

**Minutes of
Finance & General Purposes Committee Meeting
Monday, 19 January 2026**

Present:

Chairman: Cllr. Hartnell

Councillors: P. Burrows, K. Pike & J. Rowland

In attendance: Town Clerk

Public: None

19. Apologies for absence

Apologies for absence were noted from Cllrs. Bowman, Dyke, Singh & Wood, and the reasons accepted.

20. Declarations of Interest

Cllr. Hartnell declared an interest as an East Devon District Councillor and also that his son was a volunteer and was contracted on a self-employed basis by the Gateway Theatre Company.

21. Minutes of the previous meeting

Members **RESOLVED** to approve the minutes of the Finance and General Purposes Committee meeting, held on Monday, 20 October 2025.
(moved Cllr. Hartnell, seconded Cllr. Pike)

22. Public Question Time

No members of the public were in attendance.

23. Payments, receipts and unpaid invoices

In line with the Council's Financial Regulations, Members reviewed and **RESOLVED** to ratify the receipts and payments made as of 31 December 2025 and noted there were no unpaid invoices. (moved Cllr. Burrows, seconded Cllr. Pike)

24. Reconciliations

Members **RESOLVED** to note and approve the following reconciliations as of 31 December 2025:

- Treasurers Account – Lloyds

- Public Sector Deposit Fund – CCLA
 - Petty cash
- (moved Cllr. Hartnell, seconded Cllr. Burrows)

25. Budgetary Report – Q3 2025-26

Members reviewed the Council's budgetary position and earmarked reserves as at 31 December 2025. In particular, Members noted the monies due from the Gateway Theatre Company in the fourth quarter, in respect of their contribution to significant works carried out at the town hall in 2024-25 and 2025-26 and that financial updates had not yet been received from GTC as had previously been promised.

Members **RESOLVED** to:

- note the actual financial position, as against budget, as of 31 December 2025
- note the earmarked reserves as of 31 December 2025
- formally request that GTC to, confidentially, provide regular detailed financial reports and projections, to enable the Council to meaningfully assess any ongoing risks. (moved Cllr. Hartnell, seconded Cllr. Rowland)

Meeting closed at 6.30pm

Chairman: _____

Date: _____