

NOTICE OF MEETING

**Finance & General Purposes Committee Meeting
Monday 18th November 2024**

Councillors: K. Beer, P. Burrows, N. Dyke, D. Haggerty, M. Hartnell, J. Oldfield, A. Singh & C. Wood

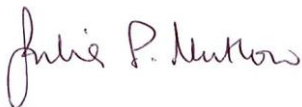
12 November 2024

Dear Councillor,

You are hereby summoned to attend the above meeting to be held on **Monday, 18th November 2024 at 6pm, or immediately after the conclusion of the Planning Committee, whichever is earliest** at the Marshlands Centre, Harbour Road, Seaton EX12 2LT.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role



**Julia Mutlow
Town Clerk**

AGENDA

- | | |
|-----------------------|--|
| 24/F&GP/01 | Apologies for absence |
| 24/F&GP/02 | Declaration of Interests
To receive any declarations of interest not included in the register of interest from Members in respect of items of business included on the agenda for this meeting |
| 24/F&GP/03 | Minutes of the previous meeting |

To approve the minutes of the Finance & General Purposes
Committee meeting held on Monday, 21 October 2024

24/F&GP/04

Public Question Time

To allow questions or reports from members of the public

24/F&GP/05

Budget Proposal 2025/26

To note reserves and actual income/expenditure against budget to
date and to agree a draft budget for the 2025/26 financial year, for
recommendation to Council.

**Minutes of
Finance & General Purposes Committee Meeting
Monday, 21 October 2024**

Present:

Chairman: Cllr. M. Hartnell

Councillors: P. Burrows, J. Oldfield & A. Singh

In attendance: Town Clerk, Deputy Town Clerk & Facilities Officer.

Public: None

Others: Cllrs. J. Rowland & J. Russell was also in attendance, but not members of the committee.

In the absence of the Chairman and vice Chairman of the committee, Cllr. Hartnell was duly elected to chair the meeting. (moved Cllr. Singh, seconded Cllr. Burrows)

10. Apologies for absence

Apologies for absence were received from Cllrs. Beer, Dyke & Wood and the reasons accepted.

11. Declarations of Interest

Cllr. Hartnell declared an interest as an East Devon District and Devon County Councillor.

12. Minutes of the previous meeting

Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting, held on Monday, 8 July 2024.

(moved Cllr. Burrows, seconded Cllr. Singh)

13. Public Question Time

No members of the public were in attendance.

14. Payments, receipts and unpaid invoices

In line with the Council's Financial Regulations, Members reviewed and **RESOLVED** to ratify the receipts and payments made as of 30 September 2024. Additionally, they **RESOLVED** to write off the following unpaid invoices:

- 1617 - £41.43
- 1495 - £48.00

(moved Cllr. Burrows, seconded Cllr. Hartnell)

15. Reconciliations

Members **RESOLVED** to note and approve the following reconciliations as of 30 September 2024:

- Treasurers Account – Lloyds
- 32 Day Deposit Account – Lloyds
- Public Sector Deposit Fund – CCLA
- petty cash

(moved Cllr. Hartnell, seconded Cllr. Singh)

16. Budgetary Report – Q2 2024-25

Member reviewed the Council’s budgetary position and earmarked reserves as at 30 September 2024 and **RESOLVED** to:

- note the actual financial position, as against budget, as of 30 September 2024
- note the material variances
- agree the following virement between budget codes - £4,000 from 170/4880 (planting & watering) to 120/4190 (IT support & software)
- note the movements from earmarked reserves
- authorise the Town Clerk to make such ongoing transfers from the Public Sector Deposit Fund to the Treasurer’s Account at Lloyds as are necessary to ensure the balance in the Treasurer’s Account is sufficient to cover 3 months average expenditure
- (moved Cllr. Hartnell, seconded Cllr. Singh)

Meeting closed at 5.55pm

Chairman: _____

Date: _____