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Town Mayor: Cllr Amrik Singh
Town Clerk: Julia Mutlow

**Minutes of the Seaton Town Council ('the Council')
Meeting
on Monday, 5 September 2022**

Present:

Chair: Cllr Singh

Town

Councillors: P. Burrows, M. Hartnell, J. Russell, Cllr Steven & D. Wright

Officers: Town Clerk, Deputy Clerk, Facilities & Projects Officer

Public: East Devon District Councillor Rowland (EDDC)

57. Apologies for absence

Apologies for absence were received from Cllr. Beer, Bowman, Haggerty, Ledger, Macaskill and Wood.

58. Declarations of Interest

Cllr Hartnell declared a personal interest as a Devon County and East Devon District Councillor.

59. Minutes

Members **RESOLVED** to approve the minutes of a meeting of Seaton Town Council held on Tuesday, 4 July 2022. (proposed Cllr. Wright; seconded Cllr. Singh)

60. Chairman's Report

The Chairman reported that he had attended meetings of the Innovation & Resilience Fund Group and various other public engagements during the preceding month.

61. Public Question Time

No statements were made, nor questions raised by members of the public.

62. County Councillor's Report

Members noted the County Councillor's report. Cllr Burrows stated that, whilst he was pleased to see traffic enforcement officers present on the seafront issuing tickets where traffic restrictions had been broken, it was disappointing to note that individuals trading at the Carnival Market had also received tickets.

63. District Councillors' Reports

Cllr Rowland introduced his written report and highlighted:

- That progress was imminent on the site previously occupied by Racal
- The administrative arrangements made by EDDC to ensure that the energy rebate scheme was efficiently implemented and, additionally, that a policy had been agreed setting out how the discretionary scheme would be administered and EDDC had been proactive in writing to those residents, who may be eligible for further assistance.

Cllr Rowland was thanked for his report.

64. Town Clerk's Report

Members noted the Town Clerk's report, as circulated with the agenda.

65. Committee meeting minutes

Members received and noted the minutes of the following committee meetings:

- Planning Committee – 6 & 20 June and 4 & 18 July 2022
- Financial & General Purposes Committee – 18 July 2022

(proposed Cllr. Wright; seconded Cllr. Hartnell)

66. External Auditor's Report

Members **RESOLVED** to note the report and completion certificate in respect of the financial year 2022/23, received from the Council's external auditor, PKF Littlejohn and asked that thanks to the Town Clerk be noted.

(proposed Cllr. Hartnell; seconded Cllr. Wright)

67. External Auditor Appointment Arrangements

Members **RESOLVED** not to opt out and to continue as part of the central external auditor appointment arrangements

(proposed Cllr. Singh; seconded Cllr. Hartnell)

68. Update on Tourist Information Centre

Members noted the update and the significantly increased footfall since the move to the seafront.

69. Communications Policy

Members **RESOLVED** to adopt the updates to the 'Social Media & Communications Policy' to create a wider 'Communications Policy' to include forms of communications between the Council and the community. (proposed Cllr. Wright; seconded Cllr. Singh)

70. Children & Young People

Members received an update on the success of the Seaton Beach School and the progress made on youth projects and **RESOLVED** to:

- approve the additional administrative and filming costs of the Beach School providers up to a maximum of £300; and
- authorised the Town Clerk to engage with the supplier to extend the scheme to the Autumn and Spring half terms and the Christmas holidays subject to a maximum cost of £1500. (proposed Cllr. Singh; seconded Cllr. Wright)

71. Community Grants

Members **RESOLVED** to award a community grant of £1,000 to Re;Store towards their Christmas Cheer Scheme 2022. (proposed Cllr. Singh; seconded Cllr. Wright)

72. Warm Hub Initiative

Members considered the report and proposal for a warm hub at Marshlands and **RESOLVED** to:

- agree, in principle, for officers to create the framework in which a warm hub may be established safely at Marshlands, on the terms suggested, from October to March
- agree to a call for volunteers to man the hub, as the project is dependent on this
- agree a maximum budget of £750 to cover light refreshments and any other incidental expenses that may arise, vired from the beach school budget

(proposed Cllr. Hartnell; seconded Cllr. Singh)

73. Play Park Inspections

Members noted the inspection reports on the Council's play parks.

The Chairman moved that in accordance with the Council's Standing Order 1(d) press and public be excluded from the meeting during the discussion of the following item due to its commercially sensitive nature.

74. Report on Town Hall Central Heating

As further information was awaited from the potential suppliers approached, Members **RESOLVED** to defer this item of business until the next meeting. (proposed Cllr. Singh; seconded Cllr. Wright)

Cllr Burrows asked that thanks to the Council's Officers for their assistance in making the Carnival a success be noted. (proposed Cllr. Burrows; seconded Cllr. Singh)

Meeting closed at 7.02pm
Signed _____



Dated _____

3/10/22

