

**Minutes of the Planning Committee  
Meeting on Monday 6 December 2021**

**Present:**

**Councillors:** K Beer & D Wright

**Officers:** Town Clerk

**Public:** No members of the public were present.

**135. Apologies for absence**

Apologies for absence were received and accepted from Cllrs Hartnell, Ledger, Macaskill & Russell, due to work commitments.

The Town Clerk confirmed that the Planning Committee was inquorate as the Council's Standing Orders state that a quorum for the Planning Committee is three Councillors. The meeting was adjourned to Monday 20<sup>th</sup> December at 5.45pm.

Under the Council's Scheme of Delegations, the Town Clerk, after consultation with members of the Planning Committee, is delegated to submit comments for planning applications to East Devon District Council on any applications received where the deadline for a response is before said application may be considered by said Committee. Therefore, comments for the two applications on the agenda for this meeting will be dealt with under that delegated power.

Signed \_\_\_\_\_



Dated \_\_\_\_\_

17/1/22