



Marshlands Centre, Harbour Road,
Seaton, Devon EX12 2LT
01297 21388
admin@seaton.gov.uk
www.seaton.gov.uk
Town Mayor: Cllr Amrik Singh
Town Clerk: Julia Mutlow

**Minutes of
Finance & General Purposes Committee Meeting
Monday, 8 July 2024**

Present:

Chairman: Cllr. K. Beer

Councillors: D. Haggerty, M. Hartnell, N. Dyke, A. Singh & C. Wood

In attendance: Town Clerk

Public: None

Others: Cllr. J. Russell was also in attendance, but not a member of the committee.

1. Election of Chair

Cllr. Beer was unanimously elected as the Chair of the Finance & General Purposes Committee for the municipal year 2024/25. (moved Cllr. Singh, seconded Cllr. Hartnell)

2. Election of Deputy Chair for the municipal year 2024/25

Cllr. Hartnell was unanimously elected as the Deputy Chair of the Finance & General Purposes Committee for the municipal year 2024/25. (moved Cllr. Haggerty, seconded Cllr. Singh)

3. Apologies for absence

Apologies for absence were received from Cllr. Bowman and the reason accepted.

4. Declarations of Interest

Cllr. Hartnell declared an interest as an East Devon District and Devon County Councillor.
Cllr. Haggerty declared an interest as an East Devon District Councillor.

5. Minutes of the previous meeting

Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting, held on Monday, 22 April 2024.
(moved Cllr. Singh, seconded Cllr. Haggerty)

6. Public Question Time

No members of the public were in attendance.

7. Payments, receipts and unpaid invoices

In line with the Council's Financial Regulations Members reviewed and **RESOLVED** to ratify the receipts and payments made as at 30 June 2024. Additionally, they **RESOLVED** to write off the following unpaid invoices:

- 1613 - £44.13
- 1466 - £30.00
- 1584 - £ 0.50

(moved Cllr. Singh, seconded Cllr. Beer)

8. Reconciliations

Members **RESOLVED** to note and approve the following reconciliations as at 30 June 2024:

- Treasurers Account – Lloyds
- 32 Day Deposit Account – Lloyds
- Public Sector Deposit Fund – CCLA
- petty cash

(moved Cllr. Beer, seconded Cllr. Singh)

9. Budgetary Report – Q1 2024-25

Member reviewed the Council's budgetary position and earmarked reserves as at 30 June 2024 and **RESOLVED** to:

- note the actual financial position, as against budget, at 30 June 2024
- approve a virement between budget codes of £10,000 from 280/4835 (Banners, flags & bunting) to 227/4840 (Christmas lights) as recommended in the report, and delegate authority to the Town Clerk to take such action as is necessary to instruct external contractors to implement the installation of the lights
- delegate authority to the Town Clerk to commit expenditure of up to £1,500 from budget code 170/4045 (Contractor) to pay for the renovation of the town's war memorial. This would be supplemented by a grant from Cllr Hartnell's DCC Locality Budget of £300. (moved Cllr. Singh, seconded Cllr. Dyke)

Meeting closed at 6.38pm

Chairman: M. HARTNELL

Date: 21/10/24