

**Minutes of Finance & General Purposes Committee Meeting
Monday 15 November 2021**

Present:

Chairman: Cllr. D Wright

Councillors: K. Beer, D. Haggerty, D. Ledger, J. Russell, A. Singh & C. Wood

In attendance: Town Clerk

Public: None

Others: Cllrs Hartnell & Burrows were in attendance, but not members of this committee.

33. Apologies for absence

Apologies for absence were received from Cllr. Bowman.

34. Declarations of Interest

Cllr Ledger declared an interest as an East Devon District Councillor and Cllr Hartnell declared an interest as an East Devon District and Devon County Councillor.

35. Minutes of the previous meeting

Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting, held on Monday, 18 October 2021.
(moved Cllr. Beer, seconded Cllr. Ledger)

36. Public Question Time

None.

37. Payments, receipts & unpaid invoices

Members received a schedule of payments, receipts and outstanding invoices as at 31 October 2021 and **RESOLVED** to:

- ratify the schedule of payments, as already approved under the Council's Scheme of Delegations
- note the receipts (moved Cllr. Ledger, seconded Cllr. Beer)

38. Bank Reconciliation

Members **RESOLVED** to approve the bank reconciliation to 1 October 2021.
(moved Cllr. Ledger, seconded Cllr. Wright)

39. Petty Cash Reconciliation

Members **RESOLVED** to approve the petty cash reconciliation to 31 October 2021.
(moved Cllr. Wright, seconded Cllr. Singh)

40. Play Park Inspections

Members noted the weekly play inspection reports.

41. Budgetary Review & Planning 2022/23

Members considered the updated draft budget for 2022/23 (15 November 2021 v.4) which had been updated to reflect the adjustments discussed at the previous meeting of F&GPC on 18 October 2021. The draft was amended to include the following:

- an additional £4,000 to the events budget, raising it from £11,000 to £15,000
- the Chairman's Allowance was combined with the Civic Expenses budget and set at £2,000, with a view to an event being held in 2022 to make awards recognising exceptional community work in the town.

Members noted the predicted year end position and **RESOLVED to RECOMMEND** to Council:

- that the draft budget for 2022/23 (15 November 2021 v.4), adjusted to reflect the amendments details above, be adopted with gross expenditure estimated at £412,663, offset by predicted income of £14,876 and a transfer from general reserves of £10,000.
- the precept for 2022/23 should be set at £387,787 – a rise of 8.6% or £9.55 per year/18p per week on a Band D property - making the total annual payment £120.88 on a Band D property

(moved Cllr. Wood, seconded Cllr. Beer)

Meeting closed at 7.06pm

Chairman: _____

Date: _____



17/1/22