Marshlands Centre, Harbour Road,
Seaton, Devon EX12 2LT
01297 21388
admin@seaton.gov.uk
www.seaton.gov.uk
Town Mayor: Cllr. Amrik Singh
Town Clerk: Julia Mutlow

NOTICE OF MEETING

Finance & General Purposes Committee Meeting
Monday, 20th October 2025

Councillors: E. Bowman, P. Burrows, N. Dyke, M. Hartnell, K. Pike, J. Rowland, A. Singh & C. Wood

14 October 2025

Dear Councillor,

You are hereby summoned to attend the above meeting to be held on **Monday, 20 October 2025 at 5.45pm,** at the Marshlands Centre, Harbour Road, Seaton EX12 2LT.

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is made to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role

Julie P. Mutlow

Julia Mutlow
Town Clerk

AGENDA

25/F&GP/01 **Apologies for absence**

25/F&GP/02 **Declaration of Interests**
To receive any declarations of interest not included in the register of interest from Members in respect of items of business included on the agenda for this meeting

25/F&GP/03 **Minutes of the previous meeting**
To approve the minutes of the Finance & General Purposes Committee meeting held on Monday, 8 September 2025

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25/F&GP/04 **Public Question Time**
To allow questions or reports from members of the public

25/F&GP/05 **Payments, receipts and unpaid invoices**
To review and note receipts and payments made in Q2, in line with the Council' Financial Regulations, and note unpaid invoices as at 30 September 2025. It is **RECOMMENDED** that Members:

- note payments & receipts
- note outstanding unpaid sales invoices

25/F&GP/06 **Reconciliations**
It is **RECOMMENDED** that Members note and approve the following reconciliations as at 30 September 2025:

- Treasurers Account – Lloyds
- Public Sector Deposit Fund - CCLA
- Petty cash

25/F&GP/07 **Budgetary Report – Q2 2025-26**
To review the Council's budgetary position and earmarked reserves as at 30 September 2025. It is **RECOMMENDED** that Members:

- note the actual financial position, as against budget, as at 30 September 2025
- note the earmarked reserves as at 30 September 2025
- authorise the Town Clerk to make such ongoing transfers between the Public Sector Deposit Fund to the Treasurer's Account at Lloyds, as necessary to ensure the balance in the Treasurer's Account is sufficient to cover 6 months' average expenditure.

25/F&GP/08 **Draft Budget Proposal 2026/27**
To note reserves and actual income/expenditure against budget to date and to make any further proposals in order that a draft budget for the 2026/27 financial year, may be agreed by this Committee in November for onward recommendation to Council.

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Minutes of
Finance & General Purposes Committee Meeting
Monday, 8 September 2025

Present:

Chairman: Cllr. A. Singh (elected as Chair to commence the meeting and oversee election of new Chair) (moved Cllr. Hartnell, seconded Cllr. Bowman)

Councillors: E. Bowman, P. Burrows, M. Hartnell & K. Pike

In attendance: Town Clerk

Public: None

1. Election of Chair for the municipal year 2025-26
Cllr. Marcus Hartnell was duly **ELECTED** Chair of the committee for the municipal year 2025/2026. (proposed Cllr. Singh; seconded Cllr. Pike)

2. Election of Deputy Chair for the municipal year 2025-26
Cllr. Jack Rowland was duly **ELECTED** Deputy Chair of the committee for the municipal year 2025/2026. (proposed Cllr. Hartnell; seconded Cllr. Burrows)

3. Apologies for absence
Apologies for absence were noted from Cllrs. N. Dyke J. Rowland & C. Wood and the reasons accepted.

4. Declarations of Interest
Cllr. Hartnell declared an interest as an East Devon District and also that his son was a volunteer and was contracted on a self-employed basis by the Gateway Theatre Company. Cllr Bowman declared an interest as a volunteer at the Gateway Theatre Company. Cllr Singh declared an interest as the Chair of Seaton Martial Arts Centre.

5. Minutes of the previous meeting
Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting, held on Monday, 20 January 2025.
(moved Cllr. Singh, seconded Cllr. Burrows)

6. Public Question Time
No members of the public were in attendance.

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7. Payments, receipts and unpaid invoices

In line with the Council's Financial Regulations, Members reviewed and **RESOLVED** to ratify the receipts and payments made as of 30 June 2025 and to note unpaid invoices. (moved Cllr. Singh, seconded Cllr. Burrows)

8. Reconciliations

Members **RESOLVED** to note and approve the following reconciliations as of 30 June 2025:

- Treasurers Account – Lloyds
- Public Sector Deposit Fund – CCLA
- Petty cash

(moved Cllr. Singh, seconded Cllr. Bowman)

9. Budgetary Report – Q1 2025-26

Member reviewed the Council's budgetary position and earmarked reserves as at 30 June 2025 and **RESOLVED** to:

- note the actual financial position, as against budget, as of 30 June 2025
- note the earmarked reserves

(moved Cllr. Singh, seconded Cllr. Pike)

Confidential Items

The Chairman moved that in accordance with the Council's Standing Order 1(d) press and public would be excluded from the meeting during the discussion of the following item on this agenda as the matters being discussed included commercially sensitive information.

10. Community Consultation

Members **RESOLVED** to authorise the Town Clerk to:

- engage Breakthrough Communications to deliver the required community consultation project as outlined, on the terms and fees stated, in the report
- make the following adjustments to budgets:
  - to decrease budget 120/4485 (insurance) by £4,500 and increase budget 280/4879 (community engagement) by £4,500

(moved Cllr. Hartnell, seconded Cllr. Burrows)

Meeting closed at 6.32pm

Chairman: ______________________________

Date: ______________________________

Bank Reconciliation up to 30/09/2025 for Cashbook No 1 - Current Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
18/07/2025	F/FLOW MCG			212.10	-212.10	☐	Unknown receipt
01/09/2025	DD	1,310.00		1,310.00		R	East Devon District Council
01/09/2025	Precept		233,374.00	233,374.00		R	Receipt(s) Banked
02/09/2025	Dividend		1,219.41	1,219.41		R	Receipt(s) Banked
05/09/2025	BACS	115.00		115.00		R	Seaton & District Window Clean
05/09/2025	BACS1	459.52		459.52		R	Stephanie Jones
05/09/2025	BACS2	35.56		35.56		R	Abbots
05/09/2025	BACS4	13.39		13.39		R	Bradfords Building Supplies
05/09/2025	BACS5	1,638.00		1,638.00		R	PKF Littlejohn LLP
05/09/2025	bacs5	279.30		279.30		R	South West Water Business
05/09/2025	BACS6	33.35		33.35		R	SecureForce UK Ltd
05/09/2025	BACS7	2,610.00		2,610.00		R	Crazy Crabs Beach School
05/09/2025	BACS8	541.20		541.20		R	ASAP Ltd
05/09/2025	BACS9	96.00		96.00		R	Harcombe Engineering
05/09/2025	Intercom		12.00	12.00		R	Receipt(s) Banked
08/09/2025	BACS	-2,249.51		-2,249.51		R	East Devon District Council
13/09/2025	Bennett		36.00	36.00		R	Receipt(s) Banked
15/09/2025	BACS	6,474.00		6,474.00		R	Breakthrough Communications
18/09/2025	Beach Sch		140.00	140.00		R	Receipt(s) Banked
20/09/2025	BACS1	1,294.80		1,294.80		R	Core Office IT
22/09/2025	BACS	15,442.36		15,442.36		R	Scalwell Lane Nursery
22/09/2025	BACS1	17.93		17.93		R	Viking Stationery
22/09/2025	BACS2	1,685.23		1,685.23		R	Festive Lighting Co Ltd
22/09/2025	BACS4	300.00		300.00		R	Dares Surfacing Ltd
22/09/2025	BACS5	117.02		117.02		R	Blamphayne Sawmill Ltd
22/09/2025	BACS	39.00		39.00		R	Signs South West
22/09/2025	DD	11.92		11.92		R	Lloyds
22/09/2025	Library		1,333.32	1,333.32		R	Receipt(s) Banked
30/09/2025	DD	276.93		276.93		R	Eon
30/09/2025	DD	56.80		56.80		R	Eon
30/09/2025	DD1	138.24		138.24		R	Microsoft
30/09/2025	BACS	287.20		287.20		R	Stephanie Jones
30/09/2025	BACS1	261.00		261.00		R	K's Cleaning
30/09/2025	DC	519.00		519.00		R	East Devon District Council
30/09/2025	BACS2	234.00		234.00		R	Rock Compliance Ltd
30/09/2025	BACS3	20,953.60		20,953.60		R	East Devon District Council
30/09/2025	BACS4	1,537.87		1,537.87		R	Ex-Electrics Ltd
30/09/2025	DC	95.70			95.70	☐	Post Office
30/09/2025	BACS	74.81		74.81		R	Talk Talk
30/09/2025	DD	117.97		117.97		R	Copycare Ltd
30/09/2025	Gent. Mves		96.00	96.00		R	Receipt(s) Banked
		54,817.19	236,210.73				

Signatory 1:

Name ....Signed ....Date ....

Bank Reconciliation up to 30/09/2025 for Cashbook No 1 - Current Bank A/c

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation up to 31/08/2025 for Cashbook No 1 - Current Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
18/07/2025	F/FLOW MCG			212.10	-212.10		Unknown receipt
31/07/2025	BACS	84.00		84.00		R	National Allotment Society
01/08/2025	Dividend		1,256.67	1,256.67		R	Receipt(s) Banked
01/08/2025	Gent. Mves		96.00	96.00		R	Receipt(s) Banked
01/08/2025	Bennett		36.00	36.00		R	Receipt(s) Banked
06/08/2025	U3A		162.00	162.00		R	Receipt(s) Banked
12/08/2025	Rent-PHN		4,107.49	4,107.49		R	Receipt(s) Banked
16/08/2025	DD	1,310.00		1,310.00		R	East Devon District Council
16/08/2025	BACS	4,560.00		4,560.00		R	TOZERS SOLICITORS
16/08/2025	BACS1	42.73		42.73		R	Abbots
16/08/2025	BACS2	580.00		580.00		R	Crazy Crabs Beach School
16/08/2025	BACS3	1,488.40		1,488.40		R	Euro Lifts Ltd
16/08/2025	BACS4	12.00		12.00		R	Mole Valley Country Stores
16/08/2025	BACS5	1,452.66		1,452.66		R	Scalwell Lane Nursery
16/08/2025	BACS6	1,912.07		1,912.07		R	Rock Compliance Ltd
16/08/2025	BACS7	1,328.40		1,328.40		R	Core Office IT
16/08/2025	BACS	441.38		441.38		R	Eon
16/08/2025	BACS	16.87		16.87		R	Lloyds Business
16/08/2025	DD	74.81		74.81		R	Talk Talk
16/08/2025	BACS	330.08		330.08		R	SecureForce UK Ltd
16/08/2025	BACS1	192.00		192.00		R	Harcombe Engineering
16/08/2025	BACS2	115.00		115.00		R	Seaton & District Window Clean
16/08/2025	Q1 VAT		6,158.60	6,158.60		R	Receipt(s) Banked
16/08/2025	Crazy Crab		175.00	175.00		R	Receipt(s) Banked
16/08/2025	SAVE Food		12.00	12.00		R	Receipt(s) Banked
16/08/2025	Sew & Sews		133.00	133.00		R	Receipt(s) Banked
16/08/2025	Refund		494.04	494.04		R	Receipt(s) Banked
25/08/2025	Scribblers		72.00	72.00		R	Receipt(s) Banked
28/08/2025	Top-up	150.00		150.00		R	Petty Cash
28/08/2025	Postcards		5.00	5.00		R	Receipt(s) Banked
28/08/2025	Maps/radar		65.00	65.00		R	Receipt(s) Banked
31/08/2025	BACS	212.68		212.68		R	Viking Stationery
31/08/2025	BACS1	71.49		71.49		R	South West Water Business
31/08/2025	BACS2	315.00		315.00		R	K's Cleaning
31/08/2025	BACS3	932.54		932.54		R	J. M. Autoservices
31/08/2025	BACS4	1,437.60		1,437.60		R	Euro Lifts Ltd
31/08/2025	BACS5	22,179.41		22,179.41		R	East Devon District Council
31/08/2025	BACS6	46.36		46.36		R	Bradfords Building Supplies
31/08/2025	BACS7	1,536.00		1,536.00		R	Advanced Arboriculture Ltd
31/08/2025	DD	217.35		217.35		R	Copycare Ltd
31/08/2025	U3A		72.00	72.00		R	Receipt(s) Banked
31/08/2025	Gent. Mves		96.00	96.00		R	Receipt(s) Banked
		41,038.83	12,940.80				

Signatory 1:

Name ....Signed ....Date ....

Bank Reconciliation up to 31/08/2025 for Cashbook No 1 - Current Bank A/c

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation up to 31/07/2025 for Cashbook No 1 - Current Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
07/07/2025	Gent. Mves		96.00	96.00		R	Receipt(s) Banked
07/07/2025	Dividend		1,230.10	1,230.10		R	Receipt(s) Banked
11/07/2025	BACS	9.80		9.80		R	Abbots
11/07/2025	BACS1	120.00		120.00		R	Crazy Crabs Beach School
11/07/2025	BACS2	583.12		583.12		R	Arthur J. Gallagher Insurance
11/07/2025	BACS3	328.92		328.92		R	CRPG Fire Rescue Ltd
11/07/2025	BACS4	1,178.10		1,178.10		R	Ex-Electrics Ltd
11/07/2025	BACS5	1,652.66		1,652.66		R	Scalwell Lane Nursery
11/07/2025	BACS6	42.00		42.00		R	NALC
11/07/2025	BACS7	660.00		660.00		R	Rock Compliance Ltd
11/07/2025	BACS8	162.00		162.00		R	Signs South West
11/07/2025	BACS9	631.84		631.84		R	Stephanie Jones
11/07/2025	Sew & Sews		169.00	169.00		R	Receipt(s) Banked
14/07/2025	BACS	1,000.00		1,000.00		R	Seaton Chamber
18/07/2025	F/FLOW MCG			212.10	-212.10		Unknown receipt
19/07/2025	DC	53.91		53.91		R	Amazon
19/07/2025	DD	1,328.40		1,328.40		R	Core Office IT
19/07/2025	BACS	115.00		115.00		R	Seaton & District Window Clean
19/07/2025	BACS	30.60		30.60		R	Roy Vidler (RBL)
19/07/2025	BACS	35.00		35.00		R	Just Flowers
19/07/2025	Tramway		300.00	300.00		R	Receipt(s) Banked
21/07/2025	BACS	14.52		14.52		R	Lloyds
24/07/2025	BACS	132.00		132.00		R	GB Sport & Leisure
26/07/2025	BACS	252.00		252.00		R	K's Cleaning
26/07/2025	BACS1	333.60		333.60		R	Signs South West
26/07/2025	BACS2	6,914.40		6,914.40		R	TOZERS SOLICITORS
26/07/2025	DD	247.68		247.68		R	Eon
26/07/2025	DD1	238.78		238.78		R	Copycare Ltd
26/07/2025	Tram		24.00	24.00		R	Receipt(s) Banked
26/07/2025	Scribblers		24.00	24.00		R	Receipt(s) Banked
31/07/2025	BACS	84.00			84.00		National Allotment Society
31/07/2025	DD	1,580.00		1,580.00		R	East Devon District Council
31/07/2025	BACS	19,245.76		19,245.76		R	East Devon District Council
31/07/2025	BACS	6,489.60		6,489.60		R	East Devon District Council
31/07/2025	BACS1	202.80		202.80		R	Euro Lifts Ltd
31/07/2025	BACS2	392.70		392.70		R	Ex-Electrics Ltd
31/07/2025	DD	74.81		74.81		R	Talk Talk
		44,134.00	1,843.10				

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 30/09/2025
for Cashbook 1 - Current Bank A/c

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Treasurer's Account	30/09/2025		335,443.76
			335,443.76

Unpresented Payments (Minus)

			Amount	
30/09/2025	DC	Post Office	95.70	
				95.70
				335,348.06

Unpresented Receipts (Plus)

0.00	
	0.00
	335,348.06

Balance per Cash Book is :-	**335,135.96**
Difference Excluding Adjustments is :-	**212.10**

Adjustments to Reconciliation

18/07/2025	F/FLOW MCG	Unknown receipt	212.10	
				212.10
			Unreconciled Difference is :-	**0.00**

Signatory 1:

Name ....Signed ....Date ....

Signatory 2:

Name ....Signed ....Date ....

Bank Reconciliation Statement as at 30/09/2025
for Cashbook 3 - CCLA-Public Sector Deposit Fnd

Bank Statement Account Name (s)	Statement Date	Page No	Balances
CCLA-Public Sector Deposit Fnd	30/09/2025		350,001.00
			350,001.00

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		350,001.00

Unpresented Receipts (Plus)		
	0.00	
		0.00
		350,001.00

Balance per Cash Book is :-	**350,001.00**
Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 30/09/2025
for Cashbook 4 - Petty Cash

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Petty Cash	30/09/2025		95.02
			95.02
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			95.02
Unpresented Receipts (Plus)			
		0.00	
			0.00
			95.02
		Balance per Cash Book is :-	**95.02**
		Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

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SEATON TOWN COUNCIL **('the Council')** **FINANCE & GENERAL PURPOSES COMMITTEE**	
Date of report	**20 October 2025**
Item of business	**25 F&GP 07**
Details	**Report on Council's budgetary position at conclusion of Q2**
Purpose of Report	**To note the Council's financial position as against budget, and earmarked reserves as at 30 September 2025**
Power/authority	**Local Audit & Accountability Act 2014 & Seaton Town Council Financial Regulations**
Recommendations	It is **RECOMMENDED** that Members: • note the actual financial position, as against budget, as at 30 September 2025 • note the earmarked reserves as at 30 September 2025 • authorise the Town Clerk to make such ongoing transfers between the Public Sector Deposit Fund to the Treasurer's Account at Lloyds, as necessary to ensure the balance in the Treasurer's Account is sufficient to cover 6 months average expenditure

1. Background

As required by the Council's Financial Regulations, statements of all receipts and payments as against the annual budget are presented regularly to the Council, via the Finance & General Purposes Committee. This enables underspends to be identified, and adjustments made, where Members believe funds could be more appropriately allocated, and ensures that Members are kept updated on any substantive material variances (ie those in excess of 15% of the requisite budget), leading to balanced budgets at the financial year end.

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Attached, as Appendix 1 to this report, Members will find details of all Q2 income and expenditure up to 30 September 2025. Expenditure stands at 51.1% of target budget. It should be noted that some budget lines, such as bin emptying and professional subscriptions are paid annually. In these cases, individual expenditure codes may exceed the 15% material variance but, as these are annual payments, these do not present cause for concern; others stand at zero expenditure as they too are annual fees that have not yet become due at this point in the year. As such, these have not been included in the variances noted in the report.

Additionally, the Council should regularly review the need for existing earmarked reserves and whether these should be adjusted. This is also addressed in the report.

2. Income – Q2

As the majority of the Council's income is derived from the precept - which is payable in two installments in April and September - this explains why the income as against budget stands at 96.5% as both installments have been received, as well as a small amount of additional income in the form of:

- Marshlands hire fees & rent
- dividends payable on the Council's investment in the Public Sector Deposit Fund
- planter sponsorship
- beach school fees
- miscellaneous TIC income
- CIL contributions
- EDDC plan holding fees

Whilst, at this stage in the financial year, income from grants and dividends is less than had been anticipated, this has been offset by rental income, therefore income at the end of the financial year is on target to be slightly higher than budget.

The leases on Marshlands have now been finalised, and rental invoices payments have been received from the first-floor tenant. A purchase order number has now been received from DCC for the library and the rent and service charge (£13,300) for the entirety of the financial year was invoiced at the beginning of the third quarter.

At the time that the 2025-26 budget was prepared, the Council did not know what rent would be received from the library, nor the impact on function room fees as a result of the Harbour Road room being lost.

Additionally, amount due from the Gateway Theatre Company, which will be payable at the end of March 2026, currently stands at approximately £15,800 + GTC's contribution towards the cost of the new fire panel.

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A further £8,000 is due from HMRC in respect of the Q2 VAT refund that has just been submitted.

3. Financial holdings as at end of Q2

As at 30 September 2025, the Council held the following amounts:

- Treasurer's Account – Lloyds - £335,443.76
- Petty cash - £ 95.02
- Public Sector Deposit Fund – CCLA - £350,001.00

The Council's average expenditure per calendar month is in the region of £42,000. In order that there is always 6 months working capital to cover average monthly expenditure and any unexpected eventualities, the Town Clerk suggests that the balance held in the Treasurer's Account is kept at a minimum of £252,000. Therefore, authority is requested to make such transfers from the CCLA PSDF as are necessary, on an ongoing basis, to ensure the balance is always sufficient to meet the Council's obligations, whilst securing interest where possible.

4. Material variances in excess of 15%

There are no material variances of concern at the end of Q2. Whilst some actual expenditure exceeds estimated budgets, others budget lines are underspent, therefore overall the Council's income and expenditure are on course, so no virements are proposed at this stage.

5. Earmarked Reserves

A summary of monies held in earmarked reserves is attached as Appendix 2. No transfers in or out of EMRs are proposed at this stage.

6. Conclusion

On the basis of the Council's financial position at the end of Q2, it is anticipated that the Council's expenditure will be on target overall at the end of the financial year with no significant over or underspend. However, due to the rental income from the two new tenants and the monies due from the tenant in the town hall, income is likely to be a little higher than the anticipated budget.

7. Recommendations

It is **RECOMMENDED** that Members:

- note the actual financial position, as against budget, as at 30 September 2025
- note the earmarked reserves as at 30 September 2025
- authorise the Town Clerk to make such ongoing transfers between the Public Sector Deposit Fund to the Treasurer's Account at Lloyds, as necessary to

ensure the balance in the Treasurer's Account is sufficient to cover 6 months average expenditure

Detailed Income & Expenditure by Budget Heading 01/10/2025

Month No: 7 **Cost Centre Report**

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100	Precept								
1076	Precept	434,763	466,748	466,748	0			100.0%	
	Precept :- Income	**434,763**	**466,748**	**466,748**	**0**			**100.0%**	**0**
	Net Income	**434,763**	**466,748**	**466,748**	**0**				
110	Staffing								
4000	Salaries	171,334	89,043	190,025	100,982		100,982	46.9%	
4005	HMRC - Employer NIC	17,273	11,480	18,183	6,703		6,703	63.1%	
4010	Pensions	37,186	19,500	38,161	18,661		18,661	51.1%	
	Staffing :- Indirect Expenditure	**225,793**	**120,024**	**246,369**	**126,345**	**0**	**126,345**	**48.7%**	**0**
	Net Expenditure	**(225,793)**	**(120,024)**	**(246,369)**	**(126,345)**				
120	Core Costs								
1090	Dividends/interest	17,568	7,615	21,000	13,385			36.3%	
1110	EDDC Plan Holding Fees	2,576	2,628	2,576	(52)			102.0%	
1705	Grants Received	7,025	0	4,000	4,000			0.0%	
	Core Costs :- Income	**27,169**	**10,243**	**27,576**	**17,333**			**37.1%**	**0**
4060	Training & Resources	2,105	630	2,000	1,370		1,370	31.5%	
4065	Travel & Misc. Expenses	231	177	515	338		338	34.4%	
4075	Payroll Services	463	239	468	229		229	51.1%	
4080	Equipment	4,016	610	0	(610)		(610)	0.0%	610
4110	Telephone/Wifi	785	374	850	476		476	44.0%	
4120	Stationery/Postage	1,120	538	1,236	698		698	43.6%	
4125	Professional Subscriptions	1,950	1,472	2,060	588		588	71.5%	
4130	Website	2,320	2,141	2,472	331		331	86.6%	
4135	Photocopier (inc. lease)	1,718	874	2,575	1,701		1,701	33.9%	
4170	Audit Fees	1,840	1,760	2,060	300		300	85.4%	
4175	Legal and Professional Fees	6,445	11,170	25,000	13,830		13,830	44.7%	
4177	Storage rental	640	480	1,450	970		970	33.1%	
4180	Bank & Finance Charges	15	82	0	(82)		(82)	0.0%	
4190	IT Support & Software	15,359	5,731	14,264	8,533		8,533	40.2%	
4195	Accounts Software & Support	2,122	2,348	2,500	152		152	93.9%	
4425	Vehicle (inc. insurance)	2,899	1,845	3,000	1,155		1,155	61.5%	
4485	Insurance	18,016	14,938	15,317	379		379	97.5%	
4950	General Sundries	407	109	500	391		391	21.7%	
	Core Costs :- Indirect Expenditure	**62,451**	**45,517**	**76,267**	**30,750**	**0**	**30,750**	**59.7%**	**610**
	Net Income over Expenditure	**(35,282)**	**(35,274)**	**(48,691)**	**(13,417)**				
6000	plus Transfer from EMR	0	610	0	(610)				
	Movement to/(from) Gen Reserve	**(35,282)**	**(34,664)**	**(48,691)**	**(14,027)**				

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
130	Grants								
4220	Grants & Donations Paid	8,168	2,500	8,000	5,500		5,500	31.3%	
	Grants :- Indirect Expenditure	**8,168**	**2,500**	**8,000**	**5,500**	**0**	**5,500**	**31.2%**	**0**
	Net Expenditure	**(8,168)**	**(2,500)**	**(8,000)**	**(5,500)**				
140	Local Democracy								
4225	Chairman's Allowance	96	29	250	221		221	11.7%	
4230	Civic Expenses	25	0	500	500		500	0.0%	
4250	Civic Regalia	8,271	0	100	100		100	0.0%	
	Local Democracy :- Indirect Expenditure	**8,392**	**29**	**850**	**821**	**0**	**821**	**3.4%**	**0**
	Net Expenditure	**(8,392)**	**(29)**	**(850)**	**(821)**				
165	Play Parks & Open Spaces								
4365	Seaton Down	1,122	468	1,155	688		688	40.5%	
4370	Cliff Field Gardens	10,399	4,314	10,664	6,350		6,350	40.5%	
4375	Elizabeth Road Play Park	2,506	895	2,212	1,317		1,317	40.5%	
4377	Underfleet Play Park	1,455	606	1,489	883		883	40.7%	
4380	RoSPA/Tree Inspections	468	1,280	247	(1,033)		(1,033)	518.2%	
4515	Water	53	0	0	0		0	0.0%	
4675	General Maintenance	14,767	1,166	15,000	13,834		13,834	7.8%	
	Play Parks & Open Spaces :- Indirect Expenditure	**30,771**	**8,729**	**30,767**	**22,038**	**0**	**22,038**	**28.4%**	**0**
	Net Expenditure	**(30,771)**	**(8,729)**	**(30,767)**	**(22,038)**				
6000	plus Transfer from EMR	11,357	0	0	0				
	Movement to/(from) Gen Reserve	**(19,414)**	**(8,729)**	**(30,767)**	**(22,038)**				
170	Amenities - General								
1088	Amenities Hire Fees /Misc. inc	120	60	150	90			40.0%	
1515	Planter Sponsorship	682	782	600	(182)			130.4%	
	Amenities - General :- Income	**802**	**842**	**750**	**(92)**			**112.3%**	**0**
4002	EDDC Contribution	7,500	0	7,725	7,725		7,725	0.0%	
4045	Contractor/ materials	1,500	908	6,000	5,092		5,092	15.1%	
4400	Bin Emptying	4,137	5,408	4,262	(1,146)		(1,146)	126.9%	
4405	Maintenance (inc street furnit	37,165	0	1,000	1,000		1,000	0.0%	
4422	Footpaths	1,040	433	1,071	638		638	40.4%	
4605	Signage & Noticeboards	0	33	2,000	1,968		1,968	1.6%	
4880	Contractor - Planting and Wate	15,063	13,990	15,100	1,110		1,110	92.6%	
	Amenities - General :- Indirect Expenditure	**66,404**	**20,772**	**37,158**	**16,386**	**0**	**16,386**	**55.9%**	**0**
	Net Income over Expenditure	**(65,602)**	**(19,929)**	**(36,408)**	**(16,479)**				
6000	plus Transfer from EMR	32,152	0	0	0				

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
	Movement to/(from) Gen Reserve	**(33,450)**	**(19,929)**	**(36,408)**	**(16,479)**				
190	Marshlands								
1089	Misc income	0	341	0	(341)			0.0%	
1093	Refund	849	0	0	0			0.0%	
1300	Function room hire income	6,613	3,311	5,000	1,689			66.2%	
1360	Rental Income	0	5,441	0	(5,441)			0.0%	
	Marshlands :- Income	**7,461**	**9,093**	**5,000**	**(4,093)**			**181.9%**	**0**
4500	Business Rates	13,105	6,128	13,200	7,072		7,072	46.4%	
4505	Gas	3,019	675	4,000	3,325		3,325	16.9%	
4506	M/lands Refurbishment	7,968	0	0	0		0	0.0%	
4510	Electricity	2,344	1,076	3,000	1,924		1,924	35.9%	
4515	Water	652	430	800	370		370	53.7%	
4520	Cleaning & Hygiene	5,920	2,392	5,865	3,473		3,473	40.8%	
4555	Electrical PAT Testing	114	0	250	250		250	0.0%	
4560	Fire Inspections & Servicing	674	1,010	927	(83)		(83)	109.0%	
4610	Kitchen Supplies & General Sun	405	124	498	374		374	25.0%	
4625	Alarm Contract & Maintenance	517	303	500	197		197	60.6%	
4673	Legionella Testing	6	0	0	0		0	0.0%	
4675	General Maintenance	12,326	8,081	11,000	2,919		2,919	73.5%	
4950	General Sundries	(600)	0	0	0		0	0.0%	
	Marshlands :- Indirect Expenditure	**46,450**	**20,220**	**40,040**	**19,820**	**0**	**19,820**	**50.5%**	**0**
	Net Income over Expenditure	**(38,989)**	**(11,127)**	**(35,040)**	**(23,913)**				
6000	plus Transfer from EMR	7,964	0	0	0				
	Movement to/(from) Gen Reserve	**(31,025)**	**(11,127)**	**(35,040)**	**(23,913)**				
195	Town Hall & other leases								
1310	Town Hall Income	24,088	0	5,000	5,000			0.0%	
	Town Hall & other leases :- Income	**24,088**	**0**	**5,000**	**5,000**			**0.0%**	**0**
4176	Professional fees	2,604	0	0	0		0	0.0%	
4675	General Maintenance	21,975	15,811	8,000	(7,811)		(7,811)	197.6%	
	Town Hall & other leases :- Indirect Expenditure	**24,579**	**15,811**	**8,000**	**(7,811)**	**0**	**(7,811)**	**197.6%**	**0**
	Net Income over Expenditure	**(491)**	**(15,811)**	**(3,000)**	**12,811**				
200	Town Development & Tourism								
1089	Misc income	164	130	200	70			65.1%	
	Town Development & Tourism :- Income	**164**	**130**	**200**	**70**			**65.1%**	**0**

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4275	General Town Marketing (inc. T	5,000	595	6,000	5,405		5,405	9.9%	
4315	TIC Literature	253	0	0	0		0	0.0%	
	Town Development & Tourism :- Indirect Expenditure	**5,253**	**595**	**6,000**	**5,405**	**0**	**5,405**	**9.9%**	**0**
	Net Income over Expenditure	**(5,088)**	**(465)**	**(5,800)**	**(5,335)**				
210	Allotments								
1130	Allotment Fees	3,803	5,801	6,200	399			93.6%	
	Allotments :- Income	**3,803**	**5,801**	**6,200**	**399**			**93.6%**	**0**
4515	Water	383	174	0	(174)		(174)	0.0%	
4675	General Maintenance	1,613	23	3,000	2,977		2,977	0.8%	
4680	Administration Cost	0	0	1,000	1,000		1,000	0.0%	
4730	Annual Grounds Contract	846	438	1,314	876		876	33.3%	
	Allotments :- Indirect Expenditure	**2,841**	**634**	**5,314**	**4,680**	**0**	**4,680**	**11.9%**	**0**
	Net Income over Expenditure	**961**	**5,167**	**886**	**(4,281)**				
227	Events								
1093	Refund	90	0	0	0			0.0%	
1200	Events-pitch fees/ % sales	80	0	0	0			0.0%	
1365	Cinema-advertising revenue	250	0	0	0			0.0%	
1612	Ticket Sales	1,782	0	0	0			0.0%	
1700	Events-donations	465	0	0	0			0.0%	
	Events :- Income	**2,667**	**0**	**0**	**0**				**0**
4265	Events Budget - General	169	404	5,000	4,596		4,596	8.1%	
4266	Seaton Summer Celebration	9,632	0	0	0		0	0.0%	
4840	Christmas Lights	15,204	3,554	11,000	7,446		7,446	32.3%	
4842	Outdoor Cinema	2,742	0	0	0		0	0.0%	
	Events :- Indirect Expenditure	**27,747**	**3,958**	**16,000**	**12,042**	**0**	**12,042**	**24.7%**	**0**
	Net Income over Expenditure	**(25,080)**	**(3,958)**	**(16,000)**	**(12,042)**				
280	Community								
1089	Misc income	0	412	0	(412)			0.0%	
1370	CIL Levy Funding	18,835	446	0	(446)			0.0%	446
1372	Beach School Fees	551	366	550	184			66.5%	
	Community :- Income	**19,387**	**1,224**	**550**	**(674)**			**222.5%**	**446**
4835	Banners, Flags & Bunting	0	891	1,500	609		609	59.4%	
4879	Community engagement	36	5,395	5,500	105		105	98.1%	

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Detailed Income & Expenditure by Budget Heading 01/10/2025

Month No: 7 **Cost Centre Report**

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4882	Beach School	7,270	4,479	6,798	2,319		2,319	65.9%	
	Community :- Indirect Expenditure	**7,306**	**10,765**	**13,798**	**3,033**	**0**	**3,033**	**78.0%**	**0**
	Net Income over Expenditure	**12,081**	**(9,541)**	**(13,248)**	**(3,707)**				
6001	less Transfer to EMR	18,835	446	0	(446)				
	Movement to/(from) Gen Reserve	**(6,754)**	**(9,987)**	**(13,248)**	**(3,261)**				

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	**520,304**	**494,081**	**512,024**	**17,943**			**96.5%**	
Expenditure	**516,154**	**249,554**	**488,563**	**239,009**	**0**	**239,009**	**51.1%**	
Net Income over Expenditure	**4,151**	**244,527**	**23,461**	**(221,066)**				
plus Transfer from EMR	**51,472**	**610**	0	(610)				
less Transfer to EMR	**18,835**	**446**	0	(446)				
Movement to/(from) Gen Reserve	**36,787**	**244,691**	**23,461**	**(221,230)**				

	Account	Opening Balance	Net Transfers	Closing Balance
320	EMR Disability Access	4,000.00		4,000.00
321	EMR Fisherman's Gap Imprvmts	25,000.00		25,000.00
322	EMR Play Parks Maintenance Fun	112,643.50		112,643.50
324	EMR Snow & Flood Warden	1,500.00		1,500.00
325	EMR Election Expenses	10,000.00		10,000.00
326	EMR Street Furniture	2,500.00		2,500.00
327	EMR Equipment Replacement	2,000.00	-610.18	1,389.82
328	EMR General Asset Maintenance	127,450.00		127,450.00
329	EMR Youth Projects	9,276.00	-3,652.00	5,624.00
331	EMR CIL Funding	0.00	446.22	446.22
332	EMR Vehicle Replacement Fund	2,000.00		2,000.00
333	EMR Allotments	838.00		838.00
336	EMR Staffing Contingency	20,000.00		20,000.00
		317,207.50	**-3,815.96**	**313,391.54**