



### NOTICE

**THIS WILL BE A REMOTE MEETING WHICH MEMBERS OF THE PUBLIC MAY ATTEND BY FOLLOWING THE LINK BELOW**

**To: All Members of Seaton Town Council**  
**Meeting of Seaton Town Council**  
**on Monday 26<sup>th</sup> April 2021 at 6.00pm**

**21st April 2021**

You are hereby summoned to attend the above meeting to be held on **Monday, 26 April 2021 at 5.45pm or immediately following the meeting of the Finance & General Purposes Committee, whichever is the earliest.** In accordance with the provisions of *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*, this meeting will be held remotely and members of Seaton Town Council ("the Council") and members of the public can access the meeting by taking the following steps:

Log on to: [www.zoom.us](http://www.zoom.us)

Click on: 'Join Meeting' and then enter:

- Meeting ID: 991 8348 1245
- Passcode: 835548

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

**This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.**

**Julia Mutlow**  
**Town Clerk**

## **AGENDA**

**21/COU/01 Apologies for absence**  
To receive any apologies for absence

**21/COU/02 Declarations of Interest**  
To receive any Members' declarations of interest in respect of items on the agenda



**21/COU/03 Minutes**

To agree the minutes of the Council Meeting held on Monday 1<sup>st</sup> March 2021

**21/COU/04 Chairman's Report**

**21/COU/05 Public Question Time**

To allow any questions or reports from members of the public

**21/COU/06 Police Report**

To note the report

**21/COU/07 Town Clerk's Update**

To note the Town Clerks' update and work log

**21/COU/08 Committee meeting minutes**

To receive, and to adopt the decisions therein, the minutes of the following Committee meetings:

- Finance & General Purposes Committee – 15 February 2021
- Planning Committee – 1 February, 1 March and 15 March 2021

**21/COU/09 Town Council Insurance Policy Renewal**

To note and ratify the decision taken under delegated powers to enter into policies of insurance as follows:

- 3 year policy with Axa, arranged by Came & Company, at a cost of £3,803.97 per year (premium subject to any significant future adjustments to cover required).
- 1 year policy in respect of the Council's vehicle, arranged by Came & Company, at a cost of £597.98

**21/COU/10 Town & Parish Council Asset Transfer Consultation**

To consider the consultation document from EDDC and to provide the Clerk with any comments to enable a response to be formulated on behalf of the Council

**21/COU/11 Request from SAVE Food Hub**

To consider a request from SAVE Food Hub to continue using Marshlands on Friday and Saturday evenings post lockdown

**21/COU/12 Community & Shop Front Grants**

To consider applications for community grants from:

- South Western Ambulance Charity - £220



- Axe Valley Christians Against Poverty - £1,000
- To consider an application for a shopfront grant from:
- 5, Cross Street - £500

**21/COU/13 Seaton Allotments**

To receive an update on Seaton Allotments and statement of account for 2020/21 and to:

- confirm the balance, to be held as an ear marked reserve for allotments, as at 1 April 2021 as £2,509.
- approve the purchase of a shed and picnic tables for communal use of allotment holders, to be sited as the Clerk, in consultation with the Town Maintenance Officer, considers appropriate having regard to the results of the consultation
- authorise the Clerk to enforce the Allotment Non-Statutory Rules and terminate the tenancies of the three plot holders in breach of said Rules, should the breach not be rectified by the required date

**21/COU/14 Requests to use Cliff Field Gardens**

Subject to appropriate risk assessments and details of public liability insurance being supplied, to consider the following request and agree fees for the use of Cliff Field Gardens:

- Seaton Eats Boutique - to stage Seaton Eats events on the following dates - Friday 29 May, 2 July, 6 August, 3 September 2021

**21/COU/15 Tree Warden**

To consider whether to appoint a volunteer tree warden for Seaton

**21/COU/16 Labyrinth Board**

To consider whether to engage Beer Men's Shed to repair the labyrinth board in Cliff Field Gardens and make a new finger maze at a cost of £130.

**21/COU/17 Redundant Telephone Kiosks – Sea Hill & Seaton Hole**

To consider whether to apply to adopt a second phone box at Sea Hill to be used as part of the Seaton Art Trail and to decide what the Seaton Hole kiosk, which has already been adopted, should be used for

**21/COU/18 Request from Seaton Museum**

To consider a request from Axe Valley Heritage Association for a contribution of £200 towards the provision of a new notice board and key safe for the Museum and for the Mayor to perform the opening ceremony for the 2021 season on Thursday 15 July 2021



**21/COU/19 Update on Promote Seaton, including consideration of fees for sponsorship of floral displays**

To consider and agree details of the sponsorship scheme, fees and signage for the town's floral displays

**21/COU/20 Request from Seaton Wildlife Network**

To consider a request from Seaton Wildlife Network to support their work in improving biodiversity in Seaton.

**21/COU/21 Proposal by Youth Genesis**

To consider the proposal by Youth Genesis and whether to agree to its implementation and costs thereof.

**21/COU/22 Schedule of meetings for the municipal year 2021/22**

To review and approve the schedule of meetings for the municipal year 2021/22

**Confidential Items**

The Chairman will move that in accordance with the Council's Standing Order 1(d) press and public will be excluded from the meeting during the discussions of items 23, 24 and 25 on this agenda as there are matters being discussed which may include sensitive information.

**21/COU/23 Jurassic Fibre**

To consider a proposal from Jurassic Fibre

**21/COU/24 Tourist Information Services**

**21/COU/25 Annual Review - Marshlands**