

**Minutes of the Seaton Town Council ('the Council')
Meeting
on Monday, 6 June 2022**

Present:

Chair: Cllr. A. Singh

Town

Councillors: K. Beer, E. Bowman, P. Burrows, D. Haggerty, M. Hartnell, D. Ledger, M. Macaskill, J. Russell, Cllr Steven & D. Wright

Officers: Town Clerk & Deputy Clerk

Public: Two members of the public were present, including EDDC Councillor Jack Rowland.

21. Apologies for absence

Apologies for absence were received from Cllr. C. Wood.

22. Declarations of Interest

Cllr Hartnell declared a personal interest as a Devon County and East Devon District Councillor and Cllr Ledger declared a personal interest as an East Devon District Councillor. Cllr Burrows declared an interest in the application for a community grant by the Seaton Majorettes due to his involvement in Seaton Carnival Committee.

23. Minutes

Members **RESOLVED** to approve the minutes of a meeting of Seaton Town Council held on Tuesday 3rd May 2022. (proposed Cllr. Beer; seconded Cllr. Haggerty)

24. Chairman's Report

Members noted the Chairman's report.

25. Public Question Time

Concerns were raised by a member of the public regarding overnight parking on the seafront which he hoped could be aligned with other towns in the area.

In particular he raised the issues of:

- the discharge of wastewater
- the lack of charges being promulgated on social media thereby encouraging motor homes to the seafront

- motorhomes turning up after 6pm and leaving by 8am and contributing nothing to the tourist economy

26. County Councillor's Report

Members noted the County Councillor's verbal report which would be followed up by a written report in due course. In particular, Cllr Hartnell highlighted:

- requests for improvements to road signage and road markings had been put forward by highways officers for this work to be carried out in the current municipal year
- an update on the situation regarding flash flooding would be provided in in due course

27. District Councillors' Reports

Cllr Rowland apologised for not submitting a written report, as he had been recovering from an operation. He went on to acknowledge the concerns regarding the potential closure of town's public conveniences and explained the various competing demands faced by East Devon District Council including significant items such as waste collection and recycling and the provision of leisure facilities and the difficulties in delivering a balanced budget over the coming years. Several councillors expressed concerns regarding the potential closure. The Town Clerk advised that she was meeting with EDDC officers to be updated in the coming weeks and would provide an update at the next meeting. Cllr Ledger invited any questions on his report and highlighted the progress made regarding social housing.

28. Town Clerk's Report

Members noted the summary and asked that thanks to the staff be minuted for all their hard work in delivering the Seaton Summer Celebration Jubilee event. Furthermore, they agreed that a donation of £100 should be made to the Lyme Regis Town Band and choir that kindly attended at the beacon lighting ceremony (proposed Cllr. Singh; seconded Cllr. Ledger)

29. Committee meeting minutes

Members received and noted the minutes of the following committee meeting:

- Planning Committee – 11 April & 16 May 2022
(proposed Cllr. Beer; seconded Cllr. Macaskill)

30. Members' Code of Conduct

The review of the updated Members' Code of Conduct was deferred until the next meeting to enable further time for the Town Clerk to consider the updated model Code and provide comprehensive advice to Members.

(proposed Cllr. Hartnell; seconded Cllr. Haggerty)

31. Overnight parking on the seafront

Having heard from a member of the public and debated whether the Council should take a stance on this issue, it was proposed that a decision be deferred until East Devon District Council had considered an upcoming report on provision of facilities for motorhome parking in their car parks

(proposed Cllr. Beer; seconded Cllr. Haggerty)

32. Update on the Tourist Information Centre

Members noted the update and increased visitors to the new tourist information centre.

33. Review of litter issues and bin provision within Seaton

Members **RESOLVED** to note the review and accept the conclusions of the report, subject to officers investigating the possibility of:

- a further bin being installed near the old St. John's Ambulance building, subject to East Devon District Council having the capacity to empty the same
- replacement of all dog bins with general bins and what the cost would be and feasibility

(proposed Cllr. Ledger; seconded Cllr. Singh)

34. Windsor Gardens picnic benches

Members noted the discussions that had taken place with officers at East Devon District Council regarding the possibility of picnic benches being installed in Windsor Gardens and noted that agreement had been given in principle subject to them being of a specified make and design and **RESOLVED** to fund the purchase of two picnic benches for Windsor Gardens (one with wheelchair access) at a total cost of £1,363.20 + VAT, funds to be vired from the beach school and disabled access budgets respectively (proposed Cllr. Ledger; seconded Cllr. Beer)

35. Appointments of representatives to outside bodies

Members **RESOLVED** to appoint the following representatives to outside bodies:

- East Devon District Council's Arts & Culture Forum - Cllr Steven and substitute Cllr Wood (proposed Cllr. Ledger; seconded Cllr. Macaskill)
- Seaton Project Group (name to be decided) in conjunction with East Devon District Council & Devon County Council – Cllr Wood (proposed Cllr. Bowman; seconded Cllr. Beer) and Cllr Singh as Mayor, with Cllr Wright as substitute (proposed Cllr. Hartnell; seconded Cllr. Russell)

36. Allotment Management Package

Members considered the report on improving the systems and software to support the management of the allotments and **RESOLVED** to:

- note the report
- approve the addition of the allotment management package and app, to the existing financial software provided by RBS Rialtas, at a total cost per annum of £920 for 2022/23 and £400 per annum thereafter, to be met from the allotments budget
- approve the purchase of an iPad to be supplied by the Council's IT support supplier and met from the equipment budget

(proposed Cllr. Ledger; seconded Cllr. Bowman)

37. Update on Fireworks Event

Members considered the report on the possibility of holding such an event which included a comprehensive review of the costs, consent and time that would be required to investigate such an event further and **RESOLVED** that for the environmental, safety and financial reasons stated in this report that it was not feasible, nor the best use of public funds or officer time, for an application to EDDC to be progressed for this particular event. (proposed Cllr. Hartnell; seconded Cllr. Macaskill)

38. Community Grants

Members **RESOLVED** to approve the following applications for community grants:

- Seaton Majorettes - £1,000
- Seaton Tramway - £1,000

(proposed Cllr. Ledger; seconded Cllr. Bowman)

39. Play Park Inspections

Members received and noted the inspection reports on the Council's play parks. Cllr Ledger asked that the Town Maintenance Officer just check the grass and moss that he has observed on the rubber matting at the Underfleet to ensure it was not creating a slip or trip hazard.

40. Update on Seaton Sensory Garden

Members noted the update on Seaton Sensory Garden and **RESOLVED** to ratify costs of up to £500 for art proposal by Colyton Grammar School. (proposed Cllr. Haggerty; seconded Cllr. Wright)

CONFIDENTIAL ITEM

The Chairman moved that in accordance with the Council's Standing Order 1(d) press and public be excluded from the meeting during the discussion of the following item due to their commercially sensitive nature.

41. Update on Town Hall

Members considered the minutes from the recent meeting of trustees of the Gateway Theatre Company and noted the position regarding their improved finances.

Meeting closed at 7.44pm

Signed _____



Dated _____



