

**NOTICE OF MEETING**

**Finance & General Purposes Committee Meeting  
Monday 17th July 2023**

**Councillors: K Beer, K. Brooks, P. Burrows, N. Dyke, D Haggerty, M Hartnell, A  
Singh & C Wood**

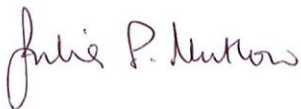
**12 July 2023**

**Dear Councillor,**

You are hereby summoned to attend the above meeting to be held on **Monday, 17<sup>th</sup> July 2023 at 6pm or immediately after the Planning Committee, whichever is the earliest**, at the Marshlands Centre, Harbour Road, Seaton EX12 2LT.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

**This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role**



**Julia Mutlow  
Town Clerk**

**AGENDA**

- |                       |  |
|-----------------------|--|
| <b>23/F&amp;GP/01</b> | <b>Election of Chairman</b>  |
| <b>23/F&amp;GP/02</b> | <b>Election of Deputy Chairman</b>   |
| <b>23/F&amp;GP/03</b> | <b>Apologies for absence</b>   |
| <b>23/F&amp;GP/04</b> | <b>Declaration of Interests</b><br>To receive any declarations of interest not included in the register of interest from Members in respect of items of business included on the agenda for this meeting |

- 
- 23/F&GP/05**      **Minutes of the previous meeting**  
To approve the minutes of the Finance & General Purposes Committee meeting held on Monday, 6 February 2023
- 23/F&GP/06**      **Public Question Time**  
To allow questions from members of the public
- 23/F&GP/07**      **Payments, receipts and unpaid invoices**  
To review and note receipts and payments made in Q1, in line with the Council' Financial Regulations and note unpaid invoices as at 30<sup>th</sup> June 2023. It is **RECOMMENDED** that Members:
- review and note payments & receipts
  - note outstanding unpaid invoices
- 23/F&GP/08**      **Bank Reconciliation**  
It is **RECOMMENDED** that Members review and approve the bank reconciliation to 30<sup>th</sup> June 2023
- 23/F&GP/09**      **Petty cash reconciliation**  
It is **RECOMMENDED** that Members review and approve the petty cash reconciliation to 30<sup>th</sup> June 2023
- 23/F&GP/10**      **Budgetary Report – Q1 2023-24**  
To review the Council's budget position and earmarked reserves. It is **RECOMMENDED** that Members:
- note the actual financial position, as against budget, at 30 June 2023
  - note the material variances
  - approve the transfers from earmarked reserves for the previously approved works to Marshlands and the final payment for the town hall heating
  - approve the transfer of £10,000 from EMR327 to EMR325

### **Confidential Items**

The Chairman will move that in accordance with the Council's Standing Order 1(d) press and public will be excluded from the meeting during the discussion of item 11 on this agenda as there are matters being discussed which may include commercially sensitive information.

- 23/F&GP/11**      **Update on Marshlands**