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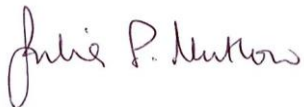
**To: All Members of Seaton Town Council
Meeting of Seaton Town Council
on Monday 3 October 2022 at 6pm**

28 September 2022

You are hereby summoned to attend the above meeting to be held on **Monday, 3rd October 2022 at 6pm, or immediately after the Planning Committee, whichever is the earliest**, at the Marshlands Centre, Harbour Road, Seaton EX12 2LT.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.



**Julia Mutlow
Town Clerk**

AGENDA

- 22/COU/01 Apologies for absence**
To receive any apologies for absence
- 22/COU/02 Declarations of Interest**
To receive any Members' declarations of interest in respect of items on the agenda
- 22/COU/03 Minutes**
To agree the minutes of the Council's meeting held on Monday, 5th September 2022.
- 22/COU/04 Chairman's Report**
To note the report.

22/COU/05 Public Question Time

To allow any questions or reports from members of the public.

22/COU/06 County Councillor's Report

To note the report.

22/COU/07 District Councillors' Reports

To note the reports.

22/COU/08 Town Clerk's Report

To receive an update on the Council's ongoing work. It is **RECOMMENDED** that Members note the Town Clerk's Report.

22/COU/09 Committee meeting minutes

To receive and note the minutes of the following committee meetings:

- Planning Committee – 5 September 2022

22/COU/10 Update on the Tourist Information Centre

To note the update on the tourist information services

22/COU/11 Seaton Hole Telephone Box

To consider a proposal to renovate this decommissioned telephone box and use as an art gallery

22/COU/12 Play Park Inspections

To receive inspection reports on the Council's play parks

22/COU/13 Community Grants

To consider the following application for a community grant:

- Citizen's Advice East Devon - £1,250

Confidential Items

The Chairman will move that, in accordance with the Council's Standing Order 1(d), press and public will be excluded from the meeting during the discussion of item 14 & 15 on this agenda as there are matters being discussed which may include commercially sensitive information.

22/COU/14 Marshlands Update

22/COU/15 Town Hall Heating

**Minutes of the Seaton Town Council ('the Council')
Meeting
on Monday, 5 September 2022**

Present:

Chair: Cllr Singh

Town

Councillors: P. Burrows, M. Hartnell, J. Russell, Cllr Steven & D. Wright

Officers: Town Clerk, Deputy Clerk, Facilities & Projects Officer

Public: East Devon District Councillor Rowland (EDDC)

57. Apologies for absence

Apologies for absence were received from Cllr. Beer, Bowman, Haggerty, Ledger, Macaskill and Wood.

58. Declarations of Interest

Cllr Hartnell declared a personal interest as a Devon County and East Devon District Councillor.

59. Minutes

Members **RESOLVED** to approve the minutes of a meeting of Seaton Town Council held on Tuesday, 4 July 2022. (proposed Cllr. Wright; seconded Cllr. Singh)

60. Chairman's Report

The Chairman reported that he had attended meetings of the Innovation & Resilience Fund Group and various other public engagements during the preceding month.

61. Public Question Time

No statements were made, nor questions raised by members of the public.

62. County Councillor's Report

Members noted the County Councillor's report. Cllr Burrows stated that, whilst he was pleased to see traffic enforcement officers present on the seafront issuing tickets where traffic restrictions had been broken, it was disappointing to note that individuals trading at the Carnival Market had also received tickets.

63. District Councillors' Reports

Cllr Rowland introduced his written report and highlighted:

- That progress was imminent on the site previously occupied by Racal
- The administrative arrangements made by EDDC to ensure that the energy rebate scheme was efficiently implemented and, additionally, that a policy had been agreed setting out how the discretionary scheme would be administered and EDDC had been proactive in writing to those residents, who may be eligible for further assistance.

Cllr Rowland was thanked for his report.

64. Town Clerk's Report

Members noted the Town Clerk's report, as circulated with the agenda.

65. Committee meeting minutes

Members received and noted the minutes of the following committee meetings:

- Planning Committee – 6 & 20 June and 4 & 18 July 2022
- Financial & General Purposes Committee – 18 July 2022

(proposed Cllr. Wright; seconded Cllr. Hartnell)

66. External Auditor's Report

Members **RESOLVED** to note the report and completion certificate in respect of the financial year 2022/23, received from the Council's external auditor, PKF Littlejohn and asked that thanks to the Town Clerk be noted.

(proposed Cllr. Hartnell; seconded Cllr. Wright)

67. External Auditor Appointment Arrangements

Members **RESOLVED** not to opt out and to continue as part of the central external auditor appointment arrangements

(proposed Cllr. Singh; seconded Cllr. Hartnell)

68. Update on Tourist Information Centre

Members noted the update and the significantly increased footfall since the move to the seafront.

69. Communications Policy

Members **RESOLVED** to adopt the updates to the 'Social Media & Communications Policy' to create a wider 'Communications Policy' to include forms of communications between the Council and the community. (proposed Cllr. Wright; seconded Cllr. Singh)

70. Children & Young People

Members received an update on the success of the Seaton Beach School and the progress made on youth projects and **RESOLVED** to:

- approve the additional administrative and filming costs of the Beach School providers up to a maximum of £300; and
- authorised the Town Clerk to engage with the supplier to extend the scheme to the Autumn and Spring half terms and the Christmas holidays subject to a maximum cost of £1500. (proposed Cllr. Singh; seconded Cllr. Wright)

71. Community Grants

Members **RESOLVED** to award a community grant of £1,000 to Re;Store towards their Christmas Cheer Scheme 2022. (proposed Cllr. Singh; seconded Cllr. Wright)

72. Warm Hub Initiative

Members considered the report and proposal for a warm hub at Marshlands and **RESOLVED** to:

- agree, in principle, for officers to create the framework in which a warm hub may be established safely at Marshlands, on the terms suggested, from October to March
- agree to a call for volunteers to man the hub, as the project is dependent on this
- agree a maximum budget of £750 to cover light refreshments and any other incidental expenses that may arise, vired from the beach school budget

(proposed Cllr. Hartnell; seconded Cllr. Singh)

73. Play Park Inspections

Members noted the inspection reports on the Council's play parks.

The Chairman moved that in accordance with the Council's Standing Order 1(d) press and public be excluded from the meeting during the discussion of the following item due to its commercially sensitive nature.

74. Report on Town Hall Central Heating

As further information was awaited from the potential suppliers approached, Members **RESOLVED** to defer this item of business until the next meeting.

(proposed Cllr. Singh; seconded Cllr. Wright)

Cllr Burrows asked that thanks to the Council's Officers for their assistance in making the Carnival a success be noted. (proposed Cllr. Burrows; seconded Cllr. Singh)

Meeting closed at 7.02pm

Signed _____

Dated _____

SEATON TOWN COUNCIL (‘the Council’)	
Date of report	3 October 2022
Item of business	22 COU 04
Details	Chairman’s Report
Purpose of Report	To provide a summary of the Chairman’s engagements in the last month
Recommendations	It is RECOMMENDED that Members note the report.

1. Introduction

The Chairman has had a particularly busy month in September, in light of the passing of HM Queen Elizabeth. His engagements are summarised below.

2. Summary of engagements

- 7/9 – Seaton Project Board
- 12/9 – EDDC Proclamation of King Charles III, Honiton
- 12/9 – Laying of wreath on behalf of Seaton Town Council, in Windsor Gardens
- 12/9 – delivery of pages from Book of Condolence to all residential homes in Seaton
- 14/9 – Service of Thanksgiving, St. Michael’s, Beer
- 15/9 – Service of Thanksgiving, St. Gregory’s, Seaton
- 16/9 – Opening of the new Beer Men’s Shed
- 17/9 – manning Book of Condolence, Marshlands
- 18/9 - manning Book of Condolence, Marshlands
- 18/9 – Service of Commemoration & Thanksgiving, St. Giles & St Nicholas, Sidmouth
- 24/9 – Councillor Surgery, Thury Harcourt

RECOMMENDATIONS

It is **RECOMMENDED** that Members note the report.

SEATON TOWN COUNCIL (‘the Council’)	
Date of report	3 October 2022
Item of business	22 COU 08
Details	Town Clerk’s Summary
Purpose of Report	To provide a summary of highlights of the ongoing work of Seaton Town Council
Recommendations	It is RECOMMENDED that Members note the summary and work log.

1. Introduction

The Town Clerk maintains a spreadsheet detailing all ongoing projects and the day-to-day work of officers. This document provides a summary of the highlights for Members to note. This is, of course, is over and above the general day-to-day operational work being carried out to manage the Council’s assets.

2. Summary of matters to note

- **HM Queen Elizabeth II** - unsurprisingly, much of officers’ time since the last meeting has been taken up implementing the protocols required to deliver Operation London Bridge. This has involved setting up and manning the Book of Condolence, raising and lowering the flag at the appropriate times, cancelling booking, arranging the temporary webpage for the website, issuing press statements, arranging flowers and attending the local proclamation ceremony.
- **Tourist Information Centre** – the new tourist information centre continues to be busy and dealt with, in excess of, 600 enquiries in each of the months of June, July, 500+ in August and over 350 in September.
- **Tourist Information** signage – the Facilities and Maintenance Officers erected the new TIC signs around the town in w/c 26 September.
- **Outdoor Cinema** – the publicity for this event had to be placed on hold, due to the National Period of Mourning. However, the showing of ‘Rocketman’ did go ahead in Cliff Field Gardens on Friday, 23 September. This is a town council event with the cost defrayed against ticket sales.

- **Councillor Surgeries** - a third councillor surgery took place in September on Thury Harcourt.
- **Art Trail** – the installation to Marshlands seafront wall and the toy library has now happened and photographs have been circulated to Members and on social media. A letter of thanks has been sent to young local artist – Bella Haines – who produced the works.
- **IRF Coast to Country Project** – officers have been liaising with the branding consultant and project managers engaged by Sidmouth Town Council to progress this work on behalf of the consortium. The general themes being worked on as unique to Seaton, are its natural capital, outdoor pursuits, tranquillity and accessibility.
- **Seaton Project Board** – The Deputy Clerk has attended each of the 3 working groups and officers and Cllrs. Singh & Bowman attended the third meeting of Seaton Project Board on 7 September.
- **Marshlands** –the Facilities Officer has prepared a scope of works for the first floor and is seeking quotations for three different options. A separate update report is on this agenda.
- **Foreshore Working Group** – met on Monday 26th September. The group was represented by EDDC, The Hideaway, Spot On Kiosk, Axe Yacht Club, RNLI and Seaton Town Council. Positive discussion focussed on potential improvements to the seafront through partnership working with local businesses and EDDC.

RECOMMENDATIONS

It is **RECOMMENDED** that Members note the summary and work log.

**Minutes of the Planning Committee
Meeting on Monday 5 September 2022**

Present:

Chairman: Cllr D Wright

Councillors: P Burrows, M Hartnell, M Macaskill, J Russell & A Singh

Officers: Town Clerk

Public: Forty one members of the public were present.

73. Apologies for absence

Apologies for absence were received and accepted from Cllr. Beer.

74. Declarations of Interest

Cllr Hartnell declared a personal interest as a Councillor with Devon County Council (DCC) and East Devon District Council (EDDC).

75. Minutes of the Planning Committee meeting held on Monday 22nd August 2022

The Committee **RESOLVED** to agree the minutes of the meeting held on 22nd August 2022.

(moved Cllr Burrows; seconded Cllr Singh)

76. District Council Members

It was formally noted that the participation of those Councillors, who are also members of the East Devon District Council, in both the debate and the subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

77. Environment Policy

Members are reminded that in reaching decisions they should take into consideration the Town Council's Environment Policy that the Planning Committee will consider sustainability, environmental impact and biodiversity when commenting on planning applications in Seaton.

78. Public Question Time

Nine members of the public spoke on planning application 22/1457/MOUT - Land at Whitecross Farm and raised the following points:

- Highway safety. Access to the proposed site is very poor and dangerous and it crosses the new cycle path. Colyford Road is a narrow windy road and could not cope with substantial amounts of extra traffic. Public transport to the site is infrequent.
- East Devon District Council have been told they should no longer grant planning permission for any development which will increase the discharge of phosphates into the River Axe. A considerable proportion of phosphates come from residential uses This is having a detrimental impact on wildlife within the River. Developments should not be permitted unless they can mitigate the phosphate discharge from the development.
- Impact of the proposed development on the ecology, flora, fauna and environment of Seaton Wetlands and surrounding area.
- Outside Built-Up Area Boundary of Seaton.
- Impact of the development on the amenities of residents of neighbouring properties.
- Prevalence of flood risk within the area of the proposed development and surrounding area along with the risk from surface ground water outside of the acknowledged flood risk zones, but within the proposed development site.
- No elevation drawings submitted showing height of buildings along with materials to be used which could affect the amenities of nearby residents.
- Initial application showed a day spa facility but this application is for a day spa with accommodation pods. These facilities are only for visitors to the spa and not for anyone wanting accommodation in the town. It will not benefit the economy or viability of the town or its businesses.
- Development site is within the Beer Quarry Caves Special Area of Conservation. It is a foraging area for several types of bats, some of which are extremely rare.
- Recognised Consultation Zone for Great Crested Newts which extends from Sidmouth to Lyme Regis and north to Axminster.
- Change of use of land from agriculture to commercial.
- Full archaeological survey needs to be conducted of any remains of the ancient salt works which were located at the north of the site.
- The proposed site is wrong for this development as it abuts the Seaton Wetlands Nature Reserve and will harm the ecology, environment, flora and fauna of the surrounding area.

79. Amendment in the order of business

Cllr Wright proposed and the Planning Committee agreed to suspend Standing Orders so that agenda item 11 to be considered next.

(moved Cllr Wright; seconded Cllr Burrows)

Applications for consideration:

80. 22/1457/MOUT

Fiona Gardner

**Land At Whitecross Farm,
Colyford Road, Seaton**

Amended plans for consultation.

These amendments relate to application changed to a major – 22/1457/MOUT and proposal description changed to:

Outline application with all matters reserved for spa facility (to include spa facility/activity buildings, associated outdoor recreation areas; a bar/restaurant/shop), accommodation, alterations to existing access and erection of farm buildings (relocated within site).

Discussion took place around:

- There are strategies and policies in the current Local Plan which would support this application, particularly relating to tourism.
- The list of reasons why this application would not benefit the town and surrounding area outweigh the reasons to support the application.
- Impact of the application on the environment and the visual impact on neighbouring properties.
- The proposed pool/restaurant is a two storey building with first floor terrace which is south facing. This will have a severe impact on neighbouring properties, particularly those in The Saltings.
- Confusion as the application form states the spa facility is for day visitors, but plans show accommodation pods in two areas of the site.
- Lack of information concerning the risk of flooding on the site and what remedial measures will be put in place to alleviate this risk.
- The significant impact it will have on the ecology and environment of Seaton Wetlands.
- The proposed site for the spa is wrong as there are brownfield sites that could accommodate the development without the risk of flooding and the harm caused to Seaton Wetlands.

The Committee **RESOLVED** to object to the application on the grounds of:

- The impact of the development on the ecology and environment of Seaton Wetlands.

- The impact of the development on the amenities of residents of neighbouring properties, particularly those in The Saltings.
- Insufficient detail submitted relating to the impact the development will have on the ecology and environment of the area.
- Is the spa facility just for day visitors as stated on the application form and if so why are there accommodation pods shown on the plans?
- Lack of information concerning the risk of flooding on the site and what remedial measures will be put in place to alleviate this risk.
- Outside the Built-Up Area Boundary of Seaton.

(moved Cllr Burrows; seconded Cllr Hartnell)

81. 22/1779/TRE

Mrs Linda Morris

**30 Ryalls Court, Seaton, EX12
2HJ**

G1, G3, G4, G5 Limes: to be
pollarded to previous pollard points
in order to maintain vigour and
health.

The Committee **RESOLVED** to propose no objection to the application.
(moved Cllr Macaskill; seconded Cllr Wright)

82. 22/1841/CPE

Ms Yvonne Green

**8 Seafield Road, Seaton, EX12
2QS**

Certificate of existing lawfulness to
demonstrate that the property has
been used as a residential
dwelling.

The Committee **RESOLVED** to propose no objection to the application.
(moved Cllr Wright; seconded Cllr Hartnell)

83. 22/1879/FUL

Mrs A Hirons

**10 Meadow Road, Seaton EX12
2AS**

Single storey front extension, new
roof over bay window and
demolition of existing front porch.

The Committee **RESOLVED** to propose no objection to the application.
(moved Cllr Wright; seconded Cllr Hartnell)

84. 22/1878/FUL

Gemma Lewis

**22 Eyewell Green, Seaton EX12
2BW**

Proposed single storey rear extension.

The Committee **RESOLVED** to propose no objection to the application.
(moved Cllr Burrows; seconded Cllr Hartnell)

85. 22/1846/FUL

Dack

Land Off Gosling Walk, Harepath Road, Seaton EX12 2SX
Construction of 4 no. dwellings.

The Committee **RESOLVED** to propose no objection to the application.
(moved Cllr Wright; seconded Cllr Singh)

86. Planning Comments

Comments to be circulated in respect of application 22/1457/MOUT.

The meeting closed at 6.32pm.

Signed _____

Dated _____

SEATON TOWN COUNCIL (‘the Council’)	
Date of report	3 October 2022
Item of business	22 COU 10
Details	Report on Tourist Information Centre
Purpose of Report	To provide an update on tourist information services
Power/Authority	Local Government Act 1972, s144 – power to encourage visitors
Recommendations	It is RECOMMENDED that Members note the update.

1. Background

The new Tourist Information Centre opened on the seafront-side of the Marshlands Centre on 11 April 2022. In order to inform future decision making, the Town Clerk considered that it may be helpful to Members to provide regular updates as to the level of enquiries being received.

2. Summary of Enquiries

The table below provides a summary of the enquiries received since 10 April:

Month	Visits		Telephone		Total STC/TIC Enquiries 2022 (2021 figures in brackets)
	STC 2022	TIC 2022	STC 2022	TIC 2022	
April (16 days)	60	141	23	9	233 (no stats)
May	77	156	63	11	307 (35)
June	82	427	71	22	602 (65)
July	116	461	80	20	677 (85)
August	97	384	70	21	572 (57)
September	102	204	56	3	372 (no stats)

Total enquires to TIC/STC between 10 April and 27 September 2022.

In particular, the following assistance was given to visitors, taking 30 minutes or more:

- Anti-social behaviour
- Domestic violence
- Electricity supply
- Ordering a green waste bin

4. RECOMMENDATIONS

It is **RECOMMENDED** that Members note the update.

SEATON TOWN COUNCIL (‘the Council’)	
Date of report	3 October 2022
Item of business	22 COU 11
Details	Report on Seaton Hole Telephone Box
Purpose of Report	To consider a proposal for the repurposing of the Seaton Hole decommissioned telephone box
Power/authority	
Recommendations	<p>It is RECOMMENDED that Members:</p> <ul style="list-style-type: none"> • approve the proposed improvement works in principle • approve the proposed use • approve the proposed budget of £500 • authorise officers to arrange the implementation of a safe means of collecting monies, such as a QR code

1. Introduction

Seaton Town Council acquired a red telephone box when it was decommissioned by BT in 2020. It is located at Seaton Hole on Beer Hill, Seaton.

One of the objectives of the Council’s Town Plan, is to find a way to repurpose this asset. The Council has received an approach from a local artist who lives close to the telephone box offering his time, and longstanding experience as a sign writer and some experience in shop fitting, to modernise the asset.

2. The Proposal

2.1 Preparation

The red telephone box (Figure 1) is in a poor condition and, in its current state, does not enhance its surroundings. It is proposed that the Council removes:

- the Perspex window panels, and have them cleaned or replaced as necessary



- strip back the flaking paint inside and outside the telephone box to prepare the metal work
- remove any structures within the telephone box that are no longer required



Figure 1

2.2 Re-purpose

The artist volunteer has put forward a design to the Facilities Officer similar to (figure 2) which would include repainting and sign writing the telephone box and also fitting out the interior. The space would then be used to sell artworks by the artist, with all proceeds going to a nominated local charity, with potential for the nominated charity to be rotated over a period of time.

To would make it more visually interesting, different sized prints would be used and a low plinth/table would be installed on which some items could be displayed. The sign above the displays would read something like. A sign within the phone box, would provide information regarding the ownership and purpose of the phone box.

The artist has offered to create the artwork that to sell in the telephone box, on a trust basis, for walkers that pass by along the Southwest Coastal Path. The possibility of a QR code where monies can be paid directly to the nominated charity is also being considered.



Figure 2



3. Nominated charity

Nominations from Members for suitable charities are invited, after which the Council can reach a collective decision on which is their preferred option, to be reviewed annually or more frequently if Members consider it appropriate.

4. Costs

The Facilities Officer is of the view that, with the offer of time and skills from the volunteer artist referred to, a budget of £500, to include the purchase of plywood, cleaning materials and paint, should be sufficient for this work. This could be taken from the Amenities Maintenance budget (170/4405). Labour cost is purely officer time.

5. Recommendations

It is **RECOMMENDED** that Members **RESOLVE** to:

- approve the proposed improvement works in principle
- approve the proposed use
- approve the proposed budget of £500
- authorise officers to arrange the implementation of a safe means of collecting monies, such as a QR code



ELIZABETH ROAD PLAY AREA

OPERATIONAL INSPECTION SHEET

INSPECTED BY: Phil Tuckley

DATE: 20th September 2022

Time Finished: 12.pm midday

EQUIPMENT	HAZARD	RECOMMENDED ACTION
CAROUSEL DISH	Gets hot in strong sunshine. Rubber crumb is lifting in places.	Check written warning. Monitor
ROUNABOUT	Gap re: Rospa report, too large also rubber crumb shrinkage and wear.	Monitor all issues.
FOOTBALL GOAL	Net supports BROKEN. Worn uneven playing surface.	Net supports REMOVED. Monitor playing surface.
GAMES AREA	Worn backboard, loose bolts.	Monitor. Investigate costs to replace backboard
MULTIPLAY	Slight rust. Hole in matting. Chainlink notching.	Monitor all issues.
TODDLER MULTI	No Hazard	Monitor
PICNIC TABLES	No Hazard	Monitor
BENCHES	Some decay and cracks	Monitor. (Replace wood?)
GATES X 3	No Hazard	Monitor

EQUIPMENT	HAZARD	RECOMMENDED ACTION
ROCKING HORSE	Gap underneath too large Re: Rospa report	Monitor
SPINNING UNIT (TITAN)	Chain link / D Shackle / T Bar notching. Rubber crumb wear.	Rope removed, parts on order, replace rope (waiting for tool). Monitor
TODDLER 1 BAY-2 SEAT	Rubber crumb wear and shrinkage.	Monitor
JUNIOR 1 BAY 2 SEAT	Wear to 'D' shackle and chain link. Rubber crumb shrinkage and wear.	Monitor all issues.
SWING NET	Wear to 'D' shackle, chain link and swiss link. Rubber crumb shrinkage and wear	Monitor all issues.
SLIDE	Hole in rubber matting.	Monitor
FENCE	No Hazard	Monitor
WOODEN GUARDS	REMOVED	
PATH	No Hazard	Monitor
TREES	See latest tree survey report	Carry out recommendations as per tree survey, some works completed

EQUIPMENT	HAZARD	RECOMMENDED ACTION
GENERAL		

UNDERFLEET

OPERATIONAL INSPECTION SHEET

INSPECTED BY: Phil Tuckley

DATE: 20th September 2022

FINISH TIME: 11.00am

EQUIPMENT	HAZARD	RECOMMENDED ACTION
CYCLE STAND	No Hazard	Monitor
GOAL NET X2 POSTS	Worn playing surface, rabbit holes/scratchings. Some holes in nets	Monitor all issues. Netw repaired with cable ties today
CYCLOPS (SPIN NET)	No Hazard	Monitor
TITAN (ROTARY)	D shackle wear, , chain link, T Bar notching, uneven matting and hole in matting.	Monitor all issues (parts on order)
SPIDERS WEB	No Hazard	Monitor
CLIMBING WALL	No Hazard	Monitor
DINO (ZIP WIRE)	Worn wooden tread	Parts on order. Monitor
NEXUS VIPER (ROPE SWING)	Hole in uneven matting, D Shackle / chainlink notching	Monitor all issues
WILLY JEEP	General rust	Monitor and paint in good weather

EQUIPMENT	HAZARD	RECOMMENDED ACTION
GAPING GHYLL	Artificial grass is worn away on the corner and in patches	Monitor
LOPING BALANCE WEAVE	No Hazard	Monitor
WALK/STRETCH POSTS	some cracking in wooden posts	Monitor
NET TUNNEL	some cracking in wooden posts	Monitor
6M NET PYRAMID	Wear to 3rd rope from the top	Monitor wear to added tape on rope.
CIRCUS TRAMPOLINE	No Hazard	Monitor
LANDSCAPE TUNNEL	No Hazard	Monitor
UNIMINI KERRA (TODDLER UNIT)	Slight rust and peeling paint, wear to plywood platform	Monitor
LILLIE BASKET (SWING BASKET)	No Hazard	Monitor
ROTY INCLUSIVE ROUNDABOUT	Movement in worn bearings	Monitor (dismantle and assess in conjunction with other repairs)

EQUIPMENT	HAZARD	RECOMMENDED ACTION
BENCH ON MOUND	No Hazard	Monitor
2.4 SLEEPER BENCH X 3	No Hazard	Monitor
DINSOSAUR RIBCAGE WALKWAY ARCH	No Hazard	Monitor
GATES X 2	No Hazard	Monitor
FENCE	No Hazard	Monitor
BOULDER SEATS	No Hazard	Monitor
PATH	Generally worn in places especially at base of landscape tunnel	Monitor and fill hole at base (done today)
TREES	See tree survey	Act upon recommendations in tree survey, some works carried out already.