



Marshlands Centre, Harbour Road,  
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Town Mayor: Cllr Amrik Singh  
Town Clerk: Julia Mutlow

**Minutes of Finance & General Purposes Committee Meeting  
Monday, 17 July 2023**

**Present:**

**Chairman:** Cllr. K. Beer

**Councillors:** K. Brooks, P. Burrows, N. Dyke, D. Haggerty, A. Singh & C. Wood

**In attendance:** Town Clerk

**Public:** None

**Others:** Cllr. E. Bowman was also in attendance, but not a member of the committee.

**1. Election of Chairman**

Cllr. Beer was elected as Chairman of the Finance & General Purposes Committee Meeting. (moved Cllr. Singh, seconded Cllr. Haggerty)

**2. Election of Deputy Chairman**

Cllr. Wood was elected as Deputy Chairman of the Finance & General Purposes Committee Meeting. (moved Cllr. Haggerty, seconded Cllr. Beer)

**3. Apologies for absence**

Apologies for absence were received from Cllr. Hartnell.

**4. Declarations of Interest**

Cllr. Haggerty declared a personal interest as an East Devon District Councillor. Cllr. Burrows declared a personal interest as a Friend of Seaton Library.

**5. Minutes of the previous meeting**

Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting, held on Monday, 6 February 2023.  
(moved Cllr. Singh, seconded Cllr. Haggerty)

**6. Public Question Time**

No questions were received.

**7. Payments, receipts & unpaid invoices**

Members received a schedule of payments, receipts and outstanding invoices as at 30 June 2023 and **RESOLVED** to:

- ratify the schedule of payments, as already approved under the Council's Scheme of Delegations

- note the receipts
  - note the unpaid invoices
- (moved Cllr. Singh, seconded Cllr. Burrows)

#### 8. Bank Reconciliation

Members **RESOLVED** to approve the bank reconciliation to 30 June 2023.  
(moved Cllr. Singh, seconded Cllr. Haggerty)

#### 9. Petty Cash Reconciliation

Members **RESOLVED** to approve the petty cash reconciliation to 30 June 2023.  
(moved Cllr. Singh, seconded Cllr. Beer)

#### 10. Budgetary Report – Q1 2023-24

Members reviewed the Council's financial position as against budget as at the end of Q1 (30 June 2023) and **RESOLVED** to:

- note the actual financial position, as against budget, at 30 June 2023
  - note the material variances
  - approve the transfers from earmarked reserves for the previously approved works to Marshlands and the final payment for the town hall heating when invoices are received
  - approve the transfer of £10,000 from EMR327 to EMR325
- (moved Cllr. Singh, seconded Cllr. Haggerty)

#### Confidential Items

The Chairman moved that in accordance with the Council's Standing Order 1(d) press and public be excluded from the meeting during discussion of the following items on the agenda as matters being discussed included commercially sensitive information.

#### 11. Update on Marshlands

Members **RESOLVED** to:

- note the updated report
- authorise the Town Clerk to work with DCC on a business case, on the basis detailed in this report with the agenda
- authorise further expenditure of £223 + VAT, to cover the increased costs of materials required for works to Marshlands central heating

(moved Cllr. Singh, seconded Cllr. Haggerty) Cllr. Burrows abstained.

Meeting closed at 6.28pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

*K Beer*  
16/10/2023