



Marshlands Centre, Harbour Road,
Seaton, Devon EX12 2LT
01297 21388
admin@seaton.gov.uk
www.seaton.gov.uk
Town Mayor: Cllr. Amrik Singh
Town Clerk: Julia Mutlow

NOTICE OF MEETING

Finance & General Purposes Committee Meeting Monday, 20th January 2025

Councillors: K. Beer, P. Burrows, N. Dyke, D. Haggerty, M. Hartnell, J. Oldfield, A, Singh & C. Wood

14 January 2025

Dear Councillor,

You are hereby summoned to attend the above meeting to be held on **Monday, 20 January 2025 at 6pm**, at the Marshlands Centre, Harbour Road, Seaton EX12 2LT.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role

**Julia Mutlow
Town Clerk**

AGENDA

- | | |
|-----------------------|--|
| 25/F&GP/01 | Apologies for absence |
| 25/F&GP/02 | Declaration of Interests
To receive any declarations of interest not included in the register of interest from Members in respect of items of business included on the agenda for this meeting |
| 25/F&GP/03 | Minutes of the previous meeting
To approve the minutes of the Finance & General Purposes Committee meeting held on Monday, 18 November 2024 |
| 25/F&GP/04 | Public Question Time |

To allow questions or reports from members of the public

25/F&GP/05

Payments, receipts and unpaid invoices

To review and note receipts and payments made in Q3, in line with the Council's Financial Regulations, and note unpaid invoices as at 31st December 2024. It is **RECOMMENDED** that Members:

- note payments & receipts
- note outstanding unpaid invoices

25/F&GP/06

Reconciliations

It is **RECOMMENDED** that Members note and approve the following reconciliations as at 31st December 2024:

- Treasurer's Account – Lloyds
- Petty cash
- Public Sector Deposit Fund – CCLA
- 32 Day Deposit Account – Lloyds

25/F&GP/07

Budgetary Report – Q3 2024-25

To review the Council's budget position and earmarked reserves. It is **RECOMMENDED** that Members:

- note the actual financial position, as against budget, as at 31 December 2024
- note the material variances
- agree the proposed virement between budget codes, or such other virements as Members consider necessary
- note the movements from earmarked reserves

25/F&GP/08

Lloyds 32-day Notice Deposit Account

To consider the closure of the Council's deposit account with Lloyds and to transfer the balance into the CCLA Public Sector Deposit Fund in line with the Council's Investment Policy

Confidential Item

The Chairman will move that in accordance with the Council's Standing Order 1(d) press and public will be excluded from the meeting during the discussion of item 9 on this agenda, as there are matters being discussed which may include commercially sensitive information.

25/F&GP/09 Update on the Town Hall



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**Minutes of
Finance & General Purposes Committee Meeting
Monday, 18 November 2024**

Present:

Chairman: Cllr. K. Beer

Councillors: P. Burrows, M. Hartnell, J. Oldfield & A. Singh

In attendance: Town Clerk

Public: None

Others: Cllrs. E. Bowman, D. Ledger, J. Rowland & J. Russell were also in attendance, but not members of the committee.

17. Apologies for absence

Apologies for absence were received from Cllrs. Dyke, Haggerty & Wood and the reasons accepted.

18. Declarations of Interest

Cllr. Hartnell declared an interest as an East Devon District and Devon County Councillor.

19. Minutes of the previous meeting

Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting, held on Monday, 21 October 2024.
(moved Cllr. Singh, seconded Cllr. Oldfield)

20. Public Question Time

No members of the public were in attendance.

21. Budget Proposals 2025/26

Members reviewed the draft budget and proposed earmarked and general reserves and, subject to an adjustment to reduce the general reserve and increase an earmarked reserve for staffing to £20,000, by reducing earmarked reserves **RESOLVED** to:



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-
- recommend to Council approval of the draft budget and precept as per the report
 - authorise the Town Clerk to make the recommended movements from general to earmarked reserves
- (moved Cllr. Hartnell, seconded Cllr. Singh)

Meeting closed at 6.45pm

Chairman: _____

Date: _____

Bank Reconciliation up to 31/10/2024 for Cashbook No 1 - Treasurer's Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
20/09/2024	Scribblers		48.00	48.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
30/09/2024	DC	43.02		43.02		R <input checked="" type="checkbox"/>	TLC
01/10/2024	DD	1,026.00		1,026.00		R <input checked="" type="checkbox"/>	East Devon District Council
07/10/2024	Dividend		1,546.05	1,546.05		R <input checked="" type="checkbox"/>	Receipt(s) Banked
14/10/2024	BACS	7,500.00		7,500.00		R <input checked="" type="checkbox"/>	East Devon District Council
14/10/2024	DD	142.25		142.25		R <input checked="" type="checkbox"/>	Copycare Ltd
14/10/2024	BACS1	1,376.40		1,376.40		R <input checked="" type="checkbox"/>	Core Office IT
14/10/2024	BACS2	14.65		14.65		R <input checked="" type="checkbox"/>	Bradfords Building Supplies
14/10/2024	BACS4	192.00		192.00		R <input checked="" type="checkbox"/>	Harcombe Engineering
14/10/2024	BACS5	312.60		312.60		R <input checked="" type="checkbox"/>	K's Cleaning
14/10/2024	BACS6	1,452.66		1,452.66		R <input checked="" type="checkbox"/>	Scalwell Lane Nursery
14/10/2024	BACS7	105.00		105.00		R <input checked="" type="checkbox"/>	Seaton & District Window Clean
14/10/2024	BACS8	29.95		29.95		R <input checked="" type="checkbox"/>	SLCC Enterprises Ltd
14/10/2024	DD	148.32		148.32		R <input checked="" type="checkbox"/>	Microsoft
14/10/2024	BACS	13,627.80		13,627.80		R <input checked="" type="checkbox"/>	Produlic Ltd
14/10/2024	BACS	90.00		90.00		R <input checked="" type="checkbox"/>	Tower Services (Seaton) Ltd
14/10/2024	BACS1	126.34		126.34		R <input checked="" type="checkbox"/>	Abbots
14/10/2024	Axmouth		120.00	120.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
14/10/2024	Refund		90.00	90.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
14/10/2024	Twinning		48.00	48.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
14/10/2024	DCC		18.00	18.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
15/10/2024	Sew & Sews		169.00	169.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
16/10/2024	Postcards		3.20	3.20		R <input checked="" type="checkbox"/>	Receipt(s) Banked
16/10/2024	Maps		55.75	55.75		R <input checked="" type="checkbox"/>	Receipt(s) Banked
17/10/2024	BACS	1,886.40		1,886.40		R <input checked="" type="checkbox"/>	Festive Lights Ltd
17/10/2024	BACS1	313.18		313.18		R <input checked="" type="checkbox"/>	HAGS
17/10/2024	BACS2	35.94		35.94		R <input checked="" type="checkbox"/>	Bradfords Building Supplies
17/10/2024	BACS3	3,049.07		3,049.07		R <input checked="" type="checkbox"/>	
17/10/2024	BACS4	78.00		78.00		R <input checked="" type="checkbox"/>	Devon Association of Local Cou
17/10/2024	DD	88.90		88.90		R <input checked="" type="checkbox"/>	Eon Next Energy Ltd
17/10/2024	DD-CORR	-88.90		-88.90		R <input checked="" type="checkbox"/>	Eon
19/10/2024	Foord		48.00	48.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
28/10/2024	BACS	274.60		274.60		R <input checked="" type="checkbox"/>	Stephanie Jones
28/10/2024	BACS1	841.00		841.00		R <input checked="" type="checkbox"/>	ROSPA Play Safety Ltd
28/10/2024	BACS	4,964.54		4,964.54		R <input checked="" type="checkbox"/>	East Devon District Council
28/10/2024	DD	69.48		69.48		R <input checked="" type="checkbox"/>	Talk Talk
28/10/2024	CIL		12,727.54	12,727.54		R <input checked="" type="checkbox"/>	Receipt(s) Banked
29/10/2024	CASH	1.20		1.20		R <input checked="" type="checkbox"/>	Tesco
30/10/2024	ASH	1.20		1.20		R <input checked="" type="checkbox"/>	Aldi
30/10/2024	CASH-CORR	-2.40		-2.40		R <input checked="" type="checkbox"/>	Tesco/Aldi
30/10/2024	VAT -Q2		8,206.25	8,206.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
31/10/2024	DD	118.77		118.77		R <input checked="" type="checkbox"/>	Copycare Ltd
31/10/2024	BACS	1,500.00		1,500.00		R <input checked="" type="checkbox"/>	A. W. Brooker & Son
31/10/2024	BACS1	42.85		42.85		R <input checked="" type="checkbox"/>	Creative Solutions
31/10/2024	BACS2	17,383.45		17,383.45		R <input checked="" type="checkbox"/>	East Devon District Council
31/10/2024	BACS3	272.00		272.00		R <input checked="" type="checkbox"/>	K's Cleaning
31/10/2024	BACS	74.92		74.92		R <input checked="" type="checkbox"/>	Viking Stationery
31/10/2024	BACS	36.00		36.00		R <input checked="" type="checkbox"/>	Devon Association of Local Cou

PAYMENTS & RECEIPTS

06/10/2024

Date: 07/11/2024

Seaton Town Council Current Year

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Time: 10:41

User: JULIA

Bank Reconciliation up to 31/10/2024 for Cashbook No 1 - Treasurer's Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
31/10/2024	BACS	219.68		219.68		R <input checked="" type="checkbox"/>	Stephanie Jones
31/10/2024	DD	85.76		85.76		R <input checked="" type="checkbox"/>	Eon Next Energy Ltd
31/10/2024	Christadel		24.00	24.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
31/10/2024	Proj Food		36.00	36.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
31/10/2024	Interest		325.69	325.69		R <input checked="" type="checkbox"/>	Receipt(s) Banked
31/10/2024	Interest		-352.69	-352.69		R <input checked="" type="checkbox"/>	Receipt(s) Banked
31/10/2024	CORR		27.00	27.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>57,432.63</u>	<u>23,139.79</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

NOVEMBER 2024

Date: 04/12/2024

Seaton Town Council Current Year

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Time: 08:57

User: JULIA

Bank Reconciliation up to 30/11/2024 for Cashbook No 1 - Treasurer's Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
28/10/2024	DC	102.00		102.00		R <input checked="" type="checkbox"/>	Post Office
31/10/2024	BACS	36.00		36.00		R <input checked="" type="checkbox"/>	DALC
01/11/2024	DD	1,026.00		1,026.00		R <input checked="" type="checkbox"/>	East Devon District Council
01/11/2024	Sew & Sews		266.00	266.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/11/2024	DC	6.00		6.00		R <input checked="" type="checkbox"/>	Land Registry
04/11/2024	Scribblers		48.00	48.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/11/2024	Scribblers		48.00	48.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
05/11/2024	Top up	150.00		150.00		R <input checked="" type="checkbox"/>	Petty Cash
05/11/2024	Refund		373.74	373.74		R <input checked="" type="checkbox"/>	Receipt(s) Banked
07/11/2024	DC	397.00		397.00		R <input checked="" type="checkbox"/>	SRA
07/11/2024	DD	96.02		96.02		R <input checked="" type="checkbox"/>	EDF Energy
07/11/2024	BACS-CORR	-36.00		-36.00		R <input checked="" type="checkbox"/>	DALC
07/11/2024	Dividend		1,888.19	1,888.19		R <input checked="" type="checkbox"/>	Receipt(s) Banked
07/11/2024	EDDC		30.00	30.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/11/2024	BACS	6.83		6.83		R <input checked="" type="checkbox"/>	Abbots
09/11/2024	BACS	119.40		119.40		R <input checked="" type="checkbox"/>	CRPG Fire Rescue
09/11/2024	BACS1	290.00		290.00		R <input checked="" type="checkbox"/>	Crazy Crabs
09/11/2024	BACS2	3,256.62		3,256.62		R <input checked="" type="checkbox"/>	Euro Lifts Ltd
09/11/2024	BACS4	297.60		297.60		R <input checked="" type="checkbox"/>	HAGS
11/11/2024	DD	1,376.40		1,376.40		R <input checked="" type="checkbox"/>	Core Office IT
11/11/2024	BACS	105.00		105.00		R <input checked="" type="checkbox"/>	Seaton & District Window Clean
11/11/2024	BACS1	96.00		96.00		R <input checked="" type="checkbox"/>	Harcombe Engineering
18/11/2024	BACS	3,303.60		3,303.60		R <input checked="" type="checkbox"/>	MikeHarding Lighting Solutions
18/11/2024	BACS1	786.00		786.00		R <input checked="" type="checkbox"/>	Lubbe & Sons (Bulbs) Ltd
18/11/2024	BACS2	360.00		360.00		R <input checked="" type="checkbox"/>	Parish Online
18/11/2024	DC	335.00		335.00		R <input checked="" type="checkbox"/>	DVLA
18/11/2024	BACS	220.08		220.08		R <input checked="" type="checkbox"/>	Creative Solutions
18/11/2024	BACS	1,452.66		1,452.66		R <input checked="" type="checkbox"/>	Scalwell Lane Nursery
18/11/2024	Bennett		60.00	60.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
19/11/2024	DD	129.42		129.42		R <input checked="" type="checkbox"/>	Eon Next Energy Ltd
20/11/2024	Beach Sch		31.00	31.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
23/11/2024	DD	209.99		209.99		R <input checked="" type="checkbox"/>	Eon Next Energy Ltd
23/11/2024	BACS	399.00		399.00		R <input checked="" type="checkbox"/>	SLCC Enterprises Ltd
23/11/2024	WCM Ltd		24.00	24.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
23/11/2024	Sew & Sews		205.00	205.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
26/11/2024	BACS1	113.90		113.90		R <input checked="" type="checkbox"/>	Roger Dyer Pat Testing Service
26/11/2024	BACS2	299.40		299.40		R <input checked="" type="checkbox"/>	B H CHAPMAN & SONS
26/11/2024	BACS3	1,800.00		1,800.00		R <input checked="" type="checkbox"/>	TOZERS SOLICITORS
26/11/2024	BACS	60.00		60.00		R <input checked="" type="checkbox"/>	Seaton Chamber
27/11/2024	Guide Dogs		60.00	60.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
28/11/2024	DD	69.48		69.48		R <input checked="" type="checkbox"/>	Talk Talk
29/11/2024	BACS	22,435.37		22,435.37		R <input checked="" type="checkbox"/>	East Devon District Council
29/11/2024	BACS1	214.15		214.15		R <input checked="" type="checkbox"/>	South West Water Business
29/11/2024	BACS2	279.67		279.67		R <input checked="" type="checkbox"/>	Stephanie Jones
30/11/2024	BACS	126.46		126.46		R <input checked="" type="checkbox"/>	South West Water Business
30/11/2024	Locality		2,000.00	2,000.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>39,919.05</u>	<u>5,033.93</u>				

Bank Reconciliation up to 31/12/2024 for Cashbook No 1 - Treasurer's Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
02/12/2024	BACS	1,000.00		1,000.00		R <input type="checkbox"/>	Seaton Majorettes
02/12/2024	BACS	1,400.00		1,400.00		R <input type="checkbox"/>	AVHA Ltd
02/12/2024	DD	1,026.00		1,026.00		R <input type="checkbox"/>	East Devon District Council
04/12/2024	BACS	-2,000.00		-2,000.00		R <input type="checkbox"/>	Devon County Council
04/12/2024	CORRECTION	2,000.00		2,000.00		R <input type="checkbox"/>	Devon County Council
04/12/2024	BACS	2,000.00		2,000.00		R <input type="checkbox"/>	Devon County Council
05/12/2024	BACS	306.00		306.00		R <input type="checkbox"/>	K's Cleaning
05/12/2024	DD	123.18		123.18		R <input type="checkbox"/>	Copycare Ltd
05/12/2024	CCLA		100,000.00	100,000.00		R <input type="checkbox"/>	Receipt(s) Banked
05/12/2024	Dividend		1,777.07	1,777.07		R <input type="checkbox"/>	Receipt(s) Banked
07/12/2024	BACS	297.50		297.50		R <input type="checkbox"/>	K's Cleaning
07/12/2024	BACS1	120.00		120.00		R <input type="checkbox"/>	Crazy Crabs
07/12/2024	BACS2	105.00		105.00		R <input type="checkbox"/>	Seaton & District Window Clean
07/12/2024	BACS3	36.00		36.00		R <input type="checkbox"/>	Devon Association of Local Cou
07/12/2024	BACS4	53.50		53.50		R <input type="checkbox"/>	J M Autoservices
07/12/2024	96	96.00		96.00		R <input type="checkbox"/>	Harcombe Engineering
10/12/2024	DD	1,376.40		1,376.40		R <input type="checkbox"/>	Core Office IT
10/12/2024	BACS	-2,000.00		-2,000.00		R <input type="checkbox"/>	Devon County Council
10/12/2024	CORR	2,000.00		2,000.00		R <input type="checkbox"/>	Devon County Council
10/12/2024	Sew & Sews		230.00	230.00		R <input type="checkbox"/>	Receipt(s) Banked
16/12/2024	BACS	54.00		54.00		R <input type="checkbox"/>	Tower Services (Seaton) Ltd
16/12/2024	BACS1	211.00		211.00		R <input type="checkbox"/>	ASAP Locksmiths Services Ltd
16/12/2024	BACS2	274.60		274.60		R <input type="checkbox"/>	Stephanie Jones
16/12/2024	BACS3	1,452.66		1,452.66		R <input type="checkbox"/>	Scalwell Lane Nursery
16/12/2024	BACS4	132.55		132.55		R <input type="checkbox"/>	Viking Stationery
16/12/2024	BACS	1,787.10		1,787.10		R <input type="checkbox"/>	East Devon District Council
16/12/2024	Winter		72.00	72.00		R <input type="checkbox"/>	Receipt(s) Banked
18/12/2024	DC	32.00		32.00		R <input type="checkbox"/>	Just Flowers
19/12/2024	Proj Food		72.00	72.00		R <input type="checkbox"/>	Receipt(s) Banked
19/12/2024	BACS	54.00		54.00		R <input type="checkbox"/>	Devon Association of Local Cou
20/12/2024	BACS	2,808.00		2,808.00		R <input type="checkbox"/>	Ex Electrics Ltd
23/12/2024	U3A		258.00	258.00		R <input type="checkbox"/>	Receipt(s) Banked
23/12/2024	Nat. Trust		102.00	102.00		R <input type="checkbox"/>	Receipt(s) Banked
23/12/2024	Gentle Mve		72.00	72.00		R <input type="checkbox"/>	Receipt(s) Banked
23/12/2024	BACS	2,592.00		2,592.00		R <input type="checkbox"/>	TOZERS SOLICITORS
23/12/2024	DD	183.21		183.21		R <input type="checkbox"/>	Eon Next Energy Ltd
24/12/2024	DD	69.48		69.48		R <input type="checkbox"/>	Talk Talk
31/12/2024	DD	312.46		312.46		R <input type="checkbox"/>	Eon Next Energy Ltd
31/12/2024	BACS	142.12		142.12		R <input type="checkbox"/>	Copycare Ltd
		<u>18,044.76</u>	<u>102,583.07</u>				

Signatory 1:

Name Signed Date

PAYMENTS & RECEIPTS

OCTOBER

~~SEPTEMBER~~ 2024

Date: 07/11/2024

Seaton Town Council Current Year

Page 1

Time: 10:26

User: JULIA

Bank Reconciliation up to 31/10/2024 for Cashbook No 2 - Petty Cash

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
01/10/2024	CASH	1.00		1.00		R <input checked="" type="checkbox"/>	Spar
08/10/2024	CASH	7.14		7.14		R <input checked="" type="checkbox"/>	Tesco
09/10/2024	CASH	1.45		1.45		R <input checked="" type="checkbox"/>	Tesco
09/10/2024	CASH	4.90		4.90		R <input checked="" type="checkbox"/>	Post Office
14/10/2024	CASH	2.18		2.18		R <input checked="" type="checkbox"/>	Aldi
22/10/2024	CASH	2.50		2.50		R <input checked="" type="checkbox"/>	Post Office
22/10/2024	CASH	1.49		1.49		R <input checked="" type="checkbox"/>	Morrisons
24/10/2024	CASH	7.72		7.72		R <input checked="" type="checkbox"/>	Aldi
29/10/2024	CASH	1.20		1.20		R <input checked="" type="checkbox"/>	Tesco
30/10/2024	CASH	1.20		1.20		R <input checked="" type="checkbox"/>	Aldi
		<u>30.78</u>	<u>0.00</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

NOVEMBER 2024

Date: 04/12/2024

Seaton Town Council Current Year

Page 1

Time: 08:55

User: JULIA

Bank Reconciliation up to 30/11/2024 for Cashbook No 2 - Petty Cash

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
04/11/2024	CASH	9.89		9.89		R <input checked="" type="checkbox"/>	Tesco
04/11/2024	CASH	25.00		25.00		R <input checked="" type="checkbox"/>	Royal British Legion
05/11/2024	Top up		150.00	150.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
07/11/2024	CASH	10.00		10.00		R <input checked="" type="checkbox"/>	Regency Windows
07/11/2024	CASH	1.70		1.70		R <input checked="" type="checkbox"/>	Post Office
07/11/2024	CASH	1.20		1.20		R <input checked="" type="checkbox"/>	Aldi
11/11/2024	CASH	1.45		1.45		R <input checked="" type="checkbox"/>	Tesco
18/11/2024	CASH	9.40		9.40		R <input checked="" type="checkbox"/>	Tesco
19/11/2024	CASH	3.68		3.68		R <input checked="" type="checkbox"/>	Aldi
20/11/2024	CASH	1.78		1.78		R <input checked="" type="checkbox"/>	Harbour News
26/11/2024	CASH	3.55		3.55		R <input checked="" type="checkbox"/>	Tesco
		<u>67.65</u>	<u>150.00</u>				

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

RECORDED 2024

Date: 08/01/2025

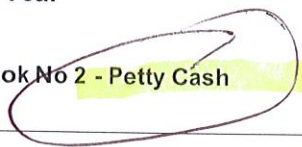
Seaton Town Council Current Year

Page 1

Time: 11:23

User: JULIA

Bank Reconciliation up to 31/12/2024 for Cashbook No 2 - Petty Cash



Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
04/12/2024	CASH	1.38		1.38		R <input checked="" type="checkbox"/>	Tesco
04/12/2024	CASH	6.20		6.20		R <input checked="" type="checkbox"/>	Tesco
05/12/2024	CASH	1.45		1.45		R <input checked="" type="checkbox"/>	Tesco
06/12/2024	CASH	6.80		6.80		R <input checked="" type="checkbox"/>	Jo Hemery
16/12/2024	CASH	4.95		4.95		R <input checked="" type="checkbox"/>	Tesco
16/12/2024	CASH	9.00		9.00		R <input checked="" type="checkbox"/>	Tesco
18/12/2024	CASH	9.04		9.04		R <input checked="" type="checkbox"/>	Harbour News
18/12/2024	CASH	10.24		10.24		R <input checked="" type="checkbox"/>	Londis
18/12/2024	CASH	2.00		2.00		R <input checked="" type="checkbox"/>	Tesco
		<u>51.06</u>	<u>0.00</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

RECEIPTS & PAYMENTS

OCTOBER 2024

Date: 07/11/2024

Seaton Town Council Current Year

Page 1

Time: 10:40

User: JULIA

Bank Reconciliation up to 31/10/2024 for Cashbook No 3 - Deposit A/C

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
31/10/2024	Interest		325.69	325.69		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>325.69</u>				

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

RECEIVED FROM

NOVEMBER 2024

Date: 04/12/2024

Seaton Town Council Current Year

Page 1

Time: 09:03

User: JULIA

Bank Reconciliation up to 30/11/2024 for Cashbook No 3 - Deposit A/C

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
30/11/2024	Interest		152.81	152.81		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>152.81</u>				

Signatory 1:

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NameSignedDate

RECEIPT PAYMENT

DECEMBER 24

Date: 13/01/2025

Seaton Town Council Current Year

Page 1

Time: 10:17

User: JULIA

Bank Reconciliation up to 31/12/2024 for Cashbook No 3 - Deposit A/C

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
31/12/2024	Interest		195.65	195.65		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>195.65</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

6

BANK RECONCILIATION

DECEMBER 2024

Date: 13/01/2025

Seaton Town Council Current Year

Page 1

Time: 09:20

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 1 - Treasurer's Account

User: JULIA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Treasurer's Account	31/12/2024		164,715.46
			<u>164,715.46</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			164,715.46
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			164,715.46
		Balance per Cash Book is :-	<u>164,715.46</u>
		Difference is :-	0.00

Signatory 1:

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Signatory 2:

NameSignedDate

BANK RECONCILIATION

DECEMBER 2024

Date: 08/01/2025

Seaton Town Council Current Year

Page 1

Time: 11:23

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 2 - Petty Cash

User: JULIA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	14/12/2024		65.20
			<hr/> 65.20
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			65.20
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			65.20
		Balance per Cash Book is :-	65.20
		Difference is :-	0.00

Signatory 1:

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Signatory 2:

Name Signed Date

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 3 - Deposit A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Deposit A/C	31/12/2024		77,215.53
			<u>77,215.53</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			77,215.53
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			77,215.53
		Balance per Cash Book is :-	<u>77,215.53</u>
		Difference is :-	0.00

Signatory 1:

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DECEMBER 2024

Date: 08/01/2025

Seaton Town Council Current Year

Page 1

Time: 11:24

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 4 - CCLA-Public Sector Deposit Fnd

User: JULIA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA-Public Sector Deposit Fnd	31/12/2024		350,001.00
			<u>350,001.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			350,001.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			350,001.00
			<u>350,001.00</u>
		Balance per Cash Book is :-	350,001.00
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

e SEATON TOWN COUNCIL (‘the Council’) FINANCE & GENERAL PURPOSES COMMITTEE	
Date of report	20 January 2025
Item of business	25 F&GP 07
Details	Report on Council’s budgetary position at conclusion of Q3
Purpose of Report	To note position including identification of any over and underspends, reserves and to consider whether to agree virements between budgets and/or adjustments to earmarked reserves
Power/authority	Local Audit & Accountability Act 2014 & Seaton Town Council Financial Regulations
Recommendations	It is RECOMMENDED that Members: <ul style="list-style-type: none"> • note the actual financial position, as against budget, as at 31 December 2024 • note the material variances

1. Background

As required by the Council’s Financial Regulations, statements of all receipts and payments as against the annual budget are presented regularly to the Council, via the Finance & General Purposes Committee. This enables underspends to be identified and adjustments made, where Members believe funds could be more appropriately allocated, and ensures that Members are kept updated on any substantive material variances (ie those in excess of 15% of the requisite budget), leading to balanced budgets at the financial year end.

Attached, as Appendix 1 to this report, Members will find details of all Q3 income and expenditure up to 31 December 2024. Expenditure stands at 74.5% of target budget. It should be noted that some budget lines, such as bin emptying and professional subscriptions are paid annually. In these cases, individual expenditure codes may exceed the 15% material variance but, as these are annual payments, these do not present cause for concern; others stand at zero expenditure as they too are annual fees

that have not yet become due at this point in the year. As such, these have not been included in the variances noted in the report.

2. Income – Q3

As the majority of the Council's income is derived from the precept - which is payable in two installments in April and September - this explains why the income as against budget stands at 95.8%, at the mid-way point in the year. Additionally, the Council received small amounts of additional income in the form of:

- Marshlands hire fees
- dividends payable on the Council's investment in the Public Sector Deposit Fund
- interest on the Lloyds Deposit Account
- planter sponsorship
- beach school fees
- miscellaneous TIC income
- CIL contributions
- EDDC plan holding fees

Currently, most projected income lines are on target to be achieved.

3. Financial holdings as at end of Q3

As at 31 December 2024, the Council held the following amounts:

- Treasurer's Account – Lloyds - £165,715.46
- Petty cash - £ 65.20
- Public Sector Deposit Fund – CCLA - £350,001.00
- 32 Day Deposit Account – Lloyds - £77,215.53

Approximately, £25,000 in invoices have been received since then (including December payroll and invoices in respect of works to the town hall), therefore, the balance in the Lloyds Treasurer's Account will stand at approximately £141,700 as at the date of the meeting.

4. Material variances in excess of 15%

Overall, the Council is within its agreed budget. No material variances are reported at this time, but proposals for budgetary movements will be brought to Members once the extent of the costs of works at the town hall are known, and also the risk of the tenant being unable to pay their share, and how this affects the overall budget



Marshlands Centre, Harbour Road,
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admin@seaton.gov.uk
www.seaton.gov.uk
Town Mayor: Cllr Amrik Singh
Town Clerk: Julia Mutlow

5. Earmarked Reserves

Additionally, the Council should regularly review the need for existing earmarked reserves and whether these should be adjusted. These were reviewed in December, as part of the budget setting process for 2025-26 and an update will be brought to Council once the substantive works are completed at the town hall and the financial position clearer and once the movements between EMRs have been actioned.

6. Conclusion

On the basis of the Council's financial position at the end of Q3, it is anticipated that the Council's expenditure will broadly be on target at the end of the financial year. However, this is subject to how matters develop at the town hall and the financial exposure the Council has had to face. Members are being kept fully apprised, and a separate agenda item relates specifically to this risk to the Council.

Recommendations

It is **RECOMMENDED** that Members:

- note the actual financial position, as against budget, as at 31 December 2024
- note the material variances

Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Precept</u>							
1076 Precept	434,763	434,763	0			100.0%	
Precept :- Income	<u>434,763</u>	<u>434,763</u>	<u>0</u>			<u>100.0%</u>	<u>0</u>
Net Income	<u>434,763</u>	<u>434,763</u>	<u>0</u>				
<u>110 Staffing</u>							
4000 Salaries	124,861	180,118	55,257		55,257	69.3%	
4005 HMRC - Employer NIC	12,429	17,235	4,806		4,806	72.1%	
4010 Pensions	27,162	36,172	9,010		9,010	75.1%	
Staffing :- Indirect Expenditure	<u>164,452</u>	<u>233,525</u>	<u>69,073</u>	<u>0</u>	<u>69,073</u>	<u>70.4%</u>	<u>0</u>
Net Expenditure	<u>(164,452)</u>	<u>(233,525)</u>	<u>(69,073)</u>				
<u>120 Core Costs</u>							
1090 CCLA Dividends Received	11,740	12,000	260			97.8%	
1091 Interest	1,485	2,000	515			74.3%	
1110 EDDC Plan Holding Fees	2,576	2,526	(50)			102.0%	
1705 Grants Received	2,300	8,000	5,700			28.8%	
Core Costs :- Income	<u>18,101</u>	<u>24,526</u>	<u>6,425</u>			<u>73.8%</u>	<u>0</u>
4060 Training & Resources	1,459	1,500	41		41	97.3%	
4065 Travel & Misc. Expenses	370	500	130		130	73.9%	
4075 Payroll Services	347	479	132		132	72.5%	
4080 Equipment	366	2,025	1,659		1,659	18.1%	
4110 Telephone/Wifi	606	898	292		292	67.4%	
4120 Stationery/Postage	655	1,200	545		545	54.6%	
4125 Professional Subscriptions	1,890	1,900	10		10	99.5%	
4130 Website	2,320	1,848	(472)		(472)	125.5%	
4135 Photocopier (inc. lease)	1,282	2,500	1,218		1,218	51.3%	
4170 Audit Fees	1,840	2,012	172		172	91.5%	
4175 Legal and Professional Fees	5,873	10,000	4,127		4,127	58.7%	
4177 Storage rental	320	1,450	1,130		1,130	22.1%	
4190 IT Support & Software	13,996	17,100	3,104		3,104	81.8%	
4195 Accounts Software & Support	1,977	2,239	262		262	88.3%	
4220 Grants	2,000	0	(2,000)		(2,000)	0.0%	
4425 Vehicle	3,115	2,000	(1,115)		(1,115)	155.7%	
4485 Insurance	13,757	6,050	(7,707)		(7,707)	227.4%	
4520 Cleaning & Hygiene	105	0	(105)		(105)	0.0%	
4950 General Sundries	165	500	335		335	33.1%	
Core Costs :- Indirect Expenditure	<u>52,444</u>	<u>54,201</u>	<u>1,757</u>	<u>0</u>	<u>1,757</u>	<u>96.8%</u>	<u>0</u>
Net Income over Expenditure	<u>(34,343)</u>	<u>(29,675)</u>	<u>4,668</u>				

Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>130 Grants</u>							
4220 Grants	4,736	10,000	5,264		5,264	47.4%	
Grants :- Indirect Expenditure	<u>4,736</u>	<u>10,000</u>	<u>5,264</u>	<u>0</u>	<u>5,264</u>	<u>47.4%</u>	<u>0</u>
Net Expenditure	<u>(4,736)</u>	<u>(10,000)</u>	<u>(5,264)</u>				
<u>140 Local Democracy</u>							
4225 Chairman's Allowance	96	250	154		154	38.3%	
4230 Civic Expenses	25	500	475		475	5.0%	
4250 Civic Regalia	8,271	8,260	(11)		(11)	100.1%	
Local Democracy :- Indirect Expenditure	<u>8,392</u>	<u>9,010</u>	<u>618</u>	<u>0</u>	<u>618</u>	<u>93.1%</u>	<u>0</u>
Net Expenditure	<u>(8,392)</u>	<u>(9,010)</u>	<u>(618)</u>				
<u>165 Play Parks & Open Spaces</u>							
4365 Seaton Down	748	1,326	578		578	56.4%	
4370 Cliff Field Gardens	6,979	10,787	3,808		3,808	64.7%	
4375 Elizabeth Road Play Park	1,432	2,539	1,107		1,107	56.4%	
4377 Underfleet Play Park	970	1,456	486		486	66.6%	
4380 Health & Safety & Inspections	232	239	7		7	97.1%	
4675 Maintenance - General	13,463	2,200	(11,263)		(11,263)	611.9%	11,357
Play Parks & Open Spaces :- Indirect Expenditure	<u>23,824</u>	<u>18,547</u>	<u>(5,277)</u>	<u>0</u>	<u>(5,277)</u>	<u>128.5%</u>	<u>11,357</u>
Net Expenditure	<u>(23,824)</u>	<u>(18,547)</u>	<u>5,277</u>				
6000 plus Transfer from EMR	11,357						
Movement to/(from) Gen Reserve	<u>(12,467)</u>						
<u>170 Amenities - General</u>							
1088 Misc Fee Income	120	400	280			30.0%	
1515 Planter Sponsorship	682	500	(182)			136.5%	
Amenities - General :- Income	<u>802</u>	<u>900</u>	<u>98</u>			<u>89.1%</u>	<u>0</u>
4002 EDDC - cleaning contribution	7,500	7,500	0		0	100.0%	
4045 Contractor	2,675	6,000	3,325		3,325	44.6%	
4400 Bin Emptying	4,137	3,136	(1,001)		(1,001)	131.9%	
4405 Maintenance & replacement (inc	35	3,500	3,465		3,465	1.0%	
4422 Footpaths	693	1,241	548		548	55.8%	
4880 Contractor - Planting and Wate	14,645	15,469	824		824	94.7%	
Amenities - General :- Indirect Expenditure	<u>29,685</u>	<u>36,846</u>	<u>7,161</u>	<u>0</u>	<u>7,161</u>	<u>80.6%</u>	<u>0</u>
Net Income over Expenditure	<u>(28,882)</u>	<u>(35,946)</u>	<u>(7,064)</u>				

Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>190 Marshlands</u>							
1093 Refund	374	0	(374)			0.0%	
1097 Sundry income	475	0	(475)			0.0%	
1300 Function room hire income	5,472	7,000	1,528			78.2%	
Marshlands :- Income	<u>6,321</u>	<u>7,000</u>	<u>679</u>			<u>90.3%</u>	<u>0</u>
4177 Storage rental	80	0	(80)		(80)	0.0%	
4500 Business Rates	12,079	13,200	1,121		1,121	91.5%	
4504 Marshlands Refurbishment	7,775	0	(7,775)		(7,775)	0.0%	7,685
4505 Gas	1,612	7,301	5,689		5,689	22.1%	
4510 Electricity	1,228	4,260	3,032		3,032	28.8%	
4515 Water	471	1,000	529		529	47.1%	
4520 Cleaning & Hygiene	3,703	5,665	1,962		1,962	65.4%	
4555 Electrical PAT Testing	114	200	86		86	57.0%	
4560 Fire Inspections & Servicing	707	550	(157)		(157)	128.5%	
4610 Kitchen Supplies & General Sun	257	484	227		227	53.1%	
4625 Alarm Contract & Maintenance	138	550	412		412	25.1%	
4673 Legionella Testing	0	708	708		708	0.0%	
4675 Maintenance - General	4,829	11,000	6,171		6,171	43.9%	
Marshlands :- Indirect Expenditure	<u>32,994</u>	<u>44,918</u>	<u>11,924</u>	<u>0</u>	<u>11,924</u>	<u>73.5%</u>	<u>7,685</u>
Net Income over Expenditure	<u>(26,673)</u>	<u>(37,918)</u>	<u>(11,245)</u>				
6000 plus Transfer from EMR	7,685						
Movement to/(from) Gen Reserve	<u>(18,987)</u>						
<u>195 Town Hall & other leases</u>							
1310 Town Hall & other leases	0	10,000	10,000			0.0%	
Town Hall & other leases :- Income	<u>0</u>	<u>10,000</u>	<u>10,000</u>			<u>0.0%</u>	<u>0</u>
4176 Professional fees	2,160	0	(2,160)		(2,160)	0.0%	
4485 Insurance	4,259	0	(4,259)		(4,259)	0.0%	
4675 Maintenance - General	2,706	25,000	22,294		22,294	10.8%	
Town Hall & other leases :- Indirect Expenditure	<u>9,126</u>	<u>25,000</u>	<u>15,874</u>	<u>0</u>	<u>15,874</u>	<u>36.5%</u>	<u>0</u>
Net Income over Expenditure	<u>(9,126)</u>	<u>(15,000)</u>	<u>(5,874)</u>				
<u>200 Town Development & Tourism</u>							
1089 TIC-misc income	165	250	86			65.8%	
Town Development & Tourism :- Income	<u>165</u>	<u>250</u>	<u>86</u>			<u>65.8%</u>	<u>0</u>
4275 General Town Marketing	5,000	0	(5,000)		(5,000)	0.0%	

Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4315 TIC Literature	253	0	(253)		(253)	0.0%	
4318 Multi-use trail	0	5,000	5,000		5,000	0.0%	
4321 Disability Access Improvements	0	4,000	4,000		4,000	0.0%	
Town Development & Tourism :- Indirect Expenditure	5,253	9,000	3,748	0	3,748	58.4%	0
Net Income over Expenditure	(5,088)	(8,750)	(3,662)				
<u>210 Allotments</u>							
1130 Allotment Fees	2,867	3,000	133			95.6%	
1150 Water Bill Recharge	1,021	700	(321)			145.8%	
Allotments :- Income	3,888	3,700	(188)			105.1%	0
4196 Allotments Software & Admin	379	440	62		62	86.0%	
4515 Water	197	800	603		603	24.6%	
4675 Maintenance - General	0	1,000	1,000		1,000	0.0%	
4730 Annual Grounds Contract	876	1,552	676		676	56.4%	
Allotments :- Indirect Expenditure	1,451	3,792	2,341	0	2,341	38.3%	0
Net Income over Expenditure	2,437	(92)	(2,529)				
<u>227 Events</u>							
1200 Pitch fees/sales %	80	300	220			26.7%	
1365 Outdoor Cinema Advertising	325	500	175			65.0%	
1612 Ticket sales	1,782	1,000	(782)			178.2%	
1700 Donations/sponsorship	465	500	35			93.0%	
Events :- Income	2,652	2,300	(352)			115.3%	0
4265 Events Budget - General	172	400	228		228	43.0%	
4266 Seaton Summer Celebration	10,169	17,000	6,831		6,831	59.8%	
4840 Christmas Lights	9,329	12,000	2,671		2,671	77.7%	
4842 Outdoor Cinema	2,745	2,500	(245)		(245)	109.8%	
Events :- Indirect Expenditure	22,416	31,900	9,484	0	9,484	70.3%	0
Net Income over Expenditure	(19,764)	(29,600)	(9,836)				
<u>280 Community</u>							
1370 CIL Levy Funding	18,835	0	(18,835)			0.0%	
1372 Beach School Fees Received	516	400	(116)			129.1%	
Community :- Income	19,352	400	(18,952)			4837.9%	0
4879 Community Engagement	270	500	230		230	54.0%	
4882 Beach School	5,351	6,600	1,249		1,249	81.1%	
Community :- Indirect Expenditure	5,621	7,100	1,479	0	1,479	79.2%	0
Net Income over Expenditure	13,731	(6,700)	(20,431)				



Seaton Town Council
 MARSHLANDS CENTRE
 HARBOUR ROAD
 SEATON
 DEVON
 EX12 2LT

Your Account

Sort Code 30-90-37
 Account Number 00881651

TREASURERS ACCOUNT

01 December 2024 to 31 December 2024

Money In	£102,583.07	Balance on 01 December 2024	£80,177.15
Money Out	£18,044.76	Balance on 31 December 2024	£164,715.46

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
02 Dec 24	EAST DEVON DC 30347814	DD		81.00	80,096.15
02 Dec 24	GOCARDLESS COPYCAREOFFI-GFYQP	DD		123.18	79,972.97
02 Dec 24	EAST DEVON DC 30347823	DD		147.00	79,825.97
02 Dec 24	EAST DEVON DC 30413753	DD		304.00	79,521.97
02 Dec 24	EAST DEVON DC 30347832	DD		494.00	79,027.97
02 Dec 24	KAY CLARK 100000001458412284 STC0096	FPO		297.50	78,730.47
03 Dec 24	CCLA INVESTMENT MA PS3078953, SEATON	FPI	1,777.07		80,507.54
04 Dec 24	F/FLOW CCLA INVEST 1232727 PS3078953, SEATON TOWN	TFR	100,000.00		180,507.54
05 Dec 24	AXE VALLEY HERITAG 300000001472921537	FPO		1,400.00	179,107.54
05 Dec 24	SEATON MAJORETTES 100000001460321101	FPO		1,000.00	178,107.54
05 Dec 24	JAMES MOULTON 100000001460321112 INVOICE	FPO		53.50	178,054.04
05 Dec 24	DALC 200000001465467601 6172 308467 10 05DEC24	FPO		36.00	178,018.04
05 Dec 24	MR. R. HARDY 300000001472921569 DEC 2024	FPO		105.00	177,913.04
05 Dec 24	FINN GRAYSMARK 600000001469209882 FG02	FPO		120.00	177,793.04
05 Dec 24	HARCOMBE ENGINEERI 100000001460321143 8623	FPO		96.00	177,697.04
05 Dec 24	KAY CLARK 200000001465467624 STC0097	FPO		306.00	177,391.04

(Continued on next page)

TREASURERS ACCOUNT

Sort Code 30-90-37
Account Number 00881651

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
09 Dec 24	ZOMENTUM GH8MBF.Z10000B0GWW	DD		48.00	177,343.04
09 Dec 24	ZOMENTUM GH8MBF.Z10000B0GX6	DD		1,328.40	176,014.64
09 Dec 24	500980	DEP	230.00		176,244.64
10 Dec 24	DEVON COUNTY COUNC 300000001475769994	FPO		2,000.00	174,244.64
13 Dec 24	L BENNETT YOGA INV 1723 400000001479405573 309037	FPI	72.00		174,316.64
16 Dec 24	ASAP LOCKSMITHS SE 400000001480668911 ASL3613	FPO		211.00	174,105.64
16 Dec 24	EAST DEVON DISTRIC 200000001471811210 30401791	FPO		1,787.10	172,318.54
16 Dec 24	MR. J. WIDGER 300000001479260753	FPO		1,452.66	170,865.88
16 Dec 24	PLAISTOW BROADWAY 500000001475858523 2024-465	FPO		54.00	170,811.88
16 Dec 24	VIKING OFFICE UK L 400000001480669642 CUST NO	FPO		132.55	170,679.33
17 Dec 24	E.ON NEXT LTD A-488BACAC- 001	DD		312.46	170,366.87
19 Dec 24	PROJECT FOOD R/C 1 PROJ ROOM 000000000040203861	FPI	72.00		170,438.87
19 Dec 24	U3A SEATON INV NO 1717 600000001477574175 776317	FPI	126.00		170,564.87
19 Dec 24	U3A SEATON INV NO 1722 400000001482698640 776317	FPI	132.00		170,696.87
20 Dec 24	NATIONAL TRUST 00881651	BGC	102.00		170,798.87
20 Dec 24	DALC 200000001474185340 6196 308467 10 20DEC24	FPO		54.00	170,744.87
20 Dec 24	STEPHANIE HIDSON-J 500000001478221198 DEC 24-	FPO		274.60	170,470.27
20 Dec 24	TOZERS LLP 400000001483045187 106153	FPO		2,592.00	167,878.27
20 Dec 24	EX-ELECTRICS LTD 200000001474639706 INV690	FPO		2,808.00	165,070.27
20 Dec 24	JUST FLOWERS CD 6821	DEB		32.00	165,038.27
23 Dec 24	GENTLE MOVES INV 1729 500000001479582791 309897	FPI	72.00		165,110.27
24 Dec 24	E.ON NEXT LTD A-9ECC9737- 001	DD		183.21	164,927.06

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TREASURERS ACCOUNT

Sort Code 30-90-37

Account Number 00881651

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
30 Dec 24	TALKTALK BUS CONNE 01404315/882	DD		69.48	164,857.58
31 Dec 24	GOCARDLESS COPYCAREOFFI-GFYQP	DD		142.12	164,715.46

Transaction types

BGC Bank Giro Credit	BP Bill Payments	CHG Charge	CHQ Cheque
COR Correction	CPT Cashpoint	DD Direct Debit	DEB Debit Card
DEP Deposit	FEE Fixed Service	FPI Faster Payment In	FPO Faster Payment Out
MPI Mobile Payment In	MPO Mobile Payment Out	PAY Payment	SO Standing Order
TFR Transfer			

SALES LEDGER 1 UNPAID INVOICES BY DATE

Invoice Date	Invoice No	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance
25/07/2024	1687	NATW001	NATURAL WORX	25.00	5.00	30.00	30.00
25/07/2024	1688	SCO002	SEATON SCOUTS	25.00	5.00	30.00	30.00
25/07/2024	1691	PEBB001	PEBBLES	25.00	5.00	30.00	30.00
25/07/2024	1692	HID001	THE HIDEAWAY	25.00	5.00	30.00	30.00
24/09/2024	1711	GUI001	GUIDE DOGS	36.00	0.00	36.00	26.00
07/12/2024	1726	GUI001	GUIDE DOGS	72.00	0.00	72.00	72.00
07/12/2024	1727	EVC001	EXETER VACCINATION	168.00	0.00	168.00	168.00
07/12/2024	1728	CRRA001	CHURSTON	18.00	0.00	18.00	18.00
07/12/2024	1730	U3A002	SEATON SCRIBBLERS	72.00	0.00	72.00	72.00
TOTAL INVOICES				466.00	20.00	486.00	476.00

