

NOTICE OF MEETING

Finance & General Purposes Committee Meeting Monday, 8th January 2024

Councillors: K. Beer, K. Brooks, P. Burrows, N. Dyke, D. Haggerty, M. Hartnell, A, Singh & C. Wood

3 January 2024

Dear Councillor,

You are hereby summoned to attend the above meeting to be held on **Monday, 8th January 2024 at 6pm** at the Marshlands Centre, Harbour Road, Seaton EX12 2LT.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role



**Julia Mutlow
Town Clerk**

AGENDA

- | | |
|-----------------------|--|
| 24/F&GP/01 | Apologies for absence |
| 24/F&GP/02 | Declaration of Interests
To receive any declarations of interest not included in the register of interest from Members in respect of items of business included on the agenda for this meeting |
| 24/F&GP/03 | Minutes of the previous meeting
To approve the minutes of the Finance & General Purposes Committee meeting held on Monday, 20 November 2023 |
| 24/F&GP/04 | Public Question Time |

To allow questions or reports from members of the public

24/F&GP/05

Payments, receipts and unpaid invoices

To review and note receipts and payments made in Q3, in line with the Council's Financial Regulations, and note unpaid invoices as at 31st December 2023. It is **RECOMMENDED** that Members:

- note payments & receipts
- note outstanding unpaid sales invoices

24/F&GP/06

Reconciliations

It is **RECOMMENDED** that Members note and approve the following reconciliations as at 31 December 2023:

- Treasurers Account – Lloyds
- 32 Day Deposit Account – Lloyds
- Public Sector Deposit Fund - CCLA
- petty cash

24/F&GP/07

Review of banking arrangements

In line with the Committee's terms of reference, to review and confirm the Council's bank signatories

24/F&GP/08

Budgetary Report – Q3 2023-24

To review the Council's budgetary position and earmarked reserves. It is **RECOMMENDED** that Members:

- note the actual financial position, as against budget, at 30 September 2023
- note the material variance
- agree the proposed virement between budget codes, or such other virements as Members consider necessary
- approve an increase of EMR322 (Playparks maintenance and replacement) of £1,000
- authorise the Town Clerk to utilise EMR321 (up to £32,151.79) for the proposed improvements to Fisherman's Gap, once costings are known

Further, Members are asked to:

- consider whether to utilise EMR331 CIL Contributions (up to £7,026.85) towards improvements to Fisherman's Gap (if needed) and, if the decision is in the affirmative, to authorise the Town Clerk to agree such expenditure.