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Town Mayor: Cllr Dan Ledger
Town Clerk: Julia Mutlow

**Minutes of Finance & General Purposes Committee Meeting
Monday 17 January 2022**

Present:

Chairman: Cllr. D Wright

Councillors: K. Beer, E. Bowman, J. Russell

In attendance: Town Clerk

Public: None

Others: Cllrs Burrows was in attendance, but not a member of this committee.

42. Apologies for absence

Apologies for absence were received from Cllrs. D. Haggerty, D. Ledger, A. Singh & C. Wood.

43. Declarations of Interest

There were no declarations of interest.

44. Minutes of the previous meeting

Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting, held on Monday, 15 November 2021.
(moved Cllr. Beer, seconded Cllr. Bowman)

45. Public Question Time

None.

46. Payments, receipts & unpaid invoices

Members received a schedule of payments, receipts and outstanding invoices as at 31 December 2021 and **RESOLVED** to:

- ratify the schedule of payments, as already approved under the Council's Scheme of Delegations
- note the receipts (moved Cllr. Wright, seconded Cllr. Bowman)

47. Bank Reconciliation

Members **RESOLVED** to approve the bank reconciliation to 30 November 2021.
(moved Cllr. Russell, seconded Cllr. Wright)

48A Petty Cash Reconciliation

Members **RESOLVED** to approve the petty cash reconciliation to 30 November 2021.
(moved Cllr. Bowman, seconded Cllr. Wright)

48. Play Park Inspections

Members noted the weekly play inspection reports.

49. Arboricultural Inspection Reports

Members noted the arboricultural reports and the Town Clerk advised that she was awaiting quotations from tree surgeons to carry out the recommended works. Members would be updated once these were available.

50. Budgetary Review - Q3

Members considered the report to the end of the third quarter including details of all overspends and underspends and reviewed the earmarked reserves and **RESOLVED** to note the report and make no adjustments to the budget or earmarked reserves at the current time (moved Cllr. Wright, seconded Cllr. Beer)

Meeting closed at 6.24pm

Chairman: _____

Date: _____


