

**NOTICE OF MEETING**

**Finance & General Purposes Committee Meeting  
Monday, 6th February 2023**

**Councillors: K Beer, E Bowman, D Haggerty, M Hartnell, D Ledger, A Singh, C Wood & D Wright**

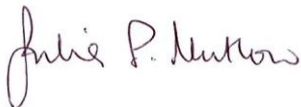
**31 January 2023**

**Dear Councillor,**

You are hereby summoned to attend the above meeting to be held on **Monday, 6<sup>th</sup> February 2023 at 5.45pm**, at the Marshlands Centre, Harbour Road, Seaton EX12 2LT.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

**This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role**



**Julia Mutlow  
Town Clerk**

**AGENDA**

- |                       |  |
|-----------------------|--|
| <b>23/F&amp;GP/01</b> | <b>Apologies for absence</b>   |
| <b>23/F&amp;GP/02</b> | <b>Declaration of Interests</b><br>To receive any declarations of interest not included in the register of interest from Members in respect of items of business included on the agenda for this meeting |
| <b>23/F&amp;GP/03</b> | <b>Minutes of the previous meeting</b><br>To approve the minutes of the Finance & General Purposes Committee meeting held on Monday, 17 October 2022   |

**23/F&GP/04**

**Public Question Time**

To allow questions or reports from members of the public

**23/F&GP/05**

**Payments, receipts and unpaid invoices**

To ratify and note schedule of payments, receipts and unpaid invoices to 31<sup>st</sup> December 2022

It is **RECOMMENDED** that Members:

- approve payments & receipts
- note outstanding unpaid invoices

**23/F&GP/06**

**Bank Reconciliation**

It is **RECOMMENDED** that Members approve the bank reconciliation to 31<sup>st</sup> December 2022

**23/F&GP/07**

**Petty cash reconciliation**

It is **RECOMMENDED** that Members approve the petty cash reconciliation to 31<sup>st</sup> December 2022

**23/F&GP/08**

**Budgetary Report – Q3 2022-23**

To review the Council's budget position and earmarked reserves. It is **RECOMMENDED** that Members:

- note the explanations for material variances
- agree the proposed virements between budget codes, or such other virements as Members consider necessary
- review movements from earmarked reserves and approve any such adjustments as Members consider necessary