to agree the minutes of the Council meeting held on Wednesday 19 May 2021(moved Cllr Singh, seconded Cllr Haggerty)

36. Chairman's Report

The Chairman stated that it had been a quiet month and Members noted the report.

37. Public Question Time

The member of the public in attendance raised two questions:

- when the Tesco store was opening in Seaton it was subject to a planning condition that two zebra crossings would be built on Harbour Road. One subsequently had to be removed as it encroached on access to a property. This has been raised with DCC but had never been replaced so the planning breach remained. Would the Town Council raise this matter with Devon County Council? Members agreed that a letter should be written copying in Cllr Hartnell as the County Councillor for Seaton.

- the ongoing issue of dog fouling was highlighted and the Town Council was asked whether it had any knowledge of the beach wardens that the member of the public had been advised were being appointed by East Devon District Council? The Town Council confirmed it had no knowledge of this but the Chairman confirmed he would look into this and report back in due course.

38. Police Report

Members noted the police report.

39. County Councillor Report

Cllr Hartnell confirmed that he would provide a county wide report to distribute to all parishes within his area and provide verbal updates on issues specific to each parish. He went on to explain that the process and criteria for accessing the locality budget had been tightened and it was intended as a fund of 'last resort', when other funding avenues had been exhausted. Members noted Cllr Hartnell's report.

40. District Councillor Reports

No reports were available this month.

41. Town Clerk Report

Members noted the town clerk's update on the Council's work and priorities for the 2021/22 municipal year.

42. Committee meeting minutes

Members noted the minutes of the Planning Committee for 7 April, 28 April and 4 May 2021

43. Summer First Aid Station

Members noted the report and the grant of £1,350 from Re:Store towards providing the first aid station and **RESOLVED** to ratify the decisions made under the Council's Scheme of Delegations to:

- engage Rapid Emergency Medical Services to deliver a first aid service as detailed in said report, on Saturdays and Sundays, from 12pm to 6pm from 3rd July to 29th August 2021.
- use the seafront courtyard area at Marshlands for the siting of the first aid station.
- approve the virovement of funds from the beach management budget to a maximum cost of £1,350 for the provision of this service, subject to this being offset against any further monies received by way of grant funding.

(moved Cllr Singh, seconded Cllr Haggerty)

44. Seaton Marketing Film

Members noted the report and **RESOLVED** to ratify a decision made under the Council's Scheme of Delegations to commission a short film by Metrix Productions to be used as a promotional tool for the Council to highlight the town's assets and the costs thereof of up to £1,000.
(moved Cllr Haggerty, seconded Cllr Briggs)

45. Update on Tourist Information Services

Members noted an update on the level and nature of tourist information enquiries during May and the first half of June 2021.

46. Seaton Webcam

Members considered the offer from Chris Pickles to provide a webcam of views of the town and **RESOLVED** to:

- approve the establishment of a Seaton webcam.
- authorise the Town Clerk to liaise with Blaze and arrange the installation and thereafter monitor and review its use, with regard to any unanticipated technical issues.

(moved Cllr Briggs, seconded Cllr Haggerty)

47. Shopfront Improvement Grants

Members noted the applications and **RESOLVED** to ratify a decision made under the Council's Scheme of Delegations to approve the following applications for shopfront grants:

- The Vending Shed - £500
- The Mariners Hotel - £500

(moved Cllr Hartnell, seconded Cllr Haggerty)

48. Review of Shopfront Improvement Grants Policy

Members considered the Shopfront Improvement Grants Policy generally in light of the fact that it had been introduced to assist businesses as they came through the pandemic to improve their premises with a view to improving the town for visitors and residents. Whilst the scheme had been a success, Members concluded that as many restrictions had now been lifted and it was intended that the remaining restrictions would be lifted on 19 July that it was appropriate to wind close applications from that date. Members **RESOLVED** to close the scheme as from 19 July 2021.

(moved Cllr Hartnell, seconded Cllr Ledger)

49. Review of leisure facilities

Members reviewed the draft response to EDDC's consultation on leisure facilities in Seaton and, subject to amendments, **RESOLVED** to approve the response as drafted.

(moved Cllr Haggerty, seconded Cllr Singh)

50. Community Grants

Members reviewed the application from Seaton Cricket Club and **RESOLVED** to approve a community grant of £1,000.

(moved Cllr Hartnell, seconded Cllr Wood)

Confidential Items

The Chairman moved that in accordance with the Council's Standing Order 1(d) press and public be excluded from the meeting during the discussion of the following items due to their sensitive nature/potential to identify individuals.

51. Update on Marshlands Centre

Members noted the update.

52. Update on Town Hall

Members noted the update and **RESOLVED** to:

- agree to prioritise the installation of a new fire alarm system, for which the responsibility of who bears the cost would be negotiated with The Gateway Theatre Company.
- instruct officers to obtain 3 quotations to review and /or renew the heating and ventilation systems.
- instruct officers to obtain 3 quotations to address maintenance issues rated 3 in the schedule of condition.
- instruct officers to draft a 5-year maintenance plan for areas rated 2 and 1 in the schedule of condition which prioritises maintenance issues pertaining to:
 - the pitched and ridged artificial slate tiled roof covering to the rear of the main hall
 - rainwater fittings
 - interior and exterior walls
- give consideration to alternative, more suitable premises for Seaton Museum
- note the update on the recent meeting with trustees of the Gateway.

(moved Cllr Ledger, seconded Cllr Haggerty)

Meeting closed at 7.21pm.

Signed _____



Dated 05.07.2021

