

**Minutes of  
Finance & General Purposes Committee Meeting  
Monday, 22 April 2024**

**Present:**

**Chairman:** Cllr. K. Beer

**Councillors:** P. Burrows, K. Brooks, N. Dyke, A. Singh & C. Wood

**In attendance:** Town Clerk

**Public:** None

**Others:** Cllrs. E. Bowman and J. Russell were also in attendance, but not members of the committee.

**36. Apologies for absence**

Apologies for absence were received from Cllr. Hartnell and the reasons accepted.

**37. Declarations of Interest**

No interests were declared.

**38. Minutes of the previous meeting**

Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting, held on Monday, 8 January 2024.  
(moved Cllr. Burrows, seconded Cllr. Singh)

**39. Public Question Time**

No public questions.

**40. Payments, receipts and unpaid invoices**

In line with the Council's Financial Regulations Members reviewed and **RESOLVED** to ratify the receipts and payments made and noted unpaid invoices as at 31<sup>st</sup> March 2024.  
(moved Cllr. Singh, seconded Cllr. Dyke)

**41. Reconciliations**

Members **RESOLVED** to note and approve the following reconciliations as at 31 March 2024:

- Treasurers Account – Lloyds
- 32 Day Deposit Account – Lloyds

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- Public Sector Deposit Fund - CCLA
  - petty cash
- (moved Cllr. Singh, seconded Cllr. Beer)

#### 42. Allotments 2023/24

Members noted the statement of income and expenditure relating to the allotments as at 31 March 2024. Furthermore, they noted the diminishing balance in the earmarked reserve for allotments and whether consideration should be given to raising allotment rents by a small amount to cover future maintenance costs. The Town Clerk advised that, in line with the Non-statutory Allotment Rules, 12 months' notice of any increase in allotment rent had to be given to tenants. Members **RESOLVED** to write to all tenants inviting them to a meeting to discuss a possible rise in rent and any other matters tenants may wish to raise. (moved Cllr. Burrows, seconded Cllr. Singh)

Meeting closed at 6.19pm

Chairman: \_\_\_\_\_

*J Beer*

Date: \_\_\_\_\_

*8/7/2024*