
**Minutes of Finance & General Purposes Committee Meeting
Monday 18 October 2021**

Present:

Chairman: Cllr. D Wright

Councillors: K Beer & D Ledger

In attendance: Town Clerk

Public: None

Others: Cllr Hartnell was in attendance but not a member of this committee.

23. Apologies for absence

Apologies for absence were received from Cllrs. Bowman, Singh and Wood.

24. Declarations of Interest

Cllr Ledger declared an interest as an East Devon District Councillor.

25. Minutes of the previous meeting

Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting, held on Monday, 20 September 2021.
(moved Cllr. Beer, seconded Cllr. Ledger)

26. Public Question Time

None.

27. Payments, receipts & unpaid invoices

Members received a schedule of payments, receipts and outstanding invoices as at 30 September 2021 and **RESOLVED** to:

- ratify the schedule of payments, as already approved under the Council's Scheme of Delegations
- note the receipts (moved Cllr. Ledger, seconded Cllr. Beer)

28. Bank Reconciliation

Members **RESOLVED** to approve the bank reconciliation to 30 September 2021.
(moved Cllr. Wright, seconded Cllr. Beer)

29. Petty Cash Reconciliation

Members **RESOLVED** to approve the petty cash reconciliation to 30 September 2021.
(moved Cllr. Beer, seconded Cllr. Wright)

30. Grant Funding

Members noted the update on external and grant funding.

31. Play Park Inspections

Members noted the weekly play inspection reports and the fact that quotations were being sought from arboriculturists to conduct a 3-yearly inspection, as recommended by the arboriculturist at the 2019 inspection.

32. Budgetary Review & Planning 2022/23

Members considered the draft budget (V.1) and **RESOLVED** that the adjustments listed below should be made and the amended budget be updated and brought to this Committee in November for final consideration and recommendation to Council:

- Art Trail – proposed budget to be increased to £4,000 and any 2021/22 budget remaining at the end of the financial year to be placed in an earmarked reserve.
- General Events – a general events budget to be set at £11,000 to cover all events including a Jubilee celebration, Seaton in Bloom, any events proposed by Promote Seaton and a fireworks event, if feasible.
- Grants – to remain at £10,000

(moved Cllr. Wright, seconded Cllr. Beer)

Meeting closed at 7.02pm

Chairman: _____

Date: _____