

**Minutes of the Seaton Town Council ('the Council')  
Meeting  
on Monday, 3 October 2022**

**Present:**

**Chair:** Cllr Hartnell

**Town**

**Councillors:** K. Beer, P. Burrows, D. Haggerty, D. Ledger (arr.6.15pm) & J. Russell

**Officers:** Deputy Town Clerk and Facilities & Projects Officer

**Public:** Two members of the public were present including East Devon District Councillor Rowland (EDDC),

**75. Apologies for absence**

Apologies for absence were received from Cllrs. Wood, Steven, Bowman and Singh.

**76. Declarations of Interest**

Cllr Hartnell declared a personal interest as a Devon County and East Devon District Councillor. Cllr Ledger declared an interest as an East Devon District Councillor and an interest in the application for a community grant by Citizens Advice East Devon due to his association with the Chief Executive Officer of the organisation.

**77. Minutes**

Members **RESOLVED** to approve the minutes of a meeting of Seaton Town Council held on Monday, 3 September 2022. (proposed Cllr. Hartnell; seconded Cllr. Russell)

**78. Chairman's Report**

Members noted the Chairman's Report.

**79. Public Question Time**

A question was raised by one member of the public regarding the various developments in the town, in particular with regard to the area around the Moridunum.

A query was raised by EDD Cllr Rowland, regarding the membership and purpose of the Foreshore Working Group.

**80. County Councillor's Report**

Members noted the County Councillor's verbal report. In particular, Cllr Hartnell highlighted:



- an update on Devon County Council's financial position, details of which will be circulated in due course
- an update on the recruitment to the post of Devon County Council new Chief Executive
- a task group has been established to consider the issue of motorhome parking on a countywide level with a view to potentially implementing new measures in 2023

### **81. District Councillors' Reports**

Cllr Rowland introduced his written report and, in response to a public question, highlighted progress on:

- the Seaton Quay development
- the outline planning application for Seaton Heights
- the sale of the Hook and Parrott site
- the inclusion of the Moridunum in the levelling up bid
- the future of the Jurassic Centre

Cllr Burrows requested an update on West Walk toilets. Cllr Ledger advised that the matter had been referred to the police. Cllr Beer queried whether there would be affordable housing available within the Seaton Quay development; Cllr Rowland advised that this would not be the case. Cllr Rowland was thanked for his report.

Cllr Ledger provided a verbal report and highlighted:

- the work taking place with the Food Poverty Group
- the winter pressures report due to be presented to Cabinet
- the official opening of Cranbrook town centre this week
- the affordable housing scheme due to be built in Honiton
- that Members familiarise themselves with the Local Plan prior to the consultation taking place before the end of the year

### **82. Town Clerk's Report**

Members noted the Town Clerk's Report, as circulated with the agenda.

### **83. Committee meeting minutes**

Members **RESOLVED** to note the minutes of the following committee meeting:

- Planning Committee – 5 September 2022

(proposed Cllr. Beer; seconded Cllr. Russell)

### **84. Update on Tourist Information Centre**

Members noted the update and the significantly increased footfall since the move to the seafront. Cllr Burrows requested that thanks be minuted to officers for their hard work in delivering the tourist information service.



### 85. Seaton Hole Telephone Box

Members considered the proposal to renovate the decommissioned telephone box at Seaton Hole and use as an art gallery, in accordance with the details in the accompanying report, and subject to the replacement of the telephone box sign,

**RESOLVED** to:

- approve the proposed improvement works in principle
- approve the proposed use
- approve the proposed budget of £500

(proposed Cllr. Haggerty; seconded Cllr. Burrows)

### 86. Play Park Inspections

- Members noted the inspection reports on the Council's play parks and requested that new net supports be purchased for Elizabeth Road. (proposed Cllr. Ledger; seconded Cllr. Hartnell)

### 87. Community Grants

Members requested that, when responding to Citizens Advice East Devon, the Deputy Clerk acknowledge the Council's wish to work closely with them and for them to consider delivering a service from Marshlands, and **RESOLVED** to award a community grant of £1250 to Citizens Advice East Devon towards establishing a presence in Seaton. (proposed Cllr. Beer; seconded Cllr. Burrows).

The Chairman moved that in accordance with the Council's Standing Order 1(d) press and public be excluded from the meeting during the discussion of the following item due to its commercially sensitive nature.

### 88. Report on Marshlands

Members noted the report and **RESOLVED**:

- to approve the scope of works with the three options as detailed (proposed Cllr. Haggerty; seconded Cllr. Russell)
- to recommend to EDDC, that improvements to the first floor of Marshlands - in order to provide potential office space for local SMEs and CICs and enhancement of the centre generally as a space for community groups and events – would be a suitable project for funding from the Rural England Shared Prosperity Fund (proposed Cllr. Burrows; seconded Cllr Haggerty)
- subject to best attempts to obtain 3 quotations, to authorise officers to instruct agents to prepare a marketing report at a cost not exceeding £450 + VAT (proposed Cllr. Ledger; seconded Cllr. Haggerty)

**89. Report on Town Hall Central Heating**

Members noted the report and the reasons for only one quotation being available and **RESOLVED** to:

- note the reasons for only one quotation being available and, in the circumstances, approve the deviation from the Financial Regulations
- approve supplier A for the delivery of the replacement of the central heating and boiler at the Town Hall
- approve a contingency of 20% to cover any eventualities, that were not anticipated, after the work has commenced

(proposed Cllr. Ledger; seconded Cllr. Haggerty)

Meeting closed at 7.18pm

Signed \_\_\_\_\_

Dated 7th November