

To: All Members of the Town Council

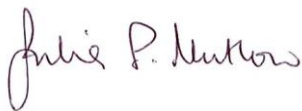
**Meeting of Seaton Town Council
on Monday, 2nd October 2023 at 6pm**

26th September 2023

You are hereby summoned to attend the above meeting to be held on **Monday, 2nd October 2023 at 6pm or immediately after the Planning Committee, whichever is the earliest**, at the Marshlands Centre, Harbour Road, Seaton EX12 2LT.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.



Julia Mutlow
Town Clerk

AGENDA

- 23/COU/01 Apologies for absence**
To receive any apologies for absence.
- 23/COU/02 Declarations of Interest**
To receive any Members' declarations of interest in respect of items on the agenda
- 23/COU/03 Minutes**
To approve the minutes of a meeting of Seaton Town Council held on Monday, 4 September 2023
- 23/COU/04 Public Question Time**
To allow any questions or reports from members of the public.

23/COU/05 Chairman's Report

23/COU/06 County Councillor's Report

23/COU/07 District Councillors' Reports

23/COU/08 Town Clerk's Report

To note the report.

23/COU/09 Committee Minutes

To receive, and to note the decisions therein, the minutes of the following meetings of the Planning Committee – 4 September 2023

23/COU/10 Update on Seaton Tourist Information Centre

To note an update on enquiries to the tourist information centre and current position regarding weekend opening.

23/COU/11 Report on events 2023

To note a review and expenditure of the community events organised by the Council in Summer 2023 and to consider events for 2024

23/COU/12 Report on youth consultation

To receive and consider results of youth consultation.

23/COU/13 Community grant applications

To consider the following applications for community grants:

- Re:Store – £1,000 (deferred)
- Axe Valley Ring & Ride - £1,000
- Seaton & District Art Society - £903
- Axe Valley Christians Against Poverty - £1,000

23/COU/14 Playpark inspection reports

To note the play park inspections

23/COU/15 Town Hall maintenance costs – further credit to the Gateway

To consider whether to increase the credit of £1,167.50 already offered to the Gateway, conditional upon early repayment of maintenance costs incurred to date in 2023-24, by an additional £250, on order to reflect the loss of interest that would be sustained by the Gateway to the end of the financial year, thereby reducing the amount due from £11,438.50 to £10,021.

23/COU/16 Seaton Christmas Lights Switch On

To consider whether to award £500 to the Carnival Committee towards the cost of a first aid station and the attendance of Lyme Regis Morris Dancers at the event

Confidential Items

The Chairman will move that in accordance with the Council's Standing Order 1(d) press and public will be excluded from the meeting during the discussion of item 17 on this agenda as there are matters being discussed which include commercially sensitive information.

23/COU/17 Report on quotations for tree works

**Minutes of the Seaton Town Council ('the Council')
Meeting
on Monday, 4 September 2023**

Present:

Chair: Cllr. A. Singh

Town

Councillors: K. Beer, E. Bowman, K. Brooks P. Burrows, D. Haggerty, M. Hartnell, D. Ledger & A. Mendham

Officers: Town Clerk

Public: 2 members of the public were in attendance

67. Apologies for absence

Apologies for absence were received from Cllrs. N. Dyke, J. Russell and C. Wood and approved.

68. Declarations of interest

Cllrs. Haggerty, Hartnell & Ledger declared a personal interest as an East Devon District Councillors (EDDC) and Cllr Hartnell declared a personal interest as a Devon County Councillor (DCC). Cllr. Singh declared a personal interest as he volunteered at the Gateway Theatre Company.

69. Public Question Time

One of the members of the public present, Mr Jack Rowland, asked that his name be recorded and the minutes and also asked for further information as to the plans for Marshlands. The Town Clerk advised that the Council had made various decisions over the last 2 years, with a view to modernising the building and ensuring it was compliant with health and safety legislation and improving accessibility so that the first floor of the building could be used. Some grant funding had been received from DCC towards the new lift mechanism and the Council was in discussions with potential tenants for parts of the building, to potentially make more use of all of the building and generate further income from it.

70. Minutes

Members **RESOLVED** to approve the minutes of the meeting of Seaton Town Council held on Monday, 3 July 2023. (proposed by Cllr. Ledger; seconded by Cllr. Haggerty).

71. Chairman's Report

Members noted the report.

72. County Councillor's Report

Cllr. Hartnell reported that:

- he had attended Operation Loki with PC Amerilli targeting anti-social drivers and would be meeting with the manager Tesco and of PC Amerilli on the 13th September to discuss any possible action from Tesco to deter anti-social drivers.
- he had visited Seaton Heights - Multi-Agency meeting to discuss ongoing vandalism and site risks and possible ways forward
- Fore Street to be resurfaced in early October over 2 nights between 7pm and midnight
- Eyewell Green now resurfaced
- Harepath Road had been nominated for patching
- a scheme for Valley View scheme had been put forward for resurfacing and to make the zig zags outside the school enforceable also on Scalwell Lane
- additional parking enforcement had been requested, due to concerns around parking in Harbour Road.
- possible changes to the pay & display timings might be considered to counter the parking of mobile homes on the seafront and also the town council might consider looking into a traffic management plan for the seafront & Harbour Road to address ongoing issues

73. District Councillors' Reports

All three East Devon District Councillors gave a verbal report that it had been another relatively quiet month due to the holiday season. Members noted the reports.

74. Town Clerk's Report

Members noted the Town Clerk's report along with the following additional updates:

- a request for a review of had been received by the Information Commissioner (ICO) regarding a freedom of information request which had been dealt with by the Town Clerk. The Council had received confirmation from the ICO that after their discussions with the applicant, the request for a review had been withdrawn.
- a new operating mechanism was installed on the sliding doors in 2021. This is working and monies spent more recently relate to general maintenance, to ensure it keeps working. The Facilities Officer is working with the tenants to get to the root of current problems and find a solution.
- the Carnival Committee runs the Christmas Lights Switch On, with the Council installing the lights in the run up to the date and supporting the Carnival Committee. They have set the date for 1 December. Cllr Mendham stated that businesses had not yet been notified of the date. Officers confirmed that they had met with representatives of Seaton Chamber and confirmed the date and indicated that any help they were able to provide the Carnival Committee in delivering the event would be

appreciated by the Committee. It was further confirmed that officers were meeting with the Carnival Committee on 12 September at Marshlands and all were welcome to attend.

75. Committee Minutes

Members received and adopted the minutes of the following meetings:

- Planning Committee – 3, 17 & 31 July and 14 August 2023
(proposed Cllr. Haggerty; seconded Cllr. Beer)

76. Update on Tourist Information Centre

Members noted the update and Cllr Bowman commented that there was a very positive reaction from the public to the ongoing presence of a tourist information centre in the town.

77. External Auditor's Report

Members received and **RESOLVED** to note the completion certificate and report from the Council's external auditors, PKF Littlejohn, on the 2022/23 annual return. (proposed Cllr. Ledger; seconded Cllr. Beer)

78. Councillor surgeries

Members **RESOLVED** that they would liaise amongst themselves to agree further dates and venues for councillor surgeries and advise the Town Clerk if arrangements needed to be made to book Thury Harcourt or other venues. (proposed Cllr. Ledger; seconded Cllr. Singh)

79. Emergency expenditure – allotments

Members noted the expenditure of £320 + VAT, authorised under emergency delegated powers, to fell and remove a dangerous lime tree at the allotments.

80. Request to use Underfleet Playpark to facilitate works

Members considered the request to permit access underneath the Underfleet Playpark for works to be carried out, and associated documents. Concern was expressed about the damage that this could potentially cause to the playpark and **RESOLVED** that an independent ground survey should be prepared, funded by the applicant, to provide further information as to potential risks before the request could be properly considered. (proposed Cllr. Hartnell; seconded Cllr. Bowman)

81. Play Park Inspection Reports

Members received and noted the play park inspections.

82. Community Grant Application

Members considered the application for a community grant from Re:Store towards assist in funding an initiative based on the Action East Devon Headlight peer support model, which has proved to be very successful in other areas. This initiative supports young people's mental health in Seaton.

Mr. Jack Rowland asked if he could speak and standing orders were suspended to permit this. Mr. Rowland wanted to make the Council aware that when Seaton Area Health Matters had been wound up, the monies remaining in their account – approximately £11,000 - had been transferred to Re:Store. The Town Clerk directed Members to section 23 of the application, which detailed the reserves held by ReStore and the uses for which they were earmarked but could not confirm whether the donation from Seaton Area Health Matters had been received before or after the application was submitted.

Members decided that they would like further information about this before making a final decision and therefore **RESOLVED** to seek further information from Re:Store and defer a decision until the October meeting. (proposed Cllr. Burrows; seconded Cllr. Bowman)

Confidential Items

The Chairman moved that in accordance with the Council's Standing Order 1(d) press and public be excluded from the meeting during discussion of the following items on the agenda as matters being discussed included commercially sensitive information.

83. Request from the Gateway Theatre Company

Members considered the request from the Gateway Theatre Company, which sought a credit against costs incurred, for maintenance to the town hall clock, during 2022-23. The total cost of this work was £2,335, which had been paid by the Council and reimbursement of 50% (£1,167.50) had been received from the Gateway, as tenant. In considering the request, Members restated the Council's ongoing support and their wish for the Gateway to continue and thrive. However, in the context of prudent management of public funds, this support had to be considered against their responsibilities to all residents of the town. The following matters were discussed:

- the financial support already provided to the Gateway
- £22,877 had already been expended by the Council, in the current financial year (2023-24), towards maintenance of the town hall including replacing the central heating system and essential repairs to the clocktower. Under their lease, the Gateway would be responsible for 50% of this - £11,438.50 and had confirmed that these monies were held in a reserve for this purpose. This would ordinarily this would become due at the end of the current financial year, along with any further costs incurred in the intervening period. In debate, Members considered whether, if they approved the request for a credit, this might be conditional upon the expenditure already incurred in 2023-24 being repaid earlier than March 2024, within 6-8 weeks of this decision, thereby providing reassurance to the Council in its duties towards the management of public funds and assistance to the Gateway. This should not cause undue pressure on the Gateways' finances as they had already confirmed that they held monies in reserve for this purpose.

- the Gateway had the opportunity to make an application for a grant, of up to £1,000, under the Council's Community Grants Policy and would again be encouraged to do so.
- notwithstanding the decision the Council made in response to this request, it would not form a precedent for any future such requests.

In light of the above, Members **RESOLVED**, in this instance, but without setting any precedence for future requests, to approve:

- a credit of £1,167.50 towards maintenance costs incurred by the Gateway but this would be CONDITIONAL UPON the Gateway agreeing early repayment of expenditure towards the maintenance costs incurred during 2023-24 (ie with 8 weeks of this decision), thereby reducing the amount due from £11,438.50 to £10,271.
(proposed Cllr. Burrows; seconded Cllr. Beer)

Meeting closed at 7.20pm

Signed_____

Dated_____

SEATON TOWN COUNCIL (‘the Council’)	
Date of report	2 October 2023
Item of business	23 COU 05
Details	Chairman’s Report
Purpose of Report	To provide a summary of the Chairman’s engagements since the last meeting of Council
Recommendations	It is RECOMMENDED that Members note the report.

1. Introduction

The Chairman engagements since the July meeting of Council are detailed below. These have been less than usual due to annual leave and family commitments.

Unfortunately, the Chairman was unable to attend the Seaton in Bloom Presentation, due to illness.

2. Summary of engagements

- **7 September 2023** – judging Jurassic Instagram entries, from Seaton Children Festival
- **7 September 2023** – judging Seaton Sew & Sews competition
- **19 September 2023** – assisting a member of the public whose child was abandoned by a school bus from Axminster

RECOMMENDATIONS

It is **RECOMMENDED** that Members note the report.

Thury Harcourt Toilets

The Estates team are currently awaiting detailed proposals from Seaton Chamber to take forward by way of leasehold transfer.

Seaton Jurassic

EDDC Cabinet agreed to dispose of the freehold of Seaton Jurassic Centre to Seaton Tramway. A recommendation is being made to Full Council in October to ring fence the capital receipt for agreed projects in Seaton.

[Full cabinet minutes here](#)

Moridunum Disposal

Lots of interest from the Marketing exercise carried out over the summer. Best & final offers are to be sought from interested parties to progress to next stage which will assess the proposed use and strength of financial offer.

Employment Sites at Colyford Rd & Fosseway

A new officer is now considering options for these sites under the [Place & Prosperity framework](#) which has yet to be adopted but will be considered at Full Council in October.

Cllr's Hartnell, Haggerty & Ledger.

27/9/23

During September as things are starting to happen I have spent time on the following projects,

Over many weeks now I have tried to assist the 3 main shops by Aldi, While it is really good news we now have another supermarket in Seaton and the car park is open again, it is a shame no consideration was allowed for So Sophie, 4 Seasons and the Cyclelife Shop, although everyone must put up with Disruption, sadly these 3 shops were devastated IN BUSINESS, Lockdown was bad enough, some compromise or compensation should have been allowed, One to watch on any future major rebuilds.

**Aldi has opened and I see the competition between the 2 stores is already taking place,
Both stores are reason to increase footfall in Seaton helping the whole town.**

**I am now looking at ways to help this.
The coach parking at Seaton - it is a strange layout for coaches,if parked herringbone style, (at an angle) this could solve many current issues,
It is important a solution is found, as councils around the country are ruining tourism by not allowing coaches,
This cannot be allowed, its losing millions of £ in revenue, East Devon**

**Another item I want to address is safeguarding re school transport, with the dark nights arriving.
We need to make sure that kids with lost or forgotten passes can travel,
If a child gets left behind, it is not the fault of the driver but the contract, that could be council or private and if a child is left behind , injured, abducted or killed, this is not the fault of the driver, but that of the rules he is instructed to implement.**

While complaints are made that drivers are miserable, they all have an enhanced dbs, but when children misbehave the driver has no control over this, he is driving, he cannot be sympathetic, as everything these days is totally misconstrued, children know this, as do parents, and use these rules against drivers.

If something serious happened, the fault is the person who implemented the rules of contract.

Solution

**Each driver has a full list of approved pupils that can travel on that vehicle, this protects the pupil.
the driver - the contract - any safeguarding event might not seem important to some, but if we can prevent a situation happening, prevention is better than death or a safeguarding issue.
I will also speak to Cllr Hartnell re EDDC runs**

Together with Cllr Hartnell we are collaborating with the committee at Pebble Beach, helping to solve issues with the builder, site issues, etc. Cllr Hartnell is already Intouch with EDDC planning.

**Cllr del haggerty
Seaton ward
East Devon council**

SEATON TOWN COUNCIL (‘the Council’)	
Date of report	2 October 2023
Item of business	23 COU 08
Details	Town Clerk’s Report
Purpose of Report	To provide a summary of highlights of the ongoing work of Seaton Town Council
Recommendations	It is RECOMMENDED that Members: <ul style="list-style-type: none">• note the report

1. Introduction

Each month the Town Clerk presents a summary of ongoing projects and actions taken during the last month. This is, of course, over and above the general day-to-day operational work being carried out to manage the Council’s assets. Where relevant, substantive reports on some projects also appear as separate items of business on the agenda.

2. Summary of matters to note

- **Committees:**
 - **Planning Committee** – this committee met on 4 September 2023. See minutes attached to the agenda.
- **Community Consultation 2023** – this was launched at the beginning of September and publicised via the Council’s website, social media, Seaton Nub News, posters on all noticeboards and in windows across the town. Additionally paper copies are available in the Post Office, library and tourist information centre. As at 26 September, 170 responses had been received.
- **Youth Consultation** – this consultation has now concluded and a summary and recommendations included as an item of business on this agenda.
- **Beach Access Film** – the feature on this project was finally aired on Friday, 1 September on the One Show and provided a positive showcase of what partnership working with all 3 councils serving the town has achieved. The film

featured local residents of all ages and demonstrated how the project has been beneficial for all ages in the town.

- **Events** – since the reports were issued for the last meeting, the Children’s Festival and Outdoor Cinema, leading into Carnival week, took place. A comprehensive review of all events is included on this agenda.
- **Seaton in Bloom 2023** – the presentation took place on Thursday 7th September. Cllrs. Beer and Burrows were present. 17 out of 20 attended the gathering and the winners received their trophies and certificates. A report will be brought in due course for Members to decide whether the event should be run in 2024.
- **Christmas Lights** – this will take place on 1 December, as set by the Carnival Committee who run the event, and officers have met with the Carnival Committee to establish what background assistance they may provide.
- **Grants** – a report has been submitted to DCC at the conclusion of the Children’s Festival, as required by the ‘Growing Communities Fund’. The full £3,000 has been received.
- **DALC Conference** – the Town Clerk has been invited to speak as one of two representative councils at the Devon Association of Local Councils Annual Conference, which will be held at Exeter Racecourse on 27 September 2023.
- **Local Council Quality Award Application** – the application has been finalised and submitted and triage advice received from the review panel. Further information has been requested in 3 of the 43 categories of evidence submitted in support and this has been provided. The application will be considered by the panel in September. Results will be announced in December.
- **Correspondence** - various correspondence has been dealt with by officers including correspondence with the Council’s tenants, liaison with EDDC and day-to-day correspondence answering queries and complaints from members of the public on matters including Asian hornets, a first-class review for the town’s bakery, positive feedback from across the country regarding ‘The One Show’ feature and praise for the town’s floral displays.
- **Allotments** – currently there are 57 names on the waiting list. 3 plots are available and all have been offered to the top two names on the waiting list and confirmation is awaited as to whether they wish to take any of the three on. Plot 14 will become available in early October and be re-allocated. One warning letter has been sent. Otherwise all in good order.
- **Underfleet** – as requested at the September meeting of Council, officers have liaised with the groundworks company wishing to undertake drilling works under the Underfleet Playpark and a survey was obtained. On consideration of this the

Facilities Officer was satisfied that the works would not cause damage of threaten the stability of the land and the works were pwrmitted.

- **Marshlands:**
 - the Facilities Officer has met with the selected contractor for the first floor refurbishment and works will start as soon as the weather breaks
 - the Harbour Road wall at Marshlands has now been repainted by the Town Maintenance Officer
 - two contractors have met Facilities Officer on site to provide quotations for repairs to damaged wall, as requested by insurers. One has been received and the second is awaited, Once received, the claim will be progressed with the Council's insurers.
- **Tree works** – there was damage to a branch in the Underfleet in recent storms and this has been removed. Quotations have been sought for tree surgeons to carry out the recommended works in Cliff Field Gardens and these are the subject of a separate agenda item.
- **Training** – the following training and development has been undertaken since the last meeting:
 - **Town Clerk** – Creating a Strategic Vision for Shaping the Future – SLCC Webinar – 7 September
 - **Member Training** – some Members attended training on Planning - 11 September
 - **Facilities Officer** – Facilities Management Diploma (Level 7) – ongoing

RECOMMENDATIONS

It is **RECOMMENDED** that Members:

- note the report

**Minutes of the Planning Committee
Meeting on Monday 4 September 2023**

Present:

Chairman: P Burrows

Councillors: K Beer, K Brooks & D Haggerty

Officers: Town Clerk and the Planning Committee Clerk

Public: One member of the public was present

58. Apologies for absence

Apologies for absence were received and accepted from Cllr Russell and Cllr Singh.

59. Declarations of Interest

Cllr Haggerty declared a personal interest as a Councillor with East Devon District Council (EDDC).

60. Minutes of the Planning Committee meeting held on Monday 14th August 2023

The Committee **RESOLVED** to agree the minutes of the meeting held on 14th August 2023 subject to the following amendment:

- a) Minute No. 47 – Cllr Burrows Declarations of Interest – narrative changed from ‘an Under 14 Football Team’ to ‘Seaton Under 14 Football Team’.
(moved Cllr Haggerty; seconded Cllr Beer)

61. District Council Members

It was formally noted that the participation of those Councillors, who are also members of the East Devon District Council, in both the debate and the subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

62. Environment Policy

Members are reminded that in reaching decisions they should take into consideration the Town Council's Environment Policy that the Planning Committee will consider sustainability, environmental impact and biodiversity when commenting on planning applications in Seaton.

63. Public Question Time

The member of the public present at the meeting spoke on planning application 22/2781/MOUT Land Adjacent to Harepath Road, Seaton which was on the planning agenda for the meeting held on 14th August and raised the following points:

- Many people are opposed to this application and those members of the public who attended the meeting held on 14th August were disappointed that no mention was made by the Planning Committee of the impact this application will have on the environment considering there is an item on the agenda stating that in reaching a decision the committee will consider sustainability, environmental impact and biodiversity when commenting on planning applications in Seaton.
- Seven members of the public spoke at the meeting and raised thirteen reasons to object to the application. It was felt that the committee ignored the points raised by the public at the meeting and the many objections sent into East Devon District Council.
- The committee spoke about the dangers that the proposed access onto Colyford Road would pose and only objected to the application on those grounds ignoring all the other points members of the public had raised. Once the committee had voted on the application the Chairman looked at the representatives from Baker Estates present at the meeting and said if the access road exited onto Harepath Road this would probably be acceptable. Why was no mention made of all the reasons the public raised at the meeting and in letters to the district council objecting to the application? This gave hope to Baker Estates that their application will be approved.

The Chairman of the Planning Committee, Cllr Peter Burrows, responded saying the application on the agenda at the last meeting was an Outline application with details of access to be considered only and all other matters reserved. These other matters will be considered when a Full application is submitted for this development. Therefore, the Planning Committee only made comments concerning the details of access.

Applications for consideration:

64. 23/1624/LBC

Holmes

**De La Pole Court, Fore Street,
Seaton EX12 2AD**

Replacement of arched sash
window on rear elevation.

The Committee **RESOLVED** to propose no objection to the application.
(moved Cllr Burrows; seconded Cllr Beer)

65. Planning Comments

There were no comments for circulation.



66. Tree Preservation Orders

To note Provisional Tree Preservation Order confirmed by East Devon District Council:

a) 23/0036/TPO – Land opposite 9 Marlpit Lane and including land at 24 Ryalls Court, Seaton

A Provisional Tree Preservation Order (TPO) has been made and confirmed in respect of Land opposite 9 Marlpit Lane and including land at 24 Ryalls Court, Seaton.

b) Notification of Tree Works considered an exemption to TPO 16/0033/TPO

The felling of two Sycamores at Garrett Close, Seaton are considered to be an exemption to the usual requirements of the tree protection legislation.

67. Decisions

To note planning decisions made by East Devon District Council:

- a) 23/1730/CPL – 1 Rosedale Terrace, Colyford Road, Seaton** Lawful Development Certificate for a single storey rear extension – **APPROVED CPL Approve Part 1** – no consultations were requested for this application.
- b) 23/1205/LBC – The Linhay, Rolle Court, Harepath Hill, Seaton** Introduce two new windows at ground floor – **APPROVED** – with conditions.
- c) 23/1372/ADV – Co-Operative Pioneer (Cws), The Underfleet, Seaton** One non-illuminated board sign fixed to the existing boundary wall – **APPROVED** – with conditions.
- d) 23/0831/FUL – 19 Harbour Road, Seaton** Demolition of buildings in yard and construction of single storey extension to shop with new pitched roof over to create new flat, part in existing building and part in new roof – **WITHDRAWN**.
- e) 23/1467/FUL – 4 Fremington Road, Seaton** Erection of a single storey front extension and alterations to the front and rear – **APPROVED** standard time limit.
- f) 23/1355/FUL – 191 Beer Road, Seaton** Demolition of an existing house and a proposed replacement dwelling with 4 bedrooms – **APPROVED** – with conditions.
- g) 23/0949/FUL – Seaton United Reform Church, Cross Street, Seaton** Resurface forecourt and path and regulate levels to improve access for disabled – **APPROVED** – with conditions.

The meeting closed at 5.57pm.



Marshlands Centre, Harbour Road
Seaton, Devon EX12 2LT
01297 21388
admin@seaton.gov.uk
www.seaton.gov.uk
Town Mayor: Cllr Amrik Singh
Town Clerk: Julia Mutlow

Signed _____

Dated _____

12/9/23

SEATON TOWN COUNCIL (‘the Council’)	
Date of report	2 October 2023
Item of business	23 COU 10
Details	Report on Tourist Information Centre (‘TIC’)
Purpose of Report	To provide an update on tourist information enquiries
Power/Authority	Local Government Act 1972, s144 – power to encourage visitors
Recommendations	It is RECOMMENDED that Members note the update.

1. Background

The new tourist information centre opened on the seafront-side of the Marshlands Centre on 11 April 2022. In order to inform future decision making, the Town Clerk considered that it may be helpful to Members to provide regular updates as to the level of enquiries being received.

2. Summary of enquiries

The table below provides a summary of the enquiries received since the Council took the service back in-house in 2021:

Month	Visits		Telephone		Total STC/TIC Enquiries
	STC/TIC		STC/TIC		
2021/22 (May-Oct) (Harbour Road)	187		117		304
	STC	TIC	STC	TIC	
2022/23	825	2007	687	100	3619
	2023/24				
	STC	TIC	STC	TIC	
April	72	187	47	8	314
May	122	193	65	4	384
June	106	310	76	14	506

	STC	TIC	STC	TIC	Weekdays	Weekends	Total
July	73	522	58	13	424	244	666
August	100	557	60	8	410	315	725
September (to 25 th)	36	275	58	95	291	144	464
October							
November							
December							
January							
February							
March							
2023/24 TOTAL							3059

3. Opening hours

On weekend days, the tourist information centre is open from 9am to 1pm from Monday to Friday. This enables officers – particularly the Administration & Community Events Officer – to have two hours a day after the TIC closes to concentrate on other tasks, including managing the town's allotments, updating the website and general administration.

Between 1 July and 30 September, the tourist information centre opened on Saturdays & Sundays, between 10am and 2pm, manned by volunteers.

4. RECOMMENDATIONS

It is **RECOMMENDED** that Members:

- note the update

SEATON TOWN COUNCIL (‘the Council’)	
Date of report	2nd October 2023
Item of business	23 COU 11
Details	Report on events delivered by Seaton Town Council 2023
Purpose of Report	To provide Members with feedback on King Charles III Coronation celebration activities, Seaton Summer Celebration, the Seaton Children’s Festival and the Seaton Outdoor Cinema and to seek approval, in principle, for the delivery of events in 2024.
Power/authority	<p>Local Government Act 1972, s144 – power to encourage tourism</p> <p>Local Government Act 1972, s145 – power to provide entertainment</p> <p>Local Government Act 1972, s137 - power to spend money, subject to a statutory limit, on purposes for the direct benefit of its area, or part of its area, or all or some of its inhabitants.</p>
Recommendations	<p>It is RECOMMENDED that Members:</p> <ul style="list-style-type: none"> • note the overall delivery costs and feedback for: <ul style="list-style-type: none"> ○ Coronation activities ○ Seaton Summer Celebration ○ Seaton Children’s Festival ○ Seaton Outdoor Cinema • approve, in principle, the delivery of an extended Seaton Summer Celebration event in June 2024 to include: <ul style="list-style-type: none"> ○ children’s activities such as beach school, magician, science workshop ○ live music

	<ul style="list-style-type: none"> ○ community group participation, to include a BBQ ○ one food concession and ice cream van <p>subject to further research confirming the ability to deliver it within existing staff capacity and within budget, once the budget for 2024/25 has been approved by Council</p> <ul style="list-style-type: none"> • approve, in principle, the establishment of a Seaton Summer Celebration/Events Working Group and delegate authority to the Deputy Clerk to prepare the associated terms of reference, including membership • approve in principle the delivery of a Seaton Outdoor Cinema event in 2024 to include additional activities, subject to further research confirming the existing outdoor cinema team's ability to deliver it on a voluntary basis • delegate to the Town Clerk authority to take such action and allocate such expenditure, within the approved events budget, as she considers necessary to deliver the following events on the terms proposed and to make such adjustments to the schedule as become necessary, in 2024: <ul style="list-style-type: none"> ○ Seaton Summer Celebration, extended to incorporate Children's Festival ○ Seaton Outdoor Cinema
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1. Introduction

In November 2022, the Council approved delivery of the following events, with associated budgets:

- Coronation Event/Activities – 6th, 7th and 8th May – various sites across the town
- Seaton Summer Celebration -3rd June – Cliff Field Gardens
- Seaton Children's Event – 25th August – Underfleet Play Park
- Seaton Outdoor Cinema – 26th August – Cliff Field Gardens

This report provides Members with a comprehensive review of all events, including net delivery costs, feedback and evaluation, which will assist in informing the delivery of

future events. The report also seeks approval from Members regarding delivery of events in 2024.

2. King Charles III Coronation Activities

Net cost: £2,263.85

Members are referred to the report to Council in July 2023, which included comprehensive feedback regarding the activities funded.

The Coronation was a special event to commemorate King Charles III's ascension to the throne and, therefore will be no requirement for similar activities in 2024.

3. Seaton Summer Celebration

Net cost: £4,401.89

Members are referred to the report to Council in July 2023, which detailed the overwhelmingly positive public response from to this event. However, as with any event or activity, feedback has been sought as to how the event might be even better and this feedback, together with internal learning from the organisation and delivery of this year's event, will assist in delivery of Seaton Summer Celebration in 2024, should the Council wish to do so. A summary of feedback and learning is detailed below:

3.1 Budget

A budget of £10,000 was agreed to deliver this event. However, due to prudent time and financial management, the net delivery cost was 43% of the original budget allocation. The gross cost was offset through grant funding, a percentage of takings from the ice cream vendor and donations from the public. However, such funding cannot be guaranteed for future events. Delivery costs for an event for 2024 will be subject to inflation and it would therefore this should be factored into budget allocations for 2024/25. A realistic budget for a similar event in 2024 would be £8,500 - £10,000 but, obviously every effort would be made to offset the costs by applying for grant funding and voluntary donations.

3.2 Date, start and finish times.

In 2022 the event was delivered on Thursday 2nd June, to commemorate the Platinum Jubilee. In 2023 the event was delivered on Saturday 2nd June, which was the last weekend of the half term school holiday. Should Members decide that the event is to become an annual fixture in the Seaton calendar, consideration will need to be given to:

- **Event date:** whilst there are advantages to keeping the event to a similar day and date each year, Members are asked to note that this will be dependent on:
 - officers' ability to be available on non-working days and during school holidays
 - other event /activities scheduled at that time in the surrounding area, which could impact on attendance
 - availability of community groups to provide additional activities at the event
 - availability of external contractors to provide infrastructure and activities including staging, sound system, first aid cover, entertainment
- **Start and finish time:** in 2022 the event started at 4pm and ended at 10pm to enable the lighting of the beacon as part of the global event. In 2023 the event started at the earlier time of 3pm and ended at 9pm. Start and end times are flexible but consideration must be given to the amount of time required to ensure that the site is set up safely and also to the neighbouring properties when deciding on an appropriate time to conclude the event. Additionally, legislation contained in the Noise Act 1996 stipulates that nighttime last from 11pm to 7am and any excessive noise within that time is not permitted. A finish time of no later than 10pm would be advisable in order to allow sufficient time to clear the site before the cut off time for permitted noise.

3.3 Food concessions

Feedback received included whether food concessions could be offered at the event. The advantages of which could be:

- enabling people who attend the event spontaneously, without a picnic, to remain and enjoy the entertainment.
- offering potential to charge pitch fees or a percentage donation of takings to offset costs
- providing opportunities for local catering outlets

There would also be the following disadvantages:

- the potential for lengthy queues and subsequent complaints as approximately 2-3000 people have attended the previous 2 Seaton Summer Celebrations
- should numerous food concessions be offered in order to mitigate the risk of the above point, this would reduce the space available for community

group participation, thereby detracting from the original community focussed vision for the event

- too many food concessions would detract from the inclusive family picnic ethos of the event

Having considered all of the above, an alternative option would be to liaise with local community groups to explore the option of using one to provide a simple inexpensive BBQ of burgers and hot dogs for a set period of time which would also act as a fundraiser for said group. A small, local trader able to sell hot drinks, ice cream, milkshakes, cakes and light bites could also be invited to attend.

3.4 Sale of alcohol

There is a restrictive covenant attached to Cliff Field Gardens preventing the sale of any intoxicating liquors at any time on any part of the land. Research regarding the purchase of indemnity insurance to allow for the sale of alcohol is ongoing.

Should the purchase of indemnity insurance be a possibility and, subject to Members wishing to approve its purchase, it must be noted that the sale of alcohol would not only change the dynamic of the event, but would also increase officers' workload in terms of organisation and delivery due to the additional security measures that would be required to comply with health and safety and event insurance requirements.

3.5 Organisation and delivery

Notwithstanding the generous voluntary help given by various people to deliver the event, in particular with regard to the music acts and the support by various community groups, there is a substantial amount of work involved in the organisation and delivery of this event which, in the main, falls to officers, in particular the Deputy Clerk. In order to prevent the format of this event from becoming stale and to enable the event to develop and grow, Members are asked to give consideration to the formation of a working group. Membership would include officers, councillors, representatives from local community groups and volunteers. Tasks associated with the organisation and delivery of the event can then be evenly distributed thereby allowing a stronger focus on certain aspects such as health and safety and marketing and publicity. This offers the potential for the event to grow and develop incrementally over the coming years. **Weather**

Whilst in recent years the UK has seen warmer, drier weather in the early summer months, and colder, wetter weather in the late summer, Members are

asked to note that this is an open-air event and therefore weather cannot be guaranteed. There is always a risk of last minute cancellation in the event of bad weather. This must be noted as a risk as any cancellation would inevitably incur cancellation charges unless Members wished to insure the event against adverse weather cancellation for which the premium would be in the region of £4,000.

4. Seaton Children's Festival

Net delivery cost: £712.34

This event was held on Friday 25th August from 10am to 4pm in the Underfleet Play Park and formed part of 4 events held as part of Seaton's inaugural Jurassic Weekend. A budget of £6,100 was approved by Council. However, due to prudent financial management and successful grant funding, the net cost of delivery was only 12% of budget.

A summary of expenditure incurred:

- infrastructure costs including hire of WCs, bins, first aid provision, parking costs, generator hire, licences and event insurance: £1,010.64
- activity provider costs including a magic show, science workshops, circus skills, pop up beach school, Spiderman and a creative cabin - £2,020.00
- additional activities provided by local community groups, prizes for sideshow games and photo competition: £1,318.69
- publicity including the design and printing of banners and flyers £573.64

The expenditure was offset by the following income streams:

- Grant funding:
 - Restore CIC - £1,000.00
 - DCC 'Growing Communities Fund' - £3,000.00
- % of sales - ice cream vendor - £70.00
- Public donations - £140.63

There were approximately 1,500 attendees and overwhelmingly positive feedback received verbally on the day and via social media. However, the following suggestions were also made:

- baby change/breastfeeding area for parents/carers
- hot and cold drinks available for purchase by parents/carers, whilst children participated in activities
- more use of the space in the middle of the park for activities

In addition to the above, officers and volunteers also observed the following:

- the music area would have been better supported as a music workshop activity, rather than a space for young performers
- the football goals should have been blocked, to prevent children playing football during the event

The event also supported local community groups, all of which considered it a successful day.

Should Members wish to deliver a second Seaton Children's Festival in 2024, consideration should be given to the following:

4.1 Budget

Whilst the delivery costs for this event were offset by the grants received, this funding cannot be guaranteed for future events. Without the additional funding, the net cost for the event would have been just under £5,000, Delivery costs for 2024 will be subject to inflation and it would therefore be prudent to factor this into any budget allocation. Officers consider that a realistic budget would be £5,500.

4.2 Event date

Feedback received from community groups indicated that the bank holiday weekend in August is difficult, as many of their volunteers and supports are away. The additional volunteer support and help that is necessary was not readily available due to individuals' holiday and family commitments. Furthermore, the event was competing with other events taking place in the surrounding area at that time, such as the Sidmouth Airshow and Lyme Regis Folk Weekend.

4.3 Organisation and delivery

Again, substantial work is involved in the organisation and delivery of this event which, in the main, falls to officers, in particular the Deputy Clerk. Participation from community groups began to wane after the Seaton Summer Celebration event, probably due to the time of year in which the Children's Festival was held and other conflicting commitments, in particular Carnival week which commenced 2 days later. As previously stated, Members are asked to give consideration to the formation of a working group in order to facilitate the organisation and delivery of any such future event and to help maximise the potential for successful attendance whilst also maintaining value for money. Members are also asked to note that there is the potential to save on duplicate infrastructure costs such as portable toilets, bins and insurance cover, by combining children's

festival activities with the Seaton Summer Celebration event. This would also have the advantage of substantially decreasing officer workload as the requirement would be for one larger event in the year rather than 2 separate events.

5. Seaton Outdoor Cinema 2023

Net cost: £284.86

Building on previous Outdoor Cinema events, this year's screening of Jurassic Park was held on Saturday, 26th August in Cliff Field Gardens between 7 and 11pm and was one of four events scheduled as part of Seaton's Jurassic Weekend. The event was led by Andrew Gwyn-Davies on a voluntary basis, with support from officers. No specific budget allocation was set for this event however the small loss of £284.86 incurred will be taken from the general events budget of £3,000.

A summary of expenditure incurred:

- infrastructure costs including hire of WC's, film licence, screen hire and event insurance - £2,252.55
- publicity costs including the design and printing of flyers and ticket printing - £58.97

Expenditure was offset by income received:

- Onscreen advertising revenue - £550.00
- Pitch fees for food concessions - £66.66
- Ticket sales - £1,410.00

The event is subject to a temporary events licence and has target ticket sales of 300 tickets. 126 adult tickets and 20 child tickets were sold. Whilst attendance was lower than anticipated, all those who came to view the film provided positive feedback. Should Members wish to deliver a Seaton Outdoor Cinema event in 2024, consideration be given to the following:

5.1 Budget

This year the event ran at a loss of £284.86. Should Members be minded to deliver this event again next year, it would be prudent to allocate budget to underwrite any loss that may be incurred.

5.2 Event viability

Issues for consideration regarding the commercial viability of this event are:

- for health and safety reasons, the event utilises an inflatable screen, rather than a framed screen. As this is a projection screen it can only be used from dusk +30 mins therefore any future outdoor cinema events need to take place in the evening
- the running time of the film screened would need to fit with legislation under the Noise Act 1996, as set out earlier in this report, to ensure that the event can end by 11pm
- warmth and comfort of attendees
- cost of tickets – in 2023, an adult ticket cost £12 and a child ticket cost £9
- weather and the event's potential to incur cancellation fees, should it be affected by adverse weather
- risk of low ticket sales and the associated cost to the Council in underwriting any losses

Considerable time is given by a volunteer to organise, promote and deliver this event. Additional time is provided by officers to support the volunteer.

Opportunities to improve the viability and deliverability of the event in future might include:

- online ticket sales - the option of using an app such as Eventbrite or Ticketsource could also be explored however this would incur additional charges which would need to be included in the overall costs
- an option to pay by credit card - tickets this year were sold on a cash only basis from the Tourist Information Centre, Owl and Pyramid and Coastal Craft Collective.
- subsidising ticket costs – an adult ticket was £12 and a child's ticket was £9 was higher than the ticket price for a large indoor cinema to view a recently released film.
- expanding ticket sale outlets - Seaton Tramway have offered to sell tickets next year, subject to negotiation of the details.
- increased business sponsorship for the event
- expanding the event to include additional activities prior to the screening of the film, to attract greater attendance
- Family only films to be shown to mitigate the risk of low attendance due to childcare issues

6. Jurassic Weekend

Members will recall that, further to discussions with Andrew Gwyn-Davies, the aim was to link Seaton Children's Festival with other, Jurassic-themed events taking place over the Bank Holiday weekend. These events included the Seaton Outdoor Cinema screening of Jurassic Park as well as:

- a Jurassic-themed quiz at the Gateway Theatre on Thursday, 24 August
- a "Disco likes it's 1993" event at the Gateway Theatre on Friday, 25 August.

It was intended that these events would lead into Seaton's Carnival week. The Seaton Children's Festival and Seaton Outdoor Cinema were publicised separately by way of flyers and posters. The Gateway Theatre were responsible for promoting the Jurassic-themed quiz and 'Disco like it's 1993' events and were to retain all revenue from those ticket sales. Seaton Town Council organised and funded the design and printing of banners to promote all 4 events and arranged for these to be erected across the town.

Unfortunately, the 'Disco like it's 1993' was cancelled, due to poor ticket sales. The Gateway Theatre feedback regarding the Jurassic Quiz was that it was a good fundraiser, with 78 tickets sold with additional income generated from bar takings on the night and a raffle.

7. Conclusion

Both the Seaton Summer Celebration and Seaton Children's Festival proved to be extremely popular and well attended, largely due to the fact that they were free and accessible and the weather was kind! Members are asked to note that in order to ensure that the events are robustly organised and efficiently delivered, a huge amount of officer time is required, time spent above and beyond everyday duties and often outside of normal office hours. Additional hours are always incurred, for example on the day of the Seaton Summer Celebration event some officers worked from 8am until 10pm which does have the potential to impact on officers' work/life balance. Members are also asked to be mindful of the fact that April to September is the busiest time in the in the Tourist Information Centre. Officers always support each other in their roles and backfill colleagues taking annual leave or who are absent due to sickness. The capacity to do this is greatly reduced with the additional workload of summer events as is the capacity to deal with the unexpected. This principle also applies to the community groups, who are crucial to the success of these events and who also have multiple commitments to juggle. Members are therefore asked to consider the delivery of one extended, free community event in 2024 and an Outdoor Cinema event only.

RECOMMENDATIONS

It is **RECOMMENDED** that Members:

- note the overall delivery costs and feedback for:
 - Coronation activities
 - Seaton Summer Celebration
 - Seaton Children's Festival
 - Seaton Outdoor Cinema
- approve, in principle, the delivery of an extended Seaton Summer Celebration event in June 2024 to include:
 - children's activities such as beach school, magician, science workshop
 - live music
 - community group participation, to include a BBQ
 - one food concession and ice cream van

subject to further research confirming the ability to deliver it within existing staff capacity and within budget, once the budget for 2024/25 has been approved by Council

- approve, in principle, the establishment of a Seaton Summer Celebration/Events Working Group and delegate authority to the Deputy Clerk to prepare the associated terms of reference, including membership
- approve in principle the delivery of a Seaton Outdoor Cinema event in 2024 to include additional activities, subject to further research confirming the existing outdoor cinema team's ability to deliver it on a voluntary basis
- delegate to the Town Clerk authority to take such action and allocate such expenditure, within the approved events budget, as she considers necessary to deliver the following events on the terms proposed and to make such adjustments to the schedule as become necessary, in 2024:
 - Seaton Summer Celebration, extended to incorporate Children's Festival
 - Seaton Outdoor Cinema

SEATON TOWN COUNCIL (‘the Council’)	
Date of report	2nd October 2023
Item of business	23 COU 12
Details	Report on results of the youth consultation
Purpose of Report	To provide Members with feedback on the results of the youth consultation
Power/authority	Local Government Act 1972, s111 – power to do anything incidental to the discharge of any of their functions
Recommendations	<p>It is RECOMMENDED that Members:</p> <ul style="list-style-type: none"> • note the results of the consultation • decide whether they wish to establish a working group to look further into how they might set up a youth forum

1. Introduction

This report outlines the results of the Council’s research into what young people of Seaton, think and feel about youth provision in the town, and how the Council might attempt to improve this.

The research was undertaken, by way of a Youth Consultation, seeking the views of young people who might benefit.

The data gathered is intended to assist the Council in developing a better understanding of the views of young people and to inform the Council’s decision making process.

2. Methodology

An online consultation was created including the following questions:

- How old are you?
- Gender?
- School year group?
- Where do you live?

- What activities do you attend?
- What days are best for activities to attend?
- What stops you attending activities?
- Would you prefer indoor or outdoor or both activities?
- What activities would you like to see in the town?
- Would you be interested in joining a youth forum/council?
- Any additional comments?

This questionnaire was forwarded to Seaton Primary School, Colyton Grammar School, Axe Valley Academy and Woodroffe School. These schools are attended by the majority of the young people that live within the town and surrounding areas.

3. Demographic of Seaton

The statistics below were taken from the 2021 census and state that the Seaton area has an estimated population of 15,297. 15% of the town's population is made up of people under the age of 20.

Of the 2,313 young people recorded, 20% are under the age of 5; 25% are 5-9 years of age; 30% are 10-15 years of age and 25% are 15-19 years old.

There is an even split of age ranges across the town, with the largest proportion from the upper primary to year 9 in secondary school.

The latest population estimate is 15,297. The age breakdown is shown in the tables below.

5-9	584
10-14	706
15-19	552
	1842

20-24	428
25-29	450
30-34	510
	1388

35-39	485
40-44	604
45-49	799
	1888

50-54	1098
55-59	1210
60-64	1248
	3556

65-69	1360
70-74	1627
75-79	1266
80-84	892
85+	1007
	6152

Seaton profile - Communities (devon.gov.uk)

4. Current youth provision in the town

In November 2022, the Facilities Officer sent an email to clubs and organizations within the town, asking about their engagement with younger members of the population. The following results were received:

- 100 approximately - youth members of Seaton Town Football Club. Teams at U7, U8, U9, U10, U12, U14 and U16.
- 14 - youth members of Kenpo Martial Arts.
- 58 - youth members of Seaton Tennis Club.
- 34 – youth members of Seaton Scouts.
- 12 – youth members of Seaton Guides.
- 20 – youth members attend Itemdrop Ltd’s Friday drop in session for board games.

Other provision for young people in the town, from whom figures were not received:

- Axe Valley Childrens Centre
- Free Range Explorers
- Headlight (mental health support)
- JM Dance Fit Children’s Zumba Club
- Seaton Majorettes
- Seaton Public Library
- Seaton Rainbows
- Seaton Brownies
- Axe Vale Canoe Club
- Axe Yacht Club
- Axe Valley Runners (Junior section soon)
- Fight Club/Free Spirit Tae-Kwando
- LED Fitness
- Seaton Parkrun
- Seaton Swimming School
- Costal Craft Collective

5. Results of the questionnaire

93 responses were received in answer to the consultation.

- How old are you?

Age	No. of responses
4	2
5	3
6	8

7	5
8	9
9	12
10	13
11	10
12	14
13	6
14	6
15	2
16	2
17	1

- Gender?

Male	53%
Female	46%
Other	1%

- School year group:

Year 1	13%
Year 2	7%
Year 3	6%
Year 4	15%
Year 5	12%
Year 6	13%

Year 7	14%
Year 8	7%
Year 9	6%
Year 10	2%
Year 11	2%
Year 12	1%
Year 13	2%
Seaton	86%
Other	14%

- Where do you live?

STC Youth Activity Questionnaire
Anyone can respond, Anonymous

6. What activities do you attend?



- What days are best for activities to attend?

Monday	17%
Tuesday	13%
Wednesday	17%
Thursday	15%
Friday	15%

Saturday	14%
Sunday	10%

- What stops you attending activities?

Price	23%
Location	19%
Safety	5%
No club or activity	32%
Transport	8%
Lack of interest	13%
93 Responses (Choice of 3)	

- Would you prefer indoor, outdoor or both activities.

Indoor	12%
Outdoor	1%
Both	87%

- What activities would you like to see in a town?

Football	2%
Rugby	2%
Cricket	1%
Netball	2%
Hockey	2%

Basketball	3%
Swimming	6%
Athletics	4%
Tennis	2%
Watersports	5%
Travel	0%
Cooking/Baking	4%
Movies	5%
Animal Care	4%
Sewing/Needlework	1%
Chilling/Hanging Out	6%
Music	5%
History	2%
Culture	1%
Singing	3%
Dance	4%
Drama	3%
Reading	3%
Fashion	1%
TV	1%
Health and Fitness	3%
Gaming	5%
Languages	2%
Hair and Beauty	1%

Board Games/Role Play Games	3%
Arts & Crafts	4%
Skate Activities	3%
Technology	4%
Other	1%

- Would you be interested in joining a youth forum/council?

Yes	43%
No	57%

- Any additional comments.
 - The family events and entertainment are brilliant at Cliff Field Gardens.
 - We need a youth club, a place for the kids to go especially rainy days.
 - Since moving back to the area we are deeply concerned about the lack of things for children to do. The local community will be the first to frown upon young people getting up to no good, but do not offer them any meeting places or activities at all.
 - Itemdrop and library offer fabulous provision. Youth tennis far too expensive for our family. Have done cricket in the past.
 - We need a proper leisure centre like in Sidmouth, Honiton, Ottery st Mary - my mum has to drive me everywhere and because things are more expensive, she can't afford it anymore.
 - I'd love to see more free/cheap activity groups in Seaton.
 - I would like more free and cheap activities in Seaton, especially aimed at younger children.
 - I'd love to join a youth club where I can hang out with my friends.
 - Mum commenting! There are lots and lots of fun things to do in Seaton if you have disposable income to pay for clubs or lessons, or if you are the type of family to go out and get stuck into nature and find pleasure and fun doing so. I say this as a mum of two boys age 6 & 7. It's easy to fill our time and let them experience a good range of things as I am fortunate enough to work round their school hours and am able bodied and alright, not lavishly so, financially.

- In my opinion if there is any energy and finance available it should be targeted at people whose families struggle to get children active and outside, enjoy where we live and find excitement and pleasure in simple and pretty much free stuff where we live, using resources already here like parks and football pitches, or provided by nature. Crazy Crabs was a fab example of this, along with the stuff the team do at The Wetlands.
- Then a second focus for the kids already reaching teenage years, whom perhaps haven't grown to find hobbies they love, must have somewhere to hang out that's safe, not fuelled by booze or drugs. Sofas, table tennis, music, pool table, snacks?
- I would love to hear, particularly the teenage kids, feedback shared publicly so that we can all do a better job to understand them and what they want as they are for sure growing up in a different world to the one we did.
- Thanks for asking them.
- I really hope that animal care will happen because I love animals and my hamster died a week ago so I really wish to look after animals just like I would look after her.
- Make more use of the beach for youth activities.
- Publicise existing activities better and subsidise them for those on lower incomes.
- A pump track next to the skate park would be an amazing benefit for the town because all ages of people can get involved on it.
- Often the issue is that one of my children can attend but not both due to their ages. I have one in reception.
- There is a good provision of activities in Seaton and surrounding areas but a drop in family youth activity centre would be good. We used to like going to the Jurassic centre cafe and doing arts and crafts, having breakfast etc and chilling out as a family with other families in a warm welcoming space. Seaton waffle is good but needs to be in a bigger community space. Maybe the Jurassic centre could have the cafe and then offer workshops or different activities in some of the other spaces eg crafting centre for arts and crafts with sewing etc , gaming centre that the kids can drop into whilst parents can utilise the cafe area or just meet friends and play games etc.
- There was no option for Reception year above, although almost at Year 1 age now.
- As a single sole parent it would be great if there was an activity free/very reasonably priced that I could leave my child at for even an hour once a week or fortnight.

- Thank you for asking opinions.
- I have autism so an autism specific group would be good
- I enjoy water sports but I have to travel to do proper swimming training and play water polo
- We need a Youth Centre. Perhaps one with a cafe and Watersports Hub where you can attend training.
- Jurassic Centre could be made like Exmouth near Mickeys where they hire gear.
- We also need a lifesaving club like Sidmouth. Where they learn and practice water safety for kids.
- It would be nice if there was somewhere to go to attend classes which aren't provided in schools. Like learning to sew or art classes.
- I'd like there to be some Sports Clubs for girls so I can make local friends.
- I'd love a local swimming pool. Swimming lessons are so hard to get and so far away.
- It would be great to have a safe youth club with pool tables/arcade games etc to go to in long winters to meet local friends but also with adults to make sure no one is a bully.
- I'd like to volunteer locally to help perhaps older people and chat to them but there is no way to find out about that.
- Live in Sidmouth.
- A swimming pool /with slides /tubes would be great , a youth club.
- I have to travel to attend gymnastics, but I swim and do Rainbows near the school in Seaton. I'd like to have a bigger swimming pool closer though. It would be great to have a youth type group

Many of the above comments were made by adults which, whilst useful background information, may skew the data somewhat, as to what young people would like in their town regarding youth provision. For example, for some years, some local residents have felt there is a need for a youth club. However, the data suggests that this is not high on the priorities of young people in the town.

6. Interpretation of the questionnaire results:

The responses showed an engagement of 0.05% of the 5-19 years old in the town, to whom the consultation was directed.

The highest percentage of responses came from the Year 4-7 school group range (8 -12 year olds) If the Council wished to engage with the young people for further data gathering, then specifically targeting this age range, may yield more focused results.

The majority of young people, who have responded, live in the town and are already engaged in the activities on offer. Football is one of the most popular activities for young people, with swimming a close second.

There is a fairly even percentage spread of days young people are available to attend activities and no clear day to be avoided if activities were arranged.

The 3 primary reasons preventing young people getting involved in an activity are:

- price
- location
- no club or activity available

Interestingly, the perception of 'no activity or club being available', is in contrast to the number of current activities that are known to be on offer in the town for young people. This might tell us that promotion of these activities is poor and young people do not know where to find out this information.

Finding activities that are free or lower in price was mentioned by several responders, so there maybe scope to develop partnership working to reduce costs in activities, using the natural environment in and around Seaton, and the skills of volunteers in the town. The downside to this is the difficulty of recruiting the right volunteers to offer the provisions.

Highlighted in the table above are some of the highest scoring activities from the question 'What activities would you like to see in the town?' There are a few options, that a working group could focus on, which Seaton has the capacity for if individuals are prepared to step up and deliver.

Data gathered suggests that there is an interest for a youth forum. Nearly half of the responses collected expressed an interest in this. Members may wish to lead on and explore whether this is viable to take forward.

Having a youth forum, would also allow for positive engagement in schools with their peers and better information gathering. The consultations responses are extremely varied and do not provide a clear direction in which youth provisions could be improved.

What might a youth forum do?

- Listen to what young people want and take action by speaking with the relevant services to make it happen.
- Consult with young people about local services and lobby for improvements as necessary.

- To involve young people in local consultations, such as possible change to facilities in the open spaces of Seaton.
- To create links with the Seaton Town Councillors, to work together to get things done.
- Promote positive activities and organise an annual Youth Event.
- To work alongside other young people's groups and share experiences.
- Support initiatives to make Seaton a safe area for young people.

7. Conclusions

In conclusion, this has been a worthwhile exercise trying to gather the views of the youth of the town, albeit with a poor response.

However, the response to the consultation has also provided insight into further questions that could be asked such as:

- could the consultation be on different platform that might engage more young people?
- are young people in the town concerned bothered about the youth provision in the town?
- do young people who are interested in pursuing hobbies already attend activities, and, therefore, the perception that there is nothing for young people to do, could be coming from others who lack engagement with the many activities that are available?

Youth provision is always going to be a divide opinions, as there are many different views on the subject. However, a suggested next step might be for councillors to establish a youth forum to recruit a group of young people across the age range who may be interested in working with the Council to explore further some of the suggestions raised in the consultation,

RECOMMENDATIONS

It is **RECOMMENDED** that Members:

- note the results of the consultation
- decide whether they wish to establish a working group to look further into how they might set up a youth forum



COMMUNITY GRANT SCHEME

Four applications has been received, a brief summary of which is provided below for your consideration:

Name	Amount Sought	Detail	Comments
Re:store CIC	£1000	To assist with the funding of providing a safe space for young people aged 13-18 years to support wellbeing around mental health.	<p>At September's meeting, Members deferred the decision on this application pending additional information regarding the allocation of funds given by Seaton Health Matters. Restore CIC have now confirmed the following:</p> <p><i>Please note the monies Re:store received from Seaton Area Health Matters (£10,700.07) is included in the declaration of our reserves on the application form. Our commitment to the Headlight project is for a minimum of 1 year and is likely to continue as the service provided is an important and essential one for the young people in our community. Additionally, the monies received from SAHM have been ringfenced to help support the financial costs of an Enabling Befriender we are employing. This is an essential role which has been identified, working closely with the community coordinator, community care teams, social services, local social prescribers and local GP's, building supportive, boundaried relationships with individuals in the community who are experiencing loneliness.</i></p>
Axe Valley Ring and Ride	£1000	To assist with the costs of providing a transport	Seaton is one of the highest uses of this service since it began in 2001. Last year a new bus was purchased and

		service for Seaton residents	the organisation will begin fundraising imminently to purchase an additional bus. The organisation's expenditure often exceeds income and it relies on support from grants such as this one. This service allows the elderly, socially isolated, those living in rural areas and those with disabilities to access health and shopping facilities and to benefit from social interaction. This in turn allows them to remain independent and living in their own homes. Demand for this service is increasing and there is a waiting list for most journeys.
Seaton & District Art Society	£903.00	To assist with the associated with the replacement of display panels, card display unit and advertising banner	Seaton & District Art Society held a very successful art exhibition at Marshlands this year. The society is phasing the replacement of its display panels with 20 of the 40 panels already replaced using the Society's funds. The £903.00 requested will be matched by the Society to replace a further 10 panels, the card display unit including more energy efficient LED lights and their main advertising banner.
Axe Valley Christians Against Poverty	£1000	To assist with the costs of replacement IT equipment	<p>The last AVCAP grant application was in March 2021 and was to assist with the purchase costs of new IT equipment. The Deputy Clerk has queried this application and it has been confirmed this equipment will be replacement equipment and new equipment for the newly appointed AVCAP Deputy Manager.</p> <p>The Deputy Clerk has also confirmed that the community grant does not normally cover staffing and/or day to day running</p>

			costs, as per the £400 requested in the application to cover transport costs. AVCAP have confirmed that this amount would be used to assist with the costs associated with purchasing furniture for clients and family trips.
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ELIZABETH ROAD PLAY AREA

OPERATIONAL INSPECTION SHEET

INSPECTED BY: Phil TuckleyDATE: 18th September 2023 Time Finished: 12.20pm

EQUIPMENT	HAZARD	RECOMMENDED ACTION
CAROUSEL DISH	Gets hot in strong sunshine. Rubber crumb is lifting in places	Check written warning. Monitor
ROUNABOUT	Gap re: Rospa report, too large, also rubber crumb shrinkage and wear	Monitor all issues.
FOOTBALL GOAL	Worn playing surface.	Monitor
GAMES AREA	Worn backboard, loose bolts, rusty bottom bar	Monitor.
MULTIPLAY	Hole in matting. Chainlink notching	Monitor all issues.
TODDLER MULTI	No Hazard	Monitor
PICNIC TABLES	No Hazard	Monitor
BENCHES	Some decay and cracks	Monitor
GATES X 3	No Hazard	Monitor

EQUIPMENT	HAZARD	RECOMMENDED ACTION
ROCKING HORSE	Gap underneath too large Re: Rospa report	Monitor
SPINNING UNIT (TITAN)	Chain link / D Shackle / T Bar notching. Rubber crumb wear	Monitor all issues.
TODDLER 1 BAY-2 SEAT	Rubber crumb wear and shrinkage	Monitor
JUNIOR 1 BAY 2 SEAT	'D' shackle and chain link notching. Rubber crumb shrinkage and wear.	Monitor all issues.
SWING NET	'D' shackle and chain link notching. Rubber crumb shrinkage and wear.	Monitor all issues.
SLIDE	Hole in rubber matting	Monitor
FENCE	No Hazard	Monitor
WOODEN GUARDS	REMOVED	
PATH	No Hazard	Monitor
TREES	See tree survey	Monitor

UNDERFLEET

OPERATIONAL INSPECTION SHEET

INSPECTED BY: Phil Tuckley

DATE: 18th September 2023

FINISH TIME: 11.20am

EQUIPMENT	HAZARD	RECOMMENDED ACTION
CYCLE STAND	No Hazard	Monitor
GOAL NET X2 POSTS	Worn playing surface, rabbit holes/scratchings. Tatty football nets. Worn playing surface.	Monitor all issues.
CYCLOPS (SPIN NET)	Swiss links are notching	Monitor
TITAN (ROTARY)	Uneven ground & matting	Monitor
SPIDERS WEB	No Hazard	Monitor
CLIMBING WALL	No Hazard	Monitor
DINO (ZIP WIRE)	Uneven ground and matting, wear on platform, chain notching, tyre stop is cracking up.	Monitor all issues
NEXUS VIPER (ROPE SWING)	Swiss link, shackle and chain link notching, tape added to rope end, hole in uneven matting.	Monitor all issues
WILLY JEEP	General rust & flaking/peeling paint	Monitor

EQUIPMENT	HAZARD	RECOMMENDED ACTION
GAPING GHYLL	Cracked wood	Monitor
LOPING BALANCE WEAVE	Some cracking in wooden posts	Monitor
WALK/STRETCH POSTS	Some cracking in wooden posts. Missing Astro Turf	Monitor
NET TUNNEL	Some cracking in wooden posts	Monitor
6M NET PYRAMID	Wear to 3rd rope from the top	Monitor wear to added tape on rope. Checked today, added more tape today
CIRCUS TRAMPOLINE	No Hazard	Monitor
LANDSCAPE TUNNEL	Worn Astor Turf, wobbly middle blocks	Monitor
UNIMINI KERRA (TODDLER UNIT)	No Hazard	Monitor
LILLIE BASKET (SWING BASKET)	No Hazard	Monitor
ROTY INCLUSIVE ROUNDABOUT	No Hazard	Monitor

EQUIPMENT	HAZARD	RECOMMENDED ACTION
BENCH ON MOUND	No Hazard	Monitor
2.4 SLEEPER BENCH X 3	No Hazard	Monitor
DINSOSAUR RIBCAGE WALKWAY ARCH	No Hazard	Monitor
GATES X 2	No Hazard	Monitor
FENCE	No Hazard	Monitor
BOULDER SEATS	No Hazard	Monitor
PATH	Generally worn in places especially at base of landscape tunnel.	Monitor
TREES	Broken branch by oath (area coned off)	Tree surgeons to cut and clear

SEATON TOWN COUNCIL (‘the Council’)	
Date of report	2 October 2023
Item of business	23 COU 15
Details	Report on Town Hall Maintenance costs and discounts to be applied
Purpose of Report	To consider a request from the Gateway Theatre Company regarding loss of interest, should early repayment for maintenance costs be made
Power/authority	<p>Local Government Act 1972, s145(1)(b) – power to provide a theatre or contribute towards their expenses</p> <p>Local Government (Miscellaneous Provisions) Act 1976 s.19 – power to provide recreational facilities</p> <p>Local Government Act 1972, s111 – power to do anything that will facilitate, be conducive to or incidental to the discharge of powers and functions</p>
Recommendations	It is RECOMMENDED that Members consider whether or not to approve a further discount of £250 to reflect the potential loss of interest sustained by the Gateway, should early repayment be received.

1. Background

This report sets out the background to the agenda item:

- the Council owns the Town Hall, which it acquired as an asset transfer from East Devon District Council in 2016
- the Gateway Theatre Co (‘the Tenant’) entered into a 30 year lease of the building in 2016 for a nominal rent of £65 per annum
- the Council organises and funds the maintenance of the building and the Tenant contributes 50% towards those maintenance costs
- the 50% contribution is payable at the end of each financial year

- in 2022-23 the total contribution due was £3,517.45. which included a payment of £1,167.50 towards the repair the town hall clock
- in July 2023, a request was received from the manager of the Gateway Theatre Company that consideration be given by the Council to provide a refund in respect of the clock or applying a credit against future maintenance costs incurred in the current financial year
- this request was considered by Council on 4 September 2023 and the following resolution made:
*‘Members **RESOLVED**, in this instance but without setting any precedence for future requests, to approve:*
 - *a credit of £1,167.50 towards maintenance costs incurred by the Gateway but this would be agreed CONDITIONAL UPON the Gateway agreeing early repayment of expenditure towards maintenance incurred during 2023-24 (ie with 8 weeks of this decision), thereby reducing the amount due from £11,438.50 to £10,271’.*
(proposed Cllr. Burrows; seconded Cllr. Beer)

2. Current position

The resolution was communicated to the Tenant and a response received raising concern that, if early repayment were made by the end of October, in order to secure the credit, then a potential loss of £250 in interest would be incurred by the Tenant.

The Tenant have since agreed to the early repayment and have been advised that the specific issue with regard to the loss of interest would be considered by Members at their meeting in October.

Members should note, in line with the Council’s Standing Orders, **the substantive request - on which a resolution was made in September - cannot be reopened** and the question to be considered is solely whether the amount payable should be reduced further to reflect the loss of interest.

Members will be mindful of the support already provided to the tenant.

3. Summary of amount due from the Tenant to date, in 2023-24

Expenditure incurred by the Council to 4.9.2023 = £22,877.00

50% due from the Tenant = £11,438.50

Less early repayment discount, if paid by 31.10.2023 = £10,271.00

Members are asked whether to discount this figure of £10,271.00 by a further £250, reducing it to £10,021.

Clearly any further ad hoc maintenance required within the current financial year will be payable at the end of the year as usual.

Recommendations

It is **RECOMMENDED** that Members consider whether or not to approve a further discount of £250 to reflect the potential loss of interest sustained by the Tenant, should early repayment be received.

SEATON TOWN COUNCIL (‘the Council’)	
Date of report	2 October 2023
Item of business	23 COU 16
Details	Report on Seaton Carnival Committee’s Christmas event
Purpose of Report	To consider whether to approve expenditure to assist with the costs of Seaton Carnival Committee’s Christmas event.
Power/Authority	<p>Local Government Act 1972, s144 – power to encourage tourism</p> <p>Local Government Act 1972, s145 – power to provide entertainment</p> <p>Local Government Act 1972, s137 - power to spend money, subject to a statutory limit, on purposes for the direct benefit of its area, or part of its area, or all or some of its inhabitants.</p>
Recommendations	<p>It is RECOMMENDED that Members:</p> <ul style="list-style-type: none"> • approve expenditure of £500, to be taken from the Council’s events budget to assist the Carnival Committee with the costs of the provision of a first aid service and the attendance of Lyme Regis Morris Dancers on 1st December 2023

1. Background

For many years, Seaton Carnival Committee has coordinated and delivered a number of activities to mark the town’s annual Christmas lights switch on event. These activities have included:

- Samba Band
- Seaton Majorettes parade from the Town Hall to The Square

- Fancy dress competition
- Carnival procession
- Acapella Choir carol singing next to the Christmas tree in The Square

2. Activities planned for Christmas 2023

The Carnival Committee will deliver their annual Christmas activities on Friday 1st December this year. Once again, the committee plan to invite the Acapella Choir to sing in the Square however, this year, the Committee would also like to invite the Lyme Regis Morris Dancers to perform in Windsor Gardens. This would assist in supporting businesses in the Cultural Quarter of the town but would also incur additional costs to the Carnival Committee. Confirmation of Lyme Regis Morris Dancers charges is still awaited.

In addition, due to the popularity of this annual event, consideration also needs to be given to the provision of a first aid service. 2 first responders can be contracted to be available from 4pm to 7pm on Friday 1st December at a cost of £212.62.

3. Conclusion

If Members are minded to support the Carnival Committee with the costs associated with the Committee's annual Christmas event, an amount of £500 would be a reasonable sum to assist with the costs of the above activities that cannot be delivered on a voluntary basis by local groups. This amount could be met from the Council's events budget.

RECOMMENDATIONS

It is **RECOMMENDED** that Members:

- approve expenditure of £500, to be taken from the Council's events budget to assist the Carnival Committee with the costs of the provision of a first aid service and the attendance of Lyme Regis Morris Dancers on 1st December 2023