



Minutes of Finance & General Purposes Committee Meeting

Monday 26th April 2021

Present:

Chairman: Cllr. D Ledger

Councillors: K Beer, E Bowman, Hartnell, J Russell & C Wood

In attendance: Town Clerk

85. Apologies for absence

Apologies for absence were received from Cllr Singh.

86. Declarations of Interest

Cllrs Ledger and Hartnell declared a personal interest as East Devon District Councillors (EDDC)

87. Minutes of the previous meeting

Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting, held on Monday, 15 March 2021.
(moved Cllr Russell, seconded Cllr Hartnell)

88. Public Question Time

No questions from members of the public.

89. Payments, receipts & unpaid invoices

Members received a report of payments, income and unpaid invoices as at 31 March 2021 and **RESOLVED** to:

- ratify the schedule of payments, as already approved under the Council's Scheme of Delegations
- note the receipts
- note the outstanding unpaid invoices

(moved Cllr Wood, seconded Cllr Bowman)

90. Bank Reconciliation

Members **RESOLVED** to approve the bank reconciliation to 31 March 2021, to be signed by Cllr Ledger when he next met with the Town Clerk.
(moved Cllr Wood, seconded Cllr Bowman)



91. Petty Cash Reconciliation

Members **RESOLVED** to approve the petty cash reconciliation to 31 March 2021, to be signed by Cllr Ledger when he next met with the Town Clerk.
(moved Cllr Wood, seconded Cllr Bowman)

92. Play Park Inspections

Members **RESOLVED** to note the weekly play inspection reports by the Town Maintenance Officer.
(moved Cllr Beer, seconded Cllr Wood)

93. Update on actions from previous meetings


Members noted the following updates:

- the painting of the railings outside The Hub had been completed and planters ordered.
- picnic benches have been delivered and installed at Seaton Down Hill and Elizabeth Road with generally positive feedback.
- the survey of the Town Hall has been undertaken and the report received. A summary will be brought to Members in due course. Officers are liaising with the Gateway trustees to ensure all H&S obligations and legal documents are in order and that financial reimbursement due under the lease is paid.
- weather permitting, the painting of the remaining lampposts is scheduled for May.
- the licence for the first water refill station has been agreed and the final document is awaited from EDDC. The water refill station is scheduled to arrive imminently, and installation can then be arranged.
- seafront planter - the old bricks have been cleaned and two of the three damaged areas have been rebuilt by the Town Maintenance Officer and Harcombe Engineering, whilst solutions are being considered for the third damaged part. Once invoices for work done are received the Clerk will approach Devon County Council with a view to seeking reimbursement.
- (moved Cllr Wood, seconded Cllr Bowman)

Meeting closed at 5.37pm

Chairman: _____

Date: _____


19/July 2021