



Marshlands Centre, Harbour Road,
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Town Mayor: Cllr Amrik Singh
Town Clerk: Julia Mutlow

NOTICE OF MEETING

Personnel Committee Meeting Monday, 8th January 2024

Councillors: A Singh, K. Beer, N. Dyke, M. Hartnell & D Ledger

3rd January 2024

Dear Councillor,

You are hereby summoned to attend the above meeting to be held on **Monday, 8th January 2024 at 6.15pm or immediately after the conclusion of the Finance & General Purposes Committee, whichever is earliest**, at the Marshlands Centre, Harbour Road, Seaton EX12 2LT.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role

**Julia Mutlow
Town Clerk**

AGENDA

- | | |
|------------------|------------------------------------|
| 24/PER/01 | Election of Chairman |
| 24/PER/02 | Election of Deputy Chairman |
| 24/PER/03 | Apologies for absence |
| 24/PER/04 | Declaration of Interests |

To receive any declarations of interest not included in the register of interest from Members in respect of items of business included on the agenda for this meeting

24/PER/05

Minutes of the previous meeting

To approve the minutes of the Personnel Committee meeting held on Tuesday 4th April 2023

24/PER/06

Public Question Time

To allow questions from members of the public

Confidential Items

The Chairman will move that in accordance with the Council's Standing Order 1(d) press and public will be excluded from the meeting during the discussions of item 7 on this agenda as there is likely to be disclosure of information as matters are being discussed which could identify an individual.

24/PER/07

Town Clerk's Appraisal