



Marshlands Centre, Harbour Road,
Seaton, Devon EX12 2LT
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www.seaton.gov.uk
Town Mayor: Cllr. Amrik Singh
Town Clerk: Julia Mutlow

NOTICE OF MEETING

Finance & General Purposes Committee Meeting Monday, 8th July 2024

Councillors: K. Beer, E. Bowman, N. Dyke, D. Haggerty, M. Hartnell, A. Singh & C. Wood

3rd July 2024

Dear Councillor,

You are hereby summoned to attend the above meeting to be held on **Monday, 8 July 2024 at 6pm, or immediately after Planning Committee, whichever is earliest**, at the Marshlands Centre, Harbour Road, Seaton EX12 2LT.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role

**Julia Mutlow
Town Clerk**

AGENDA

- | | |
|-----------------------|--|
| 24/F&GP/01 | Election of Chair for the municipal year 2024/25 |
| 24/F&GP/02 | Election of Deputy Chair for the municipal year 2024/25 |
| 24/F&GP/03 | Apologies for absence |
| 24/F&GP/04 | Declaration of Interests |

To receive any declarations of interest not included in the register of interest from Members in respect of items of business included on the agenda for this meeting

24/F&GP/05

Minutes of the previous meeting

To approve the minutes of the Finance & General Purposes Committee meeting held on Monday, 22 April 2024

24/F&GP/06

Public Question Time

To allow questions or reports from members of the public

24/F&GP/07

Payments, receipts and unpaid invoices

To review and note receipts and payments made in Q1, in line with the Council's Financial Regulations, and note unpaid invoices as at 30 June 2024. It is **RECOMMENDED** that Members:

- note payments & receipts
- note outstanding unpaid sales invoices

24/F&GP/08

Reconciliations

It is **RECOMMENDED** that Members note and approve the following reconciliations as at 30 June 2024:

- Treasurers Account – Lloyds
- 32 Day Deposit Account – Lloyds
- Public Sector Deposit Fund - CCLA
- Petty cash

24/F&GP/09

Budgetary Report – Q1 2024-25

To review the Council's budgetary position and earmarked reserves as at 30 June 2024. It is **RECOMMENDED** that Members:

- note the actual financial position, as against budget, at 30 June 2024
- agree the virement between budget codes in respect of the Christmas lights, as recommended in the report, and any such other virements as Members consider necessary

**Minutes of
Finance & General Purposes Committee Meeting
Monday, 22 April 2024**

Present:

Chairman: Cllr. K. Beer

Councillors: P. Burrows, K. Brooks, N. Dyke, A. Singh & C. Wood

In attendance: Town Clerk

Public: None

Others: Cllrs. E. Bowman and J. Russell were also in attendance, but not members of the committee.

36. Apologies for absence

Apologies for absence were received from Cllr. Hartnell and the reasons accepted.

37. Declarations of Interest

No interests were declared.

38. Minutes of the previous meeting

Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting, held on Monday, 8 January 2024.
(moved Cllr. Burrows, seconded Cllr. Singh)

39. Public Question Time

No public questions.

40. Payments, receipts and unpaid invoices

In line with the Council's Financial Regulations Members reviewed and **RESOLVED** to ratify the receipts and payments made and noted unpaid invoices as at 31st March 2024.
(moved Cllr. Singh, seconded Cllr. Dyke)

41. Reconciliations

Members **RESOLVED** to note and approve the following reconciliations as at 31 March 2024:

- Treasurers Account – Lloyds
- 32 Day Deposit Account – Lloyds

- Public Sector Deposit Fund - CCLA
- petty cash

(moved Cllr. Singh, seconded Cllr. Beer)

42. Allotments 2023/24

Members noted the statement of income and expenditure relating to the allotments as at 31 March 2024. Furthermore, they noted the diminishing balance in the earmarked reserve for allotments and whether consideration should be given to raising allotment rents by a small amount to cover future maintenance costs. The Town Clerk advised that, in line with the Non-statutory Allotment Rules, 12 months' notice of any increase in allotment rent had to be given to tenants. Members **RESOLVED** to write to all tenants inviting them to a meeting to discuss a possible rise in rent and any other matters tenants may wish to raise. (moved Cllr. Burrows, seconded Cllr. Singh)

Meeting closed at 6.19pm

Chairman: _____

Date: _____

DRAFT

Bank Reconciliation up to 30/06/2024 for Cashbook No 1 - Treasurer's Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
23/05/2024	BACS1	144.00		144.00		R <input checked="" type="checkbox"/>	P S Monograms
01/06/2024	DD	1,026.00		1,026.00		R <input checked="" type="checkbox"/>	East Devon District Council
01/06/2024	DD	186.33		186.33		R <input checked="" type="checkbox"/>	Copycare Ltd
03/06/2024	DC	129.00		129.00		R <input checked="" type="checkbox"/>	Destiny Ents Ltd
03/06/2024	BACS	105.65		105.65		R <input checked="" type="checkbox"/>	Carey Camel
04/06/2024	Gent. Mves		96.00	96.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/06/2024	Dividend		1,106.59	1,106.59		R <input checked="" type="checkbox"/>	Receipt(s) Banked
06/06/2024	U3A		180.00	180.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
06/06/2024	Sew & Sews		374.00	374.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
07/06/2024	BACS	300.00		300.00		R <input checked="" type="checkbox"/>	The Upper Hand
07/06/2024	DC	14.97		14.97		R <input checked="" type="checkbox"/>	Amazon
08/06/2024	BACS	852.60		852.60		R <input checked="" type="checkbox"/>	Harcombe Engineering
08/06/2024	BACS1	72.00		72.00		R <input checked="" type="checkbox"/>	Washingpool Farm
08/06/2024	BACS2	633.30		633.30		R <input checked="" type="checkbox"/>	Core Office IT
08/06/2024	BACS3	105.00		105.00		R <input checked="" type="checkbox"/>	Seaton & District Window Clean
08/06/2024	BACS	92.87		92.87		R <input checked="" type="checkbox"/>	Abbots
08/06/2024	Top up	300.00		300.00		R <input checked="" type="checkbox"/>	Petty Cash
08/06/2024	Wood/Greg		10.53	10.53		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/06/2024	Turrell		25.20	25.20		R <input checked="" type="checkbox"/>	Receipt(s) Banked
10/06/2024	BACS	571.00		571.00		R <input checked="" type="checkbox"/>	Honiton Carpets
13/06/2024	DC	35.00		35.00		R <input checked="" type="checkbox"/>	Just Flowers
13/06/2024	DC	-35.00		-35.00		R <input checked="" type="checkbox"/>	Just Flowers
13/06/2024	DC	35.00		35.00		R <input checked="" type="checkbox"/>	Just Flowers
14/06/2024	BACS	676.14		676.14		R <input checked="" type="checkbox"/>	
14/06/2024	BACS1	108.00		108.00		R <input checked="" type="checkbox"/>	Vision ICT
14/06/2024	BACS2	130.23		130.23		R <input checked="" type="checkbox"/>	Tower Services (Seaton) Ltd
14/06/2024	BACS3	136.00		136.00		R <input checked="" type="checkbox"/>	Towergate Insurance Brokers
14/06/2024	BACS4	18.00		18.00		R <input checked="" type="checkbox"/>	Devon Association of Local Cou
14/06/2024	BACS5	30.11		30.11		R <input checked="" type="checkbox"/>	PPL PRS Ltd
14/06/2024	BACS6	1,452.66		1,452.66		R <input checked="" type="checkbox"/>	Scalwell Lane Nursery
14/06/2024	BACS7	219.68		219.68		R <input checked="" type="checkbox"/>	Stephanie Jones
14/06/2024	BACS8	2,309.40		2,309.40		R <input checked="" type="checkbox"/>	Blaze Concepts Lts
14/06/2024	BACS	250.00		250.00		R <input checked="" type="checkbox"/>	Royal British Legion
15/06/2024	BACS	700.00		700.00		R <input checked="" type="checkbox"/>	Midnight Mango Ltd
15/06/2024	BACS1	250.00		250.00		R <input checked="" type="checkbox"/>	Jack Beale
15/06/2024	BACS2	300.00		300.00		R <input checked="" type="checkbox"/>	Circus into Schools
15/06/2024	Donations		48.10	48.10		R <input checked="" type="checkbox"/>	Receipt(s) Banked
18/06/2024	Rayner		17.10	17.10		R <input checked="" type="checkbox"/>	Receipt(s) Banked
19/06/2024	DC	80.00		80.00		R <input checked="" type="checkbox"/>	EDDC
19/06/2024	BACS	100.32		100.32		R <input checked="" type="checkbox"/>	Seaton League of Friends
19/06/2024	DC	25.46		25.46		R <input checked="" type="checkbox"/>	Safety Supply Co Ltd
19/06/2024	Hatten		37.83	37.83		R <input checked="" type="checkbox"/>	Receipt(s) Banked
19/06/2024	Planter		139.60	139.60		R <input checked="" type="checkbox"/>	Receipt(s) Banked
19/06/2024	Scribblers		48.00	48.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
21/06/2024	BACS	339.76		339.76		R <input checked="" type="checkbox"/>	J M Autoservices
21/06/2024	Library		69.80	69.80		R <input checked="" type="checkbox"/>	Receipt(s) Banked
21/06/2024	Hammett		119.80	119.80		R <input checked="" type="checkbox"/>	Receipt(s) Banked
21/06/2024	Hartnoll		21.40	21.40		R <input checked="" type="checkbox"/>	Receipt(s) Banked

Bank Reconciliation up to 30/06/2024 for Cashbook No 1 - Treasurer's Account

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
22/06/2024	DD	160.65		160.65		R <input type="checkbox"/>	EDF Energy
22/06/2024	BACS	646.80		646.80		R <input type="checkbox"/>	Rapid Emergency Medical Servic
22/06/2024	BACS1	25.21		25.21		R <input type="checkbox"/>	Devon Contract Waste Ltd
22/06/2024	BACS2	271.32		271.32		R <input type="checkbox"/>	Harcombe Engineering
22/06/2024	BACS3	550.00		550.00		R <input type="checkbox"/>	Dynamic Entertainments Agency
22/06/2024	BACS4	1,864.80		1,864.80		R <input type="checkbox"/>	CB Security (UK) Ltd
22/06/2024	BACS	425.00		425.00		R <input type="checkbox"/>	A.S. Plastering and Tiling
22/06/2024	U3A		66.00	66.00		R <input type="checkbox"/>	Receipt(s) Banked
25/06/2024	DD	86.40		86.40		R <input type="checkbox"/>	Talk Talk
25/06/2024	DC	85.00		85.00		R <input type="checkbox"/>	Post Office
27/06/2024	BACS	120.00		120.00		R <input type="checkbox"/>	Jewson
27/06/2024	Winter		36.00	36.00		R <input type="checkbox"/>	Receipt(s) Banked
27/06/2024	KCM Co		24.00	24.00		R <input type="checkbox"/>	Receipt(s) Banked
28/06/2024	BACS	17,549.23		17,549.23		R <input type="checkbox"/>	East Devon District Council
28/06/2024	BACS1	304.45		304.45		R <input type="checkbox"/>	HSS ProService Ltd
28/06/2024	BACS2	840.00		840.00		R <input type="checkbox"/>	Karats Ltd t/a Pro Sound & Lig
28/06/2024	BACS3	243.67		243.67		R <input type="checkbox"/>	Copycare Ltd
29/06/2024	Gent Mves		48.00	48.00		R <input type="checkbox"/>	Receipt(s) Banked
30/06/2024	DD	178.17		178.17		R <input type="checkbox"/>	Engie Gas Ltd
		<u>35,044.18</u>	<u>2,467.95</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 30/06/2024
for Cashbook 1 - Treasurer's Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Treasurer's Account	30/06/2024		233,755.90
			<u>233,755.90</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			233,755.90
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			233,755.90
		Balance per Cash Book is :-	233,755.90
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 30/06/2024
for Cashbook 3 - Deposit A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Deposit A/C	28/06/2024		76,211.85
			<u>76,211.85</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			76,211.85
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			76,211.85
		Balance per Cash Book is :-	76,211.85
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 30/06/2024
for Cashbook 4 - CCLA-Public Sector Deposit Fnd**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA-Public Sector Deposit Fnd	30/06/2024		250,001.00
			<u>250,001.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			250,001.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			250,001.00
		Balance per Cash Book is :-	250,001.00
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 30/06/2024
for Cashbook 2 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	30/06/2024		64.71
			<hr/> 64.71
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			64.71
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			64.71
		Balance per Cash Book is :-	64.71
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

SEATON TOWN COUNCIL (‘the Council’) FINANCE & GENERAL PURPOSES COMMITTEE	
Date of report	8 July 2024
Item of business	23 F&GP 09
Details	Report on Council’s budgetary position at conclusion of Q1
Purpose of Report	To note position including identification of any over and underspends, reserves and to consider whether to agree virements between budgets and/or adjustments to earmarked reserves
Power/authority	Local Audit & Accountability Act 2014 & Seaton Town Council Financial Regulations
Recommendations	<p>It is RECOMMENDED that Members:</p> <ul style="list-style-type: none"> • note the actual financial position, as against budget, at 30 June 2024 • agree the virement between budget codes in respect of the Christmas lights, as recommended in the report, and any such other virements as Members consider necessary

1. Background

As required by the Council’s Financial Regulations, statements of all receipts and payments as against the annual budget are presented regularly to the Council, via the Finance & General Purposes Committee. This enables underspends to be identified and adjustments made, where Members believe funds could be more appropriately allocated, and ensures that Members are kept updated on any substantive material variances (ie those in excess of 15% of the requisite budget), leading to balanced budgets at the financial year end.

Attached, as Appendix 1 to this report, Members will find details of all Q1 income and expenditure up to 30 June 2024. Expenditure stands at 25.1% of target budget. It should be noted that some budget lines, such as bin emptying and professional subscriptions

are paid annually. In these cases, individual expenditure codes may exceed the 15% material variance but, as these are annual payments, these do not present cause for concern; others stand at zero expenditure as they too are annual fees that have not yet become due at this point in the year. As such, these have not been included in the variances noted in the report.

Additionally, the Council should regularly review the need for existing earmarked reserves and whether these should be adjusted. This is also addressed in the report.

2. Income – Q1

As the majority of the Council’s income is derived from the precept - which is payable in two installments in April and September - this explains why the income as against budget stands at 48.9% as the first installment has been received, as well as a small amount of additional income in the form of:

- Marshlands hire fees
- dividends payable on the Council’s investment in the Public Sector Deposit Fund
- interest on the Lloyds Deposit Account
- planter sponsorship
- beach school fees
- miscellaneous TIC income
- CIL contributions
- EDDC plan holding fees
- donations at Seaton Summer Celebration

Currently, most projected income lines are on target to be achieved with some having exceeded the target.

3. Material variances in excess of 15%

The following table highlights material variances to the end of Q1, albeit that, overall, the Council is within its agreed budget. However, where such variances occur on the substantive budget codes, these are detailed below with explanations. Details of any significant underspends are not considered to be an issue of concern at this stage in the financial year. Members are asked to note the same and, where they consider it appropriate, to agree the corresponding virement proposals:

Overspends (actual and potential)			
Code	Detail	Explanation	Proposed virements

120/4425	Vehicle (59.1%)	Due to repairs on the vehicle expenditure is higher than anticipated at the end of Q1 and further repairs are scheduled	None at this stage but this will be monitored and a recommendation brought at the end of Q2, if required.
120/4425	Insurance (275.9%)	Due to the recent valuation for insurance purposes of the Council's buildings the premium for 2024-25 was significantly higher than budget.	None, but overspend to be noted.
227/4840	Christmas Lights	Due to recent development with regard to the Christmas lights costs, as reported in recent months and the need to engage external contractors the cost of hire and installation is likely to be in the region of £12,500. The current budget is £2,000.	The Council has an additional budget of £10,000 for banners, flags and bunting (280/4835). It is proposed that this budget is combined with 227/4840 to cover the cost of the Christmas lights in 2024.

4. Earmarked Reserves

A summary of monies held in earmarked reserves is attached as Appendix 2. The following transfer from earmarked reserves was made in Q1:

Code	Detail	Amount
EMR 328	General Asset Maintenance (expenditure relates to first floor refurbishment of Marshlands)	3,619.60
	TOTAL	£3,619.60

Conclusion

On the basis of the Council's financial position at the end of Q1, it is anticipated that the Council's expenditure will be on target at the end of the financial year with no significant over or underspend.

5. Recommendations

It is **RECOMMENDED** that Members:

- note the actual financial position, as against budget, at 30 June 2023
- agree the virement between budget codes in respect of the Christmas lights, as recommended in the report, and any such other virements as Members consider necessary

Detailed Income & Expenditure by Budget Heading 30/06/2024

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100</u> <u>Precept</u>							
1076 Precept	217,382	434,763	217,382			50.0%	
Precept :- Income	<u>217,382</u>	<u>434,763</u>	<u>217,382</u>			<u>50.0%</u>	<u>0</u>
Net Income	<u>217,382</u>	<u>434,763</u>	<u>217,382</u>				
<u>110</u> <u>Staffing</u>							
4000 Salaries	39,962	180,118	140,156		140,156	22.2%	
4005 HMRC - Employer NIC	3,946	17,235	13,289		13,289	22.9%	
4010 Pensions	8,752	36,172	27,420		27,420	24.2%	
Staffing :- Indirect Expenditure	<u>52,660</u>	<u>233,525</u>	<u>180,865</u>	<u>0</u>	<u>180,865</u>	<u>22.6%</u>	<u>0</u>
Net Expenditure	<u>(52,660)</u>	<u>(233,525)</u>	<u>(180,865)</u>				
<u>120</u> <u>Core Costs</u>							
1090 CCLA Dividends Received	3,290	12,000	8,710			27.4%	
1091 Interest	482	2,000	1,518			24.1%	
1110 EDDC Plan Holding Fees	2,576	2,526	(50)			102.0%	
1705 Grants Received	0	8,000	8,000			0.0%	
Core Costs :- Income	<u>6,348</u>	<u>24,526</u>	<u>18,178</u>			<u>25.9%</u>	<u>0</u>
4060 Training & Resources	487	1,500	1,013		1,013	32.5%	
4065 Travel & Misc. Expenses	75	500	425		425	15.0%	
4075 Payroll Services	113	479	366		366	23.6%	
4080 Equipment	271	3,025	2,754		2,754	9.0%	
4110 Telephone/Wifi	216	898	682		682	24.1%	
4120 Stationery/Postage	218	1,200	982		982	18.2%	
4125 Professional Subscriptions	1,419	1,900	481		481	74.7%	
4130 Website	1,925	1,848	(77)		(77)	104.1%	
4135 Photocopier (inc. lease)	498	2,500	2,002		2,002	19.9%	
4170 Audit Fees	395	2,012	1,617		1,617	19.6%	
4175 Legal and Professional Fees	494	10,000	9,506		9,506	4.9%	
4177 Storage rental	0	1,450	1,450		1,450	0.0%	
4190 IT Support & Software	1,335	12,100	10,765		10,765	11.0%	
4195 Accounts Software & Support	1,977	2,239	262		262	88.3%	
4425 Vehicle	1,183	2,000	817		817	59.1%	
4485 Insurance	16,694	6,050	(10,644)		(10,644)	275.9%	
4950 General Sundries	81	500	419		419	16.3%	
Core Costs :- Indirect Expenditure	<u>27,381</u>	<u>50,201</u>	<u>22,820</u>	<u>0</u>	<u>22,820</u>	<u>54.5%</u>	<u>0</u>
Net Income over Expenditure	<u>(21,034)</u>	<u>(25,675)</u>	<u>(4,641)</u>				

Detailed Income & Expenditure by Budget Heading 30/06/2024

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>130 Grants</u>							
4220 Grants	1,500	10,000	8,500		8,500	15.0%	
Grants :- Indirect Expenditure	1,500	10,000	8,500	0	8,500	15.0%	0
Net Expenditure	(1,500)	(10,000)	(8,500)				
<u>140 Local Democracy</u>							
4225 Chairman's Allowance	69	250	181		181	27.7%	
4230 Civic Expenses	0	500	500		500	0.0%	
4245 Elections	0	8,260	8,260		8,260	0.0%	
4250 Civic Regalia	8,271	0	(8,271)		(8,271)	0.0%	
Local Democracy :- Indirect Expenditure	8,340	9,010	670	0	670	92.6%	0
Net Expenditure	(8,340)	(9,010)	(670)				
<u>165 Play Parks & Open Spaces</u>							
4365 Seaton Down	187	1,326	1,139		1,139	14.1%	
4370 Cliff Field Gardens	1,749	10,787	9,038		9,038	16.2%	
4375 Elizabeth Road Play Park	358	2,539	2,181		2,181	14.1%	
4377 Underfleet Play Park	243	860	617		617	28.2%	
4380 Health & Safety & Inspections	232	239	7		7	97.1%	
4675 Maintenance - General	1,152	2,200	1,048		1,048	52.4%	
Play Parks & Open Spaces :- Indirect Expenditure	3,920	17,951	14,031	0	14,031	21.8%	0
Net Expenditure	(3,920)	(17,951)	(14,031)				
<u>170 Amenities - General</u>							
1088 Misc Fee Income	0	400	400			0.0%	
1515 Planter Sponsorship	624	500	(124)			124.8%	
Amenities - General :- Income	624	900	276			69.4%	0
4002 EDDC - cleaning contribution	0	7,500	7,500		7,500	0.0%	
4045 Contractor	275	6,000	5,725		5,725	4.6%	
4400 Bin Emptying	0	3,136	3,136		3,136	0.0%	
4405 Maintenance & replacement (inc	0	3,500	3,500		3,500	0.0%	
4422 Footpaths	173	1,241	1,068		1,068	14.0%	
4880 Contractor - Planting and Wate	0	20,065	20,065		20,065	0.0%	
Amenities - General :- Indirect Expenditure	448	41,442	40,994	0	40,994	1.1%	0
Net Income over Expenditure	176	(40,542)	(40,718)				

Detailed Income & Expenditure by Budget Heading 30/06/2024

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>190 Marshlands</u>							
1097 Insurance claim	400	0	(400)			0.0%	
1300 Function room hire income	1,863	7,000	5,137			26.6%	
Marshlands :- Income	2,263	7,000	4,737			32.3%	0
4425 Vehicle	42	0	(42)		(42)	0.0%	
4485 Insurance	917	0	(917)		(917)	0.0%	
4500 Business Rates	4,136	13,200	9,064		9,064	31.3%	
4504 Marshlands Refurbishment	3,738	0	(3,738)		(3,738)	0.0%	3,620
4505 Gas	491	7,301	6,810		6,810	6.7%	
4510 Electricity	375	4,260	3,885		3,885	8.8%	
4515 Water	167	1,000	833		833	16.7%	
4520 Cleaning & Hygiene	958	5,665	4,707		4,707	16.9%	
4555 Electrical PAT Testing	0	200	200		200	0.0%	
4560 Fire Inspections & Servicing	0	550	550		550	0.0%	
4610 Kitchen Supplies & General Sun	92	484	392		392	19.0%	
4625 Alarm Contract & Maintenance	138	550	412		412	25.1%	
4673 Legionella Testing	0	708	708		708	0.0%	
4675 Maintenance - General	466	11,000	10,534		10,534	4.2%	
Marshlands :- Indirect Expenditure	11,520	44,918	33,398	0	33,398	25.6%	3,620
Net Income over Expenditure	(9,257)	(37,918)	(28,661)				
6000 plus Transfer from EMR	3,620						
Movement to/(from) Gen Reserve	(5,638)						
<u>195 Town Hall & other leases</u>							
1310 Town Hall & other leases	0	10,000	10,000			0.0%	
Town Hall & other leases :- Income	0	10,000	10,000			0.0%	0
4675 Maintenance - General	0	25,000	25,000		25,000	0.0%	
Town Hall & other leases :- Indirect Expenditure	0	25,000	25,000	0	25,000	0.0%	0
Net Income over Expenditure	0	(15,000)	(15,000)				
<u>200 Town Development & Tourism</u>							
1089 TIC-misc income	39	250	211			15.5%	
Town Development & Tourism :- Income	39	250	211			15.5%	0
4275 General Town Marketing	5,000	0	(5,000)		(5,000)	0.0%	
4315 TIC Literature	88	0	(88)		(88)	0.0%	
4318 Multi-use trail	0	5,000	5,000		5,000	0.0%	

Detailed Income & Expenditure by Budget Heading 30/06/2024

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4321 Disability Access Improvements	0	4,000	4,000		4,000	0.0%	
Town Development & Tourism :- Indirect Expenditure	5,088	9,000	3,913	0	3,913	56.5%	0
Net Income over Expenditure	(5,049)	(8,750)	(3,701)				
<u>210 Allotments</u>							
1130 Allotment Fees	2,920	3,000	80			97.3%	
1150 Water Bill Recharge	1,000	700	(300)			142.9%	
Allotments :- Income	3,921	3,700	(221)			106.0%	0
4196 Allotments Software & Admin	210	440	231		231	47.6%	
4515 Water	0	800	800		800	0.0%	
4675 Maintenance - General	0	1,000	1,000		1,000	0.0%	
4730 Annual Grounds Contract	219	1,552	1,333		1,333	14.1%	
Allotments :- Indirect Expenditure	428	3,792	3,364	0	3,364	11.3%	0
Net Income over Expenditure	3,492	(92)	(3,584)				
<u>227 Events</u>							
1200 Pitch fees/sales %	0	300	300			0.0%	
1365 Outdoor Cinema Advertising	0	500	500			0.0%	
1612 Ticket sales	0	1,000	1,000			0.0%	
1700 Donations	48	500	452			9.6%	
Events :- Income	48	2,300	2,252			2.1%	0
4265 Events Budget - General	0	400	400		400	0.0%	
4266 Seaton Summer Celebration	8,897	17,000	8,103		8,103	52.3%	
4840 Christmas Lights	0	2,000	2,000		2,000	0.0%	
4842 Outdoor Cinema	381	2,500	2,119		2,119	15.2%	
Events :- Indirect Expenditure	9,278	21,900	12,622	0	12,622	42.4%	0
Net Income over Expenditure	(9,230)	(19,600)	(10,370)				
<u>280 Community</u>							
1370 CIL Levy Funding	6,108	0	(6,108)			0.0%	
1372 Beach School Fees Received	68	400	333			16.9%	
Community :- Income	6,175	400	(5,775)			1543.8%	0
4835 Banners, Flags & Bunting	0	10,000	10,000		10,000	0.0%	
4879 Community Engagement	0	500	500		500	0.0%	
4882 Beach School	816	6,600	5,784		5,784	12.4%	
Community :- Indirect Expenditure	816	17,100	16,284	0	16,284	4.8%	0
Net Income over Expenditure	5,359	(16,700)	(22,059)				

Detailed Income & Expenditure by Budget Heading 30/06/2024

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	236,799	483,839	247,040			48.9%	
Expenditure	121,381	483,839	362,458	0	362,458	25.1%	
Net Income over Expenditure	<u>115,419</u>	<u>0</u>	<u>(115,419)</u>				
plus Transfer from EMR	3,620						
Movement to/(from) Gen Reserve	<u>119,038</u>						

Earmarked Reserves

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
321 EMR Fisherman's Gap Imprvmts	32,151.79		32,151.79
322 EMR Play Parks Maintenance Fun	74,000.00		74,000.00
324 EMR Snow & Flood Warden	1,500.00		1,500.00
325 EMR Election Expenses	10,000.00		10,000.00
328 EMR General Asset Maintenance	54,045.84	-3,619.60	50,426.24
329 EMR Youth Projects	9,276.00		9,276.00
331 EMR CIL Funding	7,026.85	6,107.86	13,134.71
333 EMR Allotments	25.00		25.00
336 EMR Staffing Contingency	4,491.31		4,491.31
	<u>192,516.79</u>	<u>2,488.26</u>	<u>195,005.05</u>