

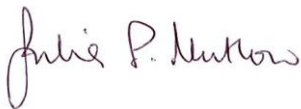
NOTICE

**To: All Members of Seaton Town Council
Meeting of Seaton Town Council
on Monday 7 February 2022 at 6pm**

2 February 2022

You are hereby summoned to attend the above meeting to be held on **Monday, 7th February 2022 at 6pm or immediately after the Planning Committee, whichever is the earliest**, at the Marshlands Centre, Harbour Road, Seaton EX12 2LT. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.



**Julia Mutlow
Town Clerk**

AGENDA

- 22/COU/01 Apologies for absence**
To receive any apologies for absence
- 22/COU/02 Declarations of Interest**
To receive any Members' declarations of interest in respect of items on the agenda
- 22/COU/03 Minutes**
To agree the minutes of the Council's meeting held on Monday, 6th December 2021.
- 22/COU/04 Chairman's Report**
To note the report.
- 2/COU/05 Public Question Time**
To allow any questions or reports from members of the public.

22/COU/06 Police Report

To note the report.

22/COU/07 County Councillor's Report

To note the report.

22/COU/08 District Councillors' Reports

To note the reports.

22/COU/09 Town Clerk's Report

To receive an update on the Council's ongoing work. It is
RECOMMENDED that Members note the updated work log.

22/COU/10 Committee meeting minutes

To receive and note the minutes of the following committee meetings:

- Planning Committee –15 November and 6 December 2021
- Finance & General Purposes Committee – 15 November 2021

22/COU/11 Land & Buildings Hire Policy

To consider and adopt the draft Land & Buildings Hire Policy, subject to any amendments Members consider appropriate

22/COU/12 Platinum Jubilee Event 2022

To receive a report on updated proposals for a Platinum Jubilee event
It is **RECOMMENDED** that Members:

- approve the updated proposal as contained in the report
- delegate to the Town Clerk the powers to take such action and allocate such expenditure, within the approved events budget, to a maximum of £8,000, as considered necessary to deliver the event in the terms proposed in this report

22/COU/13 Local Council Awards Scheme

To note the Council's recent Foundation Award under the Local Council's Awards Scheme

22/COU/14 Review of Working Groups

To consider a report on existing working groups, membership and terms of reference and proposal for dissolution and the need for the establishment of any new working groups.

22/COU/15 Community Grants

To consider applications received for community grants from:

- Axe Valley Heritage Association
- Hospicecare

22/COU/16 Review of Financial Regulations and Committee Terms of Reference

To review and approve an update the terms of reference for the Finance & General Purposes Committee and Financial Regulations

22/COU/17 New Planters on Seafront

To ratify the purchase and installation of 4 new planters for the seafront

Confidential Items

The Chairman will move that in accordance with the Council's Standing Order 1(d) press and public will be excluded from the meeting during the discussions of items 18 & 19 on this agenda as there are matters being discussed which may include commercially sensitive information or information relating to an individual.

22/COU/18 Staffing

22/COU/19 Update on Seaton Town Hall