

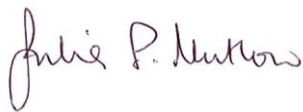
**To: All Members of the Town Council  
Meeting of Seaton Town Council  
on Monday, 3rd June 2024 at 6pm**

**28<sup>th</sup> May 2024**

You are hereby summoned to attend the above meeting to be held on **Monday, 3rd June 2024 at 6pm, or immediately after Planning Committee, whichever is the earliest** at the Marshlands Centre, Harbour Road, Seaton EX12 2LT.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed, as the Council considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.



**Julia Mutlow**  
Town Clerk

## **AGENDA**

- 24/COU/01 Apologies for absence**  
To receive any apologies for absence.
- 24/COU/02 Declarations of Interest**  
To receive any Members' declarations of interest in respect of items on the agenda
- 24/COU/03 Council Minutes**  
To approve the minutes of a meeting of Seaton Town Council held on Monday 13<sup>th</sup> May 2024
- 24/COU/04 Public Question Time**  
To allow any questions or reports from members of the public.
- 24/COU/05 Chairman's Report**  
To note the report.
- 24/COU/07 Committee Minutes**

To receive, and to adopt the decisions therein, the meetings of the following Committee meetings:

- Planning Committee – 22 April 2024

**24/COU/08 Update on Tourist Information Centre**

To note an update on enquiries to the tourist information centre.

**24/COU/09 Outside Bodies**

To appoint representatives to the following outside bodies for the 2024/2025 Municipal Year:

- EDDC's Arts & Culture Forum (next meeting 12 June at 2pm via Zoom) – representative and substitute
- Coast & Country Project - representative
- Gateway Theatre Company - representative

**24/COU/10 Communications with officers**

To review and decide whether to extend indefinitely, the principle of the following resolution of Council on 11 March 2024, but replacing Cllr. Haggerty with the newly elected Deputy Chair – Cllr Hartnell:

- *'all correspondence from all councillors should, in the first instance, be directed to two named councillors, Cllr. Singh & Haggerty – rather than directly to officers. This would initially be for a three-month period, after which it would be reviewed.'*

**24/COU/11 Play Park Inspection Reports**

To note the play park inspections

**Minutes of the Seaton Town Council ('the Council')  
Meeting  
on Monday, 13 May 2024**

**Present:**

**Chair:** Cllr. A. Singh

**Town**

**Councillors:** K. Beer, H. Boehm, E. Bowman, K. Brooks, N. Dyke, D. Haggerty, M. Hartnell, D. Ledger, J. Russell & C. Wood

**Officers:** Town Clerk & Deputy Town Clerk

**Public:** 5 members of the public were in attendance

**1. Election of Mayor/Chairman for the municipal year 2024/2025**

Cllr. Singh was duly elected Mayor & Chairman of the Council for the municipal year 2024/2025. The Mayor/Chairman read out and signed the prescribed Declaration of Acceptance of Office (proposed Cllr. Beer; seconded Cllr. Haggerty)

**2. Election of Deputy Chairman/Deputy Mayor for the municipal year 2024/2025**

Cllr. Hartnell was duly elected Deputy Mayor & Deputy Chairman of the Council for the municipal year 2024/2025. The Deputy Mayor/Chairman read out and signed the prescribed Declaration of Acceptance of Office (proposed Cllr. Singh; seconded Cllr. Russell)

**3. Apologies for absence**

Apologies were received from Cllr. P. Burrows and Members **RESOLVED** to accept the reasons for absence. (proposed Cllr. Singh; seconded Cllr. Beer)

**4. Declarations of Interest**

Cllrs. Haggerty, Hartnell & Ledger declared a personal interest as East Devon District Councillors (EDDC) and Cllr. Hartnell as a Devon County Councillor (DCC).

Cllrs. Dyke & Wood declared a personal interest as volunteers at the Gateway Theatre.

Cllr. Bowman declared a personal interest as a volunteer at Seaton Repair Café.

**5 Minutes**

Members **RESOLVED** to approve the minutes of a meeting of Seaton Town Council held on Monday 8<sup>th</sup> April 2024, subject to an amendment proposed by Cllr. Wood and seconded by Cllr. Brooks. The minutes were amended in manuscript and the approved. (proposed Cllr. Singh; seconded Cllr. Wood)

## 6. Committee meeting minutes

Members received the minutes and **RESOLVED** to adopt the decisions therein, the following committee meetings:

- Planning Committee – 18 March & 8 April 2024 (proposed Cllr. Beer; seconded Cllr. Russell)
- Personnel Committee – 8 January & 4 April 2024 (proposed Cllr. Ledger; seconded Cllr. Singh)
- Finance & General Purposes Committee – 22 April 2024 (proposed Cllr. Beer; seconded Cllr. Singh)

## 7. Terms of Reference for Committees

Members reviewed and **RESOLVED** to approve the Council's Terms of Reference for Committees for the 2024/2025 municipal year. (proposed Cllr. Singh; seconded Cllr. Beer)

## 8. Appointments to Committees & Working Groups

Members **RESOLVED** to appoint the following councillors to each of the Council's committees and working groups for the 2024/2025 municipal year:

<p><b>Planning</b></p> <p>5 seats + Chair/Deputy Ex Officio</p>	<ol style="list-style-type: none"> <li>1. Cllr Singh (ex officio)</li> <li>2. Cllr Hartnell (ex officio)</li> <li>3. Cllr Beer</li> <li>4. Cllr Boehm</li> <li>5. Cllr Bowman</li> <li>6. Cllr Burrows</li> <li>7. Cllr Russell</li> </ol>
<p><b>Finance &amp; General Purposes</b></p> <p>6 seats + Chair/Deputy Ex Officio</p>	<ol style="list-style-type: none"> <li>1. Cllr Singh (ex officio)</li> <li>2. Cllr Hartnell (ex officio)</li> <li>3. Cllr Beer</li> <li>4. Cllr Brooks</li> <li>5. Cllr Bowman</li> <li>6. Cllr Dyke</li> <li>7. Cllr Haggerty</li> <li>8. Cllr Wood</li> </ol>
<p><b>Personnel</b></p> <p>4 seats + Chair or Deputy</p>	<ol style="list-style-type: none"> <li>1. Cllr Singh (ex officio)</li> <li>2. Cllr Beer</li> <li>3. Cllr Boehm</li> <li>4. Cllr Brooks</li> <li>5. Cllr Ledger</li> </ol>
<p><b>Appeals</b></p>	<p>Members to be appointed by Council as</p>

	and when it is necessary to convene an appeals hearing, to include Deputy Chair, as Chair sits on the Personnel Committee
<b>Foreshore Working Group</b>	1. Cllr. Burrows 2. Cllr Beer 3. Cllr Bowman

(proposed Cllr. Singh; seconded Cllr. Beer)

### 9. Appointments to outside bodies

Members **RESOLVED** to appoint the following councillors to the outside bodies below for the 2024/2025 municipal year:

<b>Outside Bodies</b>	
DALC Larger Councils Group	Cllr. Beer  (proposed Cllr. Singh; seconded Cllr. Haggerty)
Gateway Theatre Company	Cllr. Brooks  (proposed Cllr. Singh; seconded Cllr. Beer)
Axe Valley Christians Against Poverty	Cllr. Beer  (proposed Cllr. Singh; seconded Cllr. Boehm)

### 10. General Power of Competence

Members **RESOLVED** to reaffirm the adoption of the general power of competence.  
(proposed Cllr. Hartnell; seconded Cllr. Singh)

### 11. Review of Council's Constitutional Documents & Policies

Members reviewed and **RESOLVED** to approve/adopt the following policies, schedules and documents for the 2024/2025 municipal year:

- Standing Orders
- Financial Regulations
- Complaints Policy
- Risk Management Strategy
- Risk Register

- Data Protection Policy
- Data Breach Policy
- Member & Officer Protocol
- Freedom of Information Policy
- Publication Scheme
- Health & Safety Policy
- Communications & Social Media Policy
- Community Grants Policy
- Allotments Non-Statutory Rules
- Training & Development Policy
- Memorial Bench Policy
- Non-smoking & Non-vaping Policy
- Lone Working Policy
- Equality & Diversity Policy
- Environment Policy
- Civic Awards Policy
- Gazebo Hire Policy
- Investment Policy
- Land & Buildings Hire Policy
- Volunteer Policy
- Tree Management Policy
- Safeguarding Policy
- Statement of Internal Controls
- Community Engagement Strategy
- Dignity at Work Policy
- Scheme of Delegations

Additionally, Members noted that the Council's Financial Regulations and Non-smoking & Non-vaping Policy would be further reviewed and **RESOLVED** that these be referred back to the Council, in due course, once officers had considered new model financial regulations and further research that was required in relation to the latter policy. In the meantime, the existing financial regulations and Non-smoking & Non-vaping Policy would remain in force (proposed Cllr. Singh; seconded Cllr. Beer)

#### **12. Report of Internal Auditor 2023/24**

Members received and **RESOLVED** to note the report and observations of the Internal Auditor. (proposed Cllr. Beer; seconded Cllr. Singh)

#### **13. Annual Governance Statement 2023/2024**

Members **RESOLVED** to approve Section 1 - Annual Governance Statement and this was duly signed by the Chairman. (proposed Cllr. Ledger; seconded Cllr. Singh)

#### **14. Accounting Statements 2023/2024**

Members **RESOLVED** to approve Section 2 – Accounting Statements and this was duly signed by the Chairman. Members noted that no explanation of variances was required. (proposed Cllr. Singh; seconded Cllr. Ledger)

#### **15. Exercise of Public Rights**

Members **RESOLVED** to approve for the exercise of public rights as 5 June to 16 July 2024. (proposed Cllr. Singh; seconded Cllr. Boehm)

#### **16. County Councillor's Report**

Cllr Hartnell highlighted the following matters:

- the Leader of Devon County Council was stepping down after 15 years and the Deputy Leader would be stepping in, in the interim period, until the 2025 elections
- the resurfacing of Valley View has been delayed until October 2024, as work had been scheduled in by a utilities company, so this would take precedence and the highways authority was not permitted to carry out the maintenance works until this had been carried out. Harepath Hill would also be resurfaced this year at a cost of £180,000.
- additional funding of approximately £20 million for highways repairs had been made available by Highways England and other budget readjustments. Drainage issues would be targeted as such issues were linked with the increasing number of potholes on the roads.

#### **17. District Councillors' Reports**

Cllr. Heath's report was noted. Cllrs. Haggerty, Hartnell and Ledger highlighted the following matters:

- a new committee on coach tourism was meeting later in the week.
- the appointment of a new chief executive – Tracey Hendren – was confirmed at the annual meeting on 8 May.
- no date was available as yet as to when the work would start on the seafront public toilets
- the social housing project, using pods, in Honiton was no longer going ahead as a legal issue had arisen, in that part of the proposed site was not owned by EDDC, and, in effect was a ransom slip.

#### **18. Public Question Time**

One member of the public of the public spoke in support of the community grant application for the Seaton Repair Café.

Two members of the public spoke about the interest in establishing a not-for-profit market to encourage footfall in all parts of the town and sought the support of the Council. The Chairman asked that the proposal be emailed to the Town Clerk and a report could be brought to Council in due course.

**19. Town Clerk's Report**

Members **RESOLVED** to note the Town Clerk's report. (proposed Cllr. Ledger; seconded Cllr. Beer)

**20. Annual RoSPA Inspections**

Members **RESOLVED** to note the annual inspection reports. (proposed Cllr. Singh; seconded Cllr. Beer)

**21. Schedule of Meetings**

Members noted the schedule of meetings to be held in 2024/25.

**22. Community Grants**

Members **RESOLVED** to consider applications for community grants from:

- Gateway Theatre Company - £250 (D-Day Anniversary Grant) (proposed Cllr. Beer; seconded Cllr. Russell)
- Seaton Repair Café - £1,000 (proposed Cllr. Wood; seconded Cllr. Russell)

**23. Seaton in Bloom 2024**

Members **RESOLVED** that Seaton in Bloom should be held in 2024 and an email would be sent to all Members with a proposed timetable for judging the event and subsequent presentation, to ensure as many Members as possible could be involved. (proposed Cllr. Singh; seconded Cllr. Haggerty)

**25. Christmas Lights 2024**

Members considered and noted the update report on the position regarding the installation of Christmas lights in the town. The Town Clerk advised that Members would be kept informed as to progress.

Meeting closed at 7.10pm

Signed \_\_\_\_\_

Dated \_\_\_\_\_



<b>SEATON TOWN COUNCIL (‘the Council’)</b>	
<b>Date of report</b>	<b>3 June 2024</b>
<b>Item of business</b>	<b>24 COU 05</b>
<b>Details</b>	<b>Chairman’s Report</b>
<b>Purpose of Report</b>	<b>To provide a summary of the Chairman’s engagements since the last meeting of Council</b>
<b>Recommendations</b>	It is <b>RECOMMENDED</b> that Members note the report.

### **1. Introduction**

The Chairman engagements since the April meeting of Council are detailed below.

### **2. Summary of engagements**

- Worked with Tesco, to resolve an issue over mother and babies shopping trollies.
- Attended Beer Parish Council meeting.
- Attended Councillor surgery 11 May.
- Opened, attended and played in the UK Molky Championships in Seaton.
- Attended the funeral of former Seaton Town Councillor & Mayor - Barbara-Dearden-Potter’s funeral.

### **RECOMMENDATIONS**

It is **RECOMMENDED** that Members note the report.



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Seaton, Devon EX12 2LT  
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admin@seaton.gov.uk  
www.seaton.gov.uk  
Town Mayor: Cllr Amrik Singh  
Town Clerk: Julia Mutlow

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**Minutes of the Planning Committee  
Meeting on Monday 22 April 2024**

**Present:**

**Chairman:** P Burrows

**Councillors:** K Beer, E Bowman K Brooks, H Boehm, J Russell & A Singh

**Officers:** Town Clerk

**Public:** No members of the public were present

**199. Apologies for absence**

There were no apologies for absence received.

**200. Declarations of Interest**

Cllr Singh declared a personal interest in respect of application 24/0675/FUL, 11 Townsend Avenue, Seaton EX12 2BE as he was a friend of the applicants. Cllr Singh would leave the room for the duration of the discussion and vote on the application.

**201. Minutes of the Planning Committee meeting held on Monday 8<sup>th</sup> April 2024**

The Committee **RESOLVED** to agree the minutes of the meeting held on 8<sup>th</sup> April 2024.  
(moved Cllr Beer; seconded Cllr Russell)

**202. District Council Members**

It was formally noted that the participation of those Councillors, who are also members of the East Devon District Council, in both the debate and the subsequent vote is on the basis that the views expressed are preliminary views taking account of the information presently made available to the Town Council. The District Councillors reserve their final views on the application until they are in full possession of all the relevant arguments for and against.

**203. Environment Policy**

Members are reminded that in reaching decisions they should take into consideration the Town Council's Environment Policy that the Planning Committee will consider sustainability, environmental impact and biodiversity when commenting on planning applications in Seaton.

#### 204. Public Question Time

No questions from members of the public.

#### Applications for consideration:

Cllr Singh left the meeting.

**205. 24/0675/FUL Mr Saran Sarai & Mrs Alix Raven-Sarai**

**11 Townsend Avenue, Seaton EX12 2BE**

Conversion of semi-detached dwelling to 2no flats and a three en-suite bedroom HMO. Roof installation of three dormer windows, and solar panelling to south facing elevation

The Committee **RESOLVED** to propose no objection to the proposed conversion of the semi-detached dwelling to two flats and a three en-suite bedroom HMO but have grave concerns about the amount of on-site car parking space which would be available to residents of 11 Townsend Avenue meaning that vehicles which could not park on site would park on the side of the road which is very narrow and currently experiences frequent traffic and parking issues.  
(moved Cllr Beer; seconded Cllr Burrows)

Cllr Singh returned to the meeting.

**206. 24/0659/FUL Karen Hickman**

**23 Boswell Way, Seaton EX12 2EZ**

Installation of Velux 'Dormer' roof lights.

The Committee **RESOLVED** to propose no objection to the application.  
(moved Cllr Beer; seconded Cllr Singh)

#### 207. Planning Comments

There were no comments for circulation.

#### 208. Tree Preservation Orders

To note Tree Preservation Order confirmed by East Devon District Council:

a) **23/0051/TPO – Land at 30 Ryalls Court, Seaton**

A Tree Preservation Order (TPO) has been made and confirmed in respect of Land at 30 Ryalls Court, Seaton.

**b) 23/0050/TPO – Land at and adjacent to 29 Ryalls Court, Seaton**

A Tree Preservation Order (TPO) has been made and confirmed in respect of Land at and adjacent to 29 Ryalls Court, Seaton.

**209. Appeals**

To note appeal decision made by The Planning Inspectorate:

- a) **23/2237/FUL – 7 Greenway, Seaton** Construction of garden room – **APPEAL ALLOWED**. Planning permission is granted with conditions for the construction of a garden room at 7 Greenway, Seaton.

**210. Decisions**

To note planning decisions made by East Devon District Council:

- a) **24/0425/TRE – The Copse, Bunts Lane, Seaton** Beech: fell – **APPROVED** with conditions.
- b) **24/0704/DOC – 11 Newlands Park, Seaton** Discharge of condition for 24/0258/FUL: Condition 3 (Surface Water Run-off Management) – **DISCHARGE OF CONDITION** – no consultations were requested for this application.
- c) **24/0434/TRE – 1 Honey Ditches Drive, Seaton** T1 Macrocarpa - fell and replace with site-appropriate species T3 Birch - fell and replace with site-appropriate species Full details and discussion in accompanying report. Tree numbering as per 17/0053/TPO – **DECIDED** – split decision. **Permission granted for** T3 Birch - fell and replace with site-appropriate species. **Permission refused for** T1 Macrocarpa - fell and replace with site-appropriate species as the Monterey cypress tree, referred to as T1 in the application, is a prominent specimen that makes a significant contribution to public amenity and to the character of the area. The felling of the tree as proposed would have a detrimental and deleterious impact on amenity and on the local tree scape.
- d) **23/2771/FUL – Eyre Court Hotel, 2 Queen Street, Seaton** Construction of single storey front extension and demolition of bay window to be replaced with bi-fold lobby on south-east elevation – **WITHDRAWN**.
- e) **24/0401/TRE – 9 Garrett Close, Seaton** Sycamore: shorten back on south side by approximately 2m. Reason - to leave a more balanced form. Ash: reduce height and side branches by approximately 2-3m to a suitable side branch. Reason - to relieve weight and lessen the likelihood of branch breakage. Elm: remove to as near ground level as possible – **DECIDED** – split decision. **Permission granted for** Elm: remove to as near ground level as possible. Reason - dying. **Permission refused for** Sycamore: shorten back on south side by approximately 2m. Reason - to leave a



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more balanced form. Ash: reduce height and side branches by approximately 2-3m to a suitable side branch. Reason - to relieve weight and lessen the likelihood of branch breakage. The sycamore tree and the ash tree in the application both make a significant contribution to public amenity and to the character of the local landscape. The proposed pruning to the trees would be detrimental to their health and appearance and to the amenity they provide, and with reference to reasons stated in support of the application the harm is considered not to be justified and the Council refuses permission for the works.

The meeting closed at 5.55pm.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

*[Handwritten signature]*  
*12/5/24*

<b>SEATON TOWN COUNCIL (‘the Council’)</b>	
<b>Date of report</b>	<b>3 June 2024</b>
<b>Item of business</b>	<b>24 COU 08</b>
<b>Details</b>	<b>Report on Tourist Information Centre (‘TIC’)</b>
<b>Purpose of Report</b>	<b>To provide an update on tourist information enquiries</b>
<b>Power/Authority</b>	<b>Local Government Act 1972, s144 – power to encourage visitors</b>
<b>Recommendations</b>	It is <b>RECOMMENDED</b> that Members note the update.

## 1. Background

The new tourist information centre opened on the seafront-side of the Marshlands Centre on 11 April 2022. In order to inform future decision making, the Town Clerk considered that it may be helpful to Members to provide regular updates as to the level of enquiries being received.

## 2. Summary of enquiries

The table below provides a summary of the enquiries received since the Council took the service back in-house in 2021:

Month	Visits		Telephone		Total STC/TIC Enquiries
	STC/TIC		STC/TIC		
<b>2021/22 (May-Oct) (Harbour Road)</b>	187		117		<b>304</b>
	<b>STC</b>	<b>TIC</b>	<b>STC</b>	<b>TIC</b>	
<b>2022/23</b>	825	2007	687	100	<b>3619</b>

	STC	TIC	STC	TIC	Weekdays	Weekends	Total
<b>2023/24</b>	849	2,263	634	183	3,193	763	<b>3,929</b>
<b>2024/25</b>							

	STC	TIC	STC	TIC	Weekdays	Weekends	Total
April	90	52	39	10	125	66	191
May (to 27 <sup>th</sup> )	43	335	41	10	243	186	429
June							
July							
August							
September							
October							
November							
December							
January							
February							
March							
<b>2024/25 TOTAL</b>					<b>368</b>	<b>252</b>	<b>620</b>

### 3. Opening hours

Weekday opening hours are 9am to 1pm from Monday to Thursday and also on Fridays, when staffing capacity permits.

Weekend opening is staffed by volunteers between 10am and 2pm from Easter to October, where possible.

### 4. RECOMMENDATIONS

It is **RECOMMENDED** that Members:

- note the update

ELIZABETH ROAD PLAY AREA

OPERATIONAL INSPECTION SHEET

INSPECTED BY: Phil Tuckley

DATE: 28th May 2024

Time Finished: 11.30am

EQUIPMENT	HAZARD	RECOMMENDED ACTION
CAROUSEL DISH	Gets hot in strong sunshine. Rubber crumb is lifting in places	Check written warning in hot weather. Monitor
ROUNABOUT	Gap re: Rospa report, too large.	Monitor
FOOTBALL GOAL	Worn playing surface.	Monitor
GAMES AREA	No Hazard	Monitor
MULTIPLAY	Hole in matting. Chainlink notching	Monitor all issues.
TODDLER MULTI	No Hazard	Monitor
PICNIC TABLES	No Hazard	Monitor
BENCHES	Some decay and cracks	Monitor
GATES X 3	No Hazard	Monitor



EQUIPMENT	HAZARD	RECOMMENDED ACTION
ROCKING HORSE	Gap underneath too large Re: Rospa report	Monitor
SPINNING UNIT (TITAN)	Rubber crumb shrinkage and wear	Monitor
TODDLER 1 BAY-2 SEAT	Rubber crumb wear and shrinkage	Monitor
JUNIOR 1 BAY 2 SEAT	'D' shackle and chain link notching. Rubber crumb shrinkage and wear.	Monitor all issues.
SWING NET	'D' shackle and chain link notching. Rubber crumb shrinkage and wear.	Monitor all issues.
SLIDE	Hole in rubber matting	Monitor
FENCE	No Hazard	Monitor
WOODEN GUARDS	REMOVED	
PATH	No Hazard	Monitor
TREES	New tree survey booked.	Monitor

# UNDERFLEET

# OPERATIONAL INSPECTION SHEET

INSPECTED BY: Phil Tuckley

DATE: 28th May 2024

Time Finished 10.15am

EQUIPMENT	HAZARD	RECOMMENDED ACTION
CYCLE STAND	No Hazard	Monitor
GOAL NET X2 POSTS	Worn uneven playing surface, rabbit holes/scratchings. Tatty football nets.	Monitor all issues.
CYCLOPS (SPIN NET)	Bottom coupling links are notching	Continue to monitor
TITAN (ROTARY)	Uneven ground & holes in matting, trip hazard	Monitor. Paul getting quotes for new surface
SPIDERS WEB	No Hazard	Monitor
CLIMBING WALL	No Hazard	Monitor
DINO (ZIP WIRE)	Uneven ground and matting, wear on platform, delamination, chain notching, tyre stop is cracking up.	Monitor all issues.
NEXUS VIPER (ROPE SWING)	Uneven ground and matting, tape added to rope end	Monitor
WILLY JEEP	General rust & flaking/peeling paint	Monitor

EQUIPMENT	HAZARD	RECOMMENDED ACTION
GAPING GHYLL	Cracked wood	Monitor
LOPING BALANCE WEAVE	Some cracking in wooden posts	Monitor
WALK/STRETCH POSTS	Some cracking in wooden posts. Worn and missing Astro Turf	Monitor
NET TUNNEL	Some cracking in wooden posts	Monitor
6M NET PYRAMID	Wear to 3rd rope from the top. Check rope tensions?	Monitor wear to added tape on rope. Checked today, added more tape today. Find manufacturers instructions
CIRCUS TRAMPOLINE	Worn Ground	Monitor
LANDSCAPE TUNNEL	Astro Turf is worn and puddles/hole where it meet with the path	Monitor. Quotes for repair/replacement. Fill when grael arrives
UNIMINI KERRA (TODDLER UNIT)	No Hazard	Monitor
LILLIE BASKET (SWING BASKET)	No Hazard	Monitor
ROTY INCLUSIVE ROUNDABOUT	No Hazard	Monitor

EQUIPMENT	HAZARD	RECOMMENDED ACTION
BENCH ON MOUND	No Hazard	Monitor
2.4 SLEEPER BENCH X 3	No Hazard	Monitor
DINSOSAUR RIBCAGE WALKWAY ARCH	No Hazard	Monitor
GATES X 2	No Hazard	Monitor
FENCE	No Hazard	Monitor
BOULDER SEATS	No Hazard	Monitor
PATH	Generally worn in places especially at base of landscape tunnel and around cast iron features	Monitor. Order self amalgamating gravel binding, repair patches when gravel arrives
TREES	New tree survey booked in.	Monitor